



SARATOGA COUNTY WATER AUTHORITY

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ED HERNANDEZ, P.E., EXECUTIVE DIRECTOR

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES WEDNESDAY, SEPTEMBER 27, 2023 @ 3:30 P.M.

PRESENT: Chairman Szczepaniak, Vice-Chairman Robert Wilcox, Treasurer Phil Barrett, Deputy Treasurer Theodore Kusnierz, Supervisor Mark Hammond, and Mr. Michael Mooney. **Absent:** Supervisor John Lawler. Also in attendance: Executive Director Ed Hernandez and General Counsel Leah Everhart by phone.

Chairman Szczepaniak opened the meeting and welcomed all in attendance at 3:30 p.m.

Chairman Szczepaniak inquired if there were any changes, additions or deletions to the August 23, 2023, meeting minutes. **On a motion by Mr. Wilcox and a second by Mr. Mooney the minutes of the August 23, 2023, meeting was adopted. Unanimous (2023-0045)**

Reports:

Operations:

Mr. Hernandez reported average daily water flows for August 2023 were 8.68 mgd. The rolling annual average was 7.42 mgd.

Financials:

Mr. Hernandez reviewed the Administrative Summary as of August 31, 2023. Budgeted water revenues through August 31, 2023, were \$5.02 mil. Actual revenues through August 31, 2023, were \$5.31 mil. Budgeted expenses through August 31, 2023, were \$1.98 mil and actual expenses were \$1.65 mil. The next Debt Service payment of \$12,900.03 is due October 1st, 2023 for the Series 2020B EFC Bond. Cash available for operations after that payment was estimated at \$2.74 mil.

Motions & Resolutions:

A motion was made by Supervisor Barrett and seconded by Supervisor Hammond to approve the payment of the monthly vouchers at a cost of \$196,445.91 in operating costs and \$13,325.00 in Cordero Drive Project costs. Motion carried unanimously. (2023-0046)

Agenda Item 4B is to **Adopt the 2024 Operating Budget as Recommended by the Finance Committee. The motion was made by Mr. Wilcox with a second by Supervisor Kuznierz.** Chairman Szczepaniak discussed that there was an overall increase of .72% in budgeted expenses for 2024. He also noted that the contractual water rate increases of 1.5% for municipal customers and 3% for industrial/commercial customers were included in this budget, as well as a 3% salary increase for all employees. **Motion carried unanimously. (2023-0047)**

Mr. Hernandez then discussed Agenda Item 4C. Delaware Engineering oversees the Cordero Drive Tank Project and has bid out Geotechnical Services for soil borings. Three firms submitted Bid Proposals with the lowest cost submitted by Terracon at a cost of \$11,500 for 3 borings. **On a motion by Supervisor Hammond with a second by Mr. Mooney, the Board authorized the Executive Director to execute the Agreement with Terracon for the soil boring work at Cordero Drive. Motion carried unanimously. (2023-0048)**

Mr. Hernandez discussed the health insurance plan options for 2024 under Agenda Item 4D. He briefly discussed the costs from each of the providers in a chart supplied by The Heritage Group. **Mr. Hernandez requested that the Board consider his recommendation to renew the current MVP Silver 4 Plan with HRA for the 2024 coverage year. On a motion by Mr. Mooney and seconded by Supervisor Hammond, the MVP Silver 4 plan was approved for 2024 health coverage for employees. Motion carried unanimously. (2023-0049)**

Chairman Szczepaniak set the next meeting of the Authority for October 25, 2023 at 3:30 p.m. He also scheduled a meeting of the Audit Committee for annual housekeeping matters. Members of that Committee are Supervisor Hammond, Mr. Mooney, and Mr. Wilcox.

With no further business, the meeting was adjourned at 3:30 p.m. with a motion by Supervisor Kusnierz and a second by Supervisor Barrett. Motion carried and meeting was adjourned.

Respectfully submitted,

**Carol A. Alden,
Confidential Secretary**