



Law & Finance Committee

Wednesday, October 11, 2023 4PM
40 McMaster Street, Ballston Spa, NY

Minutes

Present: Chairman Jonathan Schopf; Committee members Phil Barrett, Joe Grasso, John Lant, Matthew Veitch.

Absent: Diana Edwards, Kevin Tollisen

Supervisor Tom Richardson and; Steve Bulger, Ridge Harris, Audra Hedden, Stephanie Hodgson, Matt Rose, Christine Rush, Anne VanVorst, County Administrator; Maribeth Hunt, County Attorney; Michael Zurlo, Sheriff; Charles Foehser, County Clerk; Dan Rourke, Sewer District; Chad Cooke, Public Works; Jason Kemper, Planning and Economic Development; Scot Chamberlain, Katie Bottger, Human Resources; André Delvaux, Emergency Services; Michael Prezioso, Mental Health; Daniel Kuhles, Department of Health; Andrew Jarosh, Treasurer; Anna Stanko, Real Property; Karla Buettner, Bartlett, Pontif, Stewart & Rhodes; Joy King, Frederick Allen Lodge.

Chairman Schopf called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Veitch, seconded by Mr. Grasso, the minutes of the September 12, 2023 meeting were approved unanimously.

Joy King spoke on behalf of Fredrick Allen Elks Lodge.

On a motion made by Mr. Grasso, seconded by Mr. Veitch, the following resolutions were approved unanimously.

REAL PROPERTY TAX

- Authorizing the conveyance of tax-acquired lands in the Town of Halfmoon to the Saratoga County Sewer District No. 1.

BUDGET IMPACT: No Budget Impact.

The County obtained this parcel through a tax foreclosure proceeding in 2023. With the parcel being in close proximity to the Sewer District's Treatment Plant, the Sewer District will pay the \$13,820.03 in back taxes and acquire the parcel.

On a motion made by Mr. Lant, seconded by Mr. Grasso, the following resolutions were approved unanimously.

HEALTH & HUMAN SERVICES

- Amending Resolution 296-2021, authorizing amendments to Mental Health contracts to include state-funded cost of living increases, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This item will accept \$2,511 in additional state aid providing cost of living adjustments and amend the 2023 budget accordingly.

- Authorizing an amended agreement with Northeast Parent & Child Society Inc. for the provision of respite services.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This agreement reflects a transfer of \$14,071 from Captain, who previously provided respite services, to the Northeast Parent and Child Society, who will now provide these services.

On a motion made by Mr. Veitch, seconded by Mr. Grasso, the following resolutions were approved unanimously.

PUBLIC WORKS

- Authorizing the implementation, and funding of the costs of 100% of the costs of a transportation project, which may be eligible for Federal-Aid and/or State-Aid, or reimbursement from Bridge NY funds for the replacement of the Crooked Street culvert over Lake Butterfield inlet in the Town of Galway and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This funding in the amount of \$1,027,000 will be applied towards design and construction costs related to the replacement of the Crooked Street culvert over the Lake Butterfield inlet in the Town of Galway.

- Authorizing the implementation, and funding of the costs of 100% of the costs of a transportation project, which may be eligible for Federal-Aid and/or State-Aid, or reimbursement from Bridge NY funds for the replacement of the Grooms Road culvert over tributary to Colonie Reservoir in the Town of Clifton Park and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This funding in the amount of \$1,083,000 will be applied towards design and construction costs related to the replacement of the Grooms Road culvert over the Colonie Reservoir Tributary in the Town of Clifton Park.

- Authorizing the implementation and funding in the first instance 100% of the federal aid and State Marchiselli Program-aid eligible costs of a transportation federal aid project, and appropriating funds therefore, and amending the 2023 County budget in relation thereto.
BUDGET IMPACT: The budget will be amended to accept these funds, authorize the related expenses, and decrease fund balance by \$155.

The total cost of acquisition work and right-of-way incidentals for this project will be \$3,100. This will require an appropriation of \$155 from fund balance as the County's share of the total cost.

- Authorizing a purchase agreement for the acquisition of a fee parcel and a permanent construction easement associated with the replacement of the Lasher Road Bridge over the Mourning Kill in the Town of Ballston.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This purchase agreement will be in the amount of \$600.

- Authorizing an amendment to the 2023 County Budget to recognize insurance proceeds.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

DPW previously made repairs to plow trucks and other equipment which suffered damage during a March snowstorm. These insurance proceeds in the amount of \$65,122 will reimburse the department for those repairs.

On a motion made by Mr. Lant, seconded by Mr. Grasso, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Authorizing an agreement with the New York State Division of Homeland Security and Emergency Services to accept a 2023 Emergency Management Performance Grant and amending the 2023 budget in relation thereto

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This grant funding of \$87,906 will be applied towards program costs including equipment maintenance of the CAD E911 system, 800MHz radio system, microwave and Public Safety Answering Point systems.

