



*Thank you for your interest in employment with one of the fastest growing, most unique and popular counties in Upstate New York. We are proud to be frequently recognized for a high standard of living and quality of life.*

### **CAREER OPPORTUNITY**

#### **“Maintenance Helper (2<sup>nd</sup> Shift)” Saratoga County Sewer District**

**SALARY: \$46,572 \*Plus Excellent Benefits, 5% Shift Differential, Compensation Plan and NYS Retirement\***

Provides assistance to the Maintenance Worker or higher-level Maintenance position in the Sewer District relating to the overall maintenance of buildings and equipment overseen by the Sewer District. Miscellaneous minor repair work may be performed independently, but does not require the same degree of proficiency and ability as that called for in the more skilled positions. General directions are received in connection with assignments and supervision is received while work is in progress and upon completion. Supervision is not typically a requirement of this title but some direction may be required over the work of laborers assigned to assist on specific tasks; Other related duties as necessary.

#### **Typical Illustrative work activities for this position are...**

- Assists in a wide variety of repairs to pumps, mechanical screens, gritting equipment, chlorine machines, sludge and grit conveyors, filters and piping and other pneumatic and hydraulic equipment;
- Assists in inspection and preventative maintenance on pumping machinery, conveyors, filters, grit chambers, and other plant equipment;
- Replaces defective fuses and light bulbs;
- Performs a variety of minor mechanical and simple plumbing tasks;
- Assists in the installation of new equipment;
- Assists in a variety of building and grounds maintenance tasks;
- May operate a motor vehicle in performance of duties.

*\*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

#### **Minimum Qualifications are, at least...**

- A) Graduation from High School or possession of an equivalency diploma (GED) and one (1) year of full-time paid experience of manual labor in at least one of the major trades, such as carpentry, plumbing, electrical or HVAC in a large-scale commercial setting.

NOTE: If position requires the operation of a motor vehicle, eligibility for an *appropriate level* NYS Driver's License is required at the time, and for duration, of appointment.

#### **Qualified Candidates may submit their application & resume to:**

Personnel Officer – Civil Service Division  
Saratoga County Human Resources Department  
40 McMaster Street  
Ballston Spa, New York 12020

***Applications will continue to be accepted until vacancy has been filled***

**Applications are required** for consideration, and are available in the Human Resources Office or on our website: [www.saratogacountyny.gov](http://www.saratogacountyny.gov) Resume **may not** be substituted for Application. Applications must be received in our office by end of business on date indicated. Postmarks *will not* be accepted for this posting. No Fax Submissions.

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct inquires to the Human Resources Office.*

*Saratoga County is an equal opportunity employer. We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*