



*Thank you for your interest in employment with one of the fastest growing, most unique and popular counties in Upstate New York. We are proud to be frequently recognized for a high standard of living and quality of life.*

**CAREER OPPORTUNITY**

**“Registered Professional Nurse”**  
**Saratoga County Corrections**

**SALARY: \$63,839 *\*Plus excellent benefits, compensation plan and NYS Retirement System Enrollment\****

The work involves responsibilities for providing professional nursing service to inmates at the Saratoga County Correctional Facility. The work is carried out in accordance with the established policies and procedures of the Correctional facility and the accepted standards of nursing practice. As a member of the Health team, this position collaborates with the Staff Physician and others of the health profession to provide health care and improve the quality of life and promote physical and mental health. Medical care is administered under the direction of the Staff Physician. General supervision is received from the Staff Physician with latitude to exercise independent judgment in situations requiring immediate emergency care. This position may have to work evenings and weekends. Does related work as required.

***Typical Work Activities for this opportunity are... (\*Illustrative Only)***

- Provides nursing care to patients within the Correction population;
- Observes patient’s condition, assesses patients’ needs, and provides required nursing care;
- Administers prescribed medications, observes reports and records patient response to medication regimen;
- Draws blood tests ordered by the physician; performs skin test for tuberculosis;
- Assists the attending physician during sick call;
- Maintains current clinical and nursing records and reports;
- May be required to provide emergency services or crises intervention in the absence of the staff physicians;
- Recognizes physical and mental deviation from normal, initiates arrangements for treatment and follow up care;
- Assesses medical complaints and health emergencies, determines whether patient must be transported for emergency care, scheduled for sick call, or treated according to protocol;
- May be called in to administer nursing services after normal working hours;
- Triage inmates requesting medical services.

*\*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

***Required performance knowledge, skills, abilities, and personal characteristics:***

Good knowledge of professional nursing practices and techniques and their relation to a medical surgical practice; good knowledge of medical asepsis, nutrition and pharmacology; skill in the application of nursing techniques; ability to follow technical oral and written instructions; ability to keep records and make reports; ability to relate well to other; good powers of observation; a sympathetic attitude toward the sick; physical condition commensurate with the demands of the position.

***Minimum Qualifications:***

Graduation from a school of nursing approved by the New York State Education Department as qualifying for Registered Professional Nurse.

**SPECIAL REQUIREMENTS:** Must possess and maintain a license issued by the New York State Education Department to practice as a Registered Professional Nurse.

**Qualified candidates may submit their application and resume, by mail or in person as follows:**

**ATTN: Personnel Officer – Civil Service Division**

Saratoga County Human Resources Department

40 McMaster Street

Ballston Spa, New York 12020

***Applications will continue to be accepted until vacancy has been filled***

Applications are required for consideration and are available in the Human Resources Office or on our website, [www.saratogacountyny.gov](http://www.saratogacountyny.gov) Resume MAY NOT be substituted for Application. No Fax Submissions.

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct inquires to the Human Resources Office. Saratoga County is an equal opportunity employer.*

*We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*