- Authorizing an agreement with Public Safety Psychology, PLLC to provide evaluations of Public Safety employees.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

The cost of these services will be capped at \$54,750. These services will cover the required psychological testing for both new and current employees.

On a motion made by Mr. Grasso, seconded by Mr. Lant, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Amending the 2023 Compensation Schedule to reclassify a position under the Sheriff's Office.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This item will reclassify a Sheriff's Captain to a Sheriff's Lieutenant, providing a cost savings, and allowing the department to better utilize current resources.

On a motion made by Mr. Veitch, seconded by Mr. Grasso, the following resolutions were approved unanimously.

ECONOMIC DEVELOPMENT

- Authorizing the transfer of funds from the Economic Development Grant Reserve Fund and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to increase appropriations and reduce the Economic Development Grant Reserve fund by \$2,448.63.

This item will allow for the partial payment of the 2022 Town of Greenfield grant project.

- Authorizing an agreement with Billi O's, Inc. D/B/A Distinctive Catering for food and beverage services at the County's annual Planning and Zoning Conference.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

Seventeen companies from the City Center vendors list were solicited for this service, five responded. Billi O's was the low bidder.

- Authorizing an amended agreement with Pictometry International Corp. A/K/A EagleView Technologies, Inc. for the provision of aerial GIS mapping services.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

Pictometry is the oblique aerial imagery used by numerous county departments and municipalities in Saratoga County. The amended agreement will provide increased image resolution and an improved delivery platform for users.

On a motion made by Mr. Grasso, seconded by Mr. Barrett, the following resolutions were approved unanimously.

TRAILS & OPEN SPACE

- Authorize the transfer of funds from the County Trails Development Reserve and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to increase appropriations and reduce the Trails Grant Reserve fund by \$18.653.

This item will allow for the partial payment to the Towns of Malta and Stillwater.

On a motion made by Mr. Grasso, seconded by Mr. Veitch, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing the acceptance and disbursement of New York State Septic System replacement program grant funds, and amending the 2023 county budget in relation thereto. BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

Two residents from the Town of Clifton Park have completed their septic system replacement projects which are reimbursable through this state program. The total amount of these projects is \$16,492.

- Authorizing inter-agency transfers necessary to close out the 2023 County Budget. BUDGET IMPACT: No Budget Impact.
- Authorizing an agreement with John W. Danforth Company for plumbing services relating to Saratoga County Sewer District No. 1's ammonia removal project. BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

John W. Danforth was the sole bidder for this project. This agreement will be in the amount of \$98,250.

- Authorizing an agreement with Jersen Construction Group LLC for work related to the replacement of the headworks troughing conveyor at Saratoga County Sewer District No. 1's wastewater treatment plan and amending the 2023 County budget in relation thereto. BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

Jersen Construction was the low bidder for this project. This agreement will be in the amount of \$252,200.

- Amending the County budget to recognize bond sale proceeds issued for the Sewer Interceptor Rehabilitation project, upgrade of ammonia treatment facilities at Saratoga County Sewer District No.1, and various capital projects, and authorizing payment of fees incurred for the bond sale. BUDGET IMPACT: The budget will be amended to accept these funds, authorize the related expenses, increase Fund A fund balance by \$80,158.62, and Fund ES fund balance by \$517,980.95.

Mr. Jarosh reported on the bond sale proceeds process.

Mr. Jarosh reviewed highlights of the 2022 audit findings.

A motion was made by Mr. Veitch, seconded by Mr. Grasso, to enter Executive Session for the purpose of discussing proposed, pending or current litigation, and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the

appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Unanimous.

A motion was made by Mr. Veitch, seconded by Mr. Grasso, to exit Executive Session.

No action was taken in Executive Session.

On a motion made by Mr. Veitch, seconded by Mr. Grasso, the following item was added to the Law and Finance agenda. Unanimous.

- Authorizing terms of a settlement agreement and amending the 2023 County Budget in relation thereto.

On a motion made by Mr. Grasso, seconded by Mr. Veitch, the following resolution was approved unanimously.

- Authorizing terms of a settlement agreement and amending the 2023 County Budget in relation thereto.

On a motion made by Mr. Veitch, seconded by Mr. Lant, the committee approved the following unanimously.

OTHER BUSINESS

- Law and Finance Committee approval required for a partial distribution of funds for projects identified by the Supervisors of Saratoga Springs.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget. The Committee approved two projects pursuant to Resolution 386-2022. The first is for \$20,000 for new historical markers in Saratoga Springs. The second is \$25,000 for the Frederick Allen Elks Lodge in Saratoga Springs for renovation and upgrading of their kitchen.

On a motion made by Mr. Grasso, seconded by Mr. Barrett, the Board Meeting Agenda for October 17, 2023 was approved unanimously.

On a motion made by Mr. Grasso, seconded by Mr. Veitch, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider

Deputy Clerk of the Board