



Public Safety Committee

Wednesday, October 4, 2023 2:30PM
40 McMaster Street, Ballston Spa, NY

Chair: John Lant

Members: C. Eric Butler, Joe Grasso, Mark Hammond (vc), Jean Raymond, Kevin Tollisen, Kevin Veitch

Agenda

- I. Welcome and Attendance
- I. Approval of the minutes of the September 6, 2023 meeting.
- II. Authorizing an agreement with the New York State Division of Homeland Security and Emergency Services to accept a 2023 Emergency Management Performance Grant and amending the 2023 budget in relation thereto – André Delvaux, Emergency Services
- III. Authorizing an agreement with Public Safety Psychology, PLLC to provide evaluations of Public Safety employees - Michael Zurlo, Sheriff
- IV. Other Business
- V. Adjournment



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Office of Emergency Management

DATE: 09/22/2023

COMMITTEE: Public Safety

1. Is a Resolution Required:

Yes, Grant Acceptance

2. Proposed Resolution Title:

Authorizing an agreement with the New York State Division of Homeland Security and Emergency Services to accept a 2023 Emergency Management Performance (EMPG) Grant and amending the 2023 budget in relation thereto

3. Specific Details on what the resolution will authorize:

Authorizing the Chairman of the Board of Supervisors to accept the New York State Division of Homeland Security and Emergency Services - 2023 EMPG grant in the amount of \$87,906.00. The performance period for this grant is from October 1, 2022 - September 30, 2025

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted **No**

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
A.36-4306	Homeland Security - Federal Aid	\$87,906.00

Expense

Account Number	Account Name	Amount
A.36.000-7051	Equipment Maintenance	\$87,906.00

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

The budget will be amended to accept these funds and authorize the related expenses

- a. G/L line impacted
- b. Budget year impacted 2023 - 2025
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

N/A

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

N/A

8. Is a grant being accepted: YES or NO

County Administrator's Office Consulted Yes <input type="checkbox"/>

a. Source of grant funding:

Federal

b. Agency granting funds:

U.S. Department of Homeland Security (DHS) and Federal Emergency Management Agency (FEMA)

c. Amount of grant:

\$87,906.00

d. Purpose grant will be used for:

Equipment Maintenance on CAD E911 system, 800MHz, Microwave and PSAP

e. Equipment and/or services being purchased with the grant:

Equipment maintenance

f. Time period grant covers:

10/01/2022 - 09/30/2025

g. Amount of county matching funds:

\$87,906.00

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

September 13, 2023

The Honorable Theodore Kusnierz
Chair, Saratoga County Board of Supervisors
40 McMaster Street
Ballston Spa, NY 12020

Dear Mr. Kusnierz:

I am pleased to inform you that Saratoga County is awarded \$87,906 under the FY2023 Emergency Management Performance Grant (EMPG). Funding for this grant is provided by the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA). The New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA.

The performance period for this grant is from October 1, 2022 through September 30, 2025. DHSES grants management staff will work with your designated EMPG program point of contact to provide additional administrative guidance in executing this award.

Thank you for your continued support of New York State's homeland security efforts. DHSES remains committed to providing you with outstanding support in the administration of your homeland security programs. If you have any questions, please contact me at (518) 242-5000 or my Director of Grants Program Administration, Eric Abramson, at (518) 402-2123.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Bray". The signature is written in a cursive, flowing style.

Jackie Bray
Commissioner

3/15/11

Please see other resolution marked-up.

RESOLUTION 57 - 11

Introduced by Supervisors Wormuth, Barrett, Grattidge, Hargrave, Jenkins, Kinowski and Veitch

AUTHORIZING ACCEPTANCE OF AN EMERGENCY
MANAGEMENT PERFORMANCE GRANT FROM THE
NEW YORK STATE EMERGENCY MANAGEMENT OFFICE

WHEREAS, an Emergency Management Performance Grant is available from New York State Emergency Management Office under its Homeland Security Program; and

WHEREAS, these funds can be used to offset administrative expenses related to the operation of the Office of Emergency Services; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute any and all documents necessary to apply for and accept a Emergency Management Performance Grant in the amount of \$83,186 from the New York State Emergency Management Office, the form and substance of such documents being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



4/18/23

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 110 - 2023

Introduced by Public Safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen and K. Veitch

AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO ACCEPT A ~~2022~~ 2023 ~~HOMELAND SECURITY PROGRAM GRANT~~ AND AMENDING THE 2023 BUDGET IN RELATION THERETO

Emergency Management Performance Grant (EMPG)

WHEREAS, funds are available from the New York State Division of Homeland Security and Emergency Services for a ~~2022 State Homeland Security Program (SHSP) grant~~ in the amount of ~~\$148,535~~; and ~~2023~~ *EMPG* ~~Emergency Management Performance Grant (EMPG)~~ *\$87,906*

WHEREAS, said funds are available to pay for ~~communications equipment, disposable medical equipment (Cyano Kits), maintenance costs for DHSES equipment, renewal of the "I Am Responding" (IAR) contract, and~~ *equipment maintenance on CAD 911 System + Equipment maintenance on 800 MHz, Microwave; P&P*

WHEREAS, the approval of this Board is needed to accept the ~~2022 SHSP grant funds~~; now, therefore, be it *2023 EMPG grant funds*

RESOLVED, that the Saratoga County Board of Supervisors hereby accepts the New York State Division of Homeland Security and Emergency Services - ~~2022 SHSP grant~~ in the amount of ~~\$148,535~~; and it is further *2023 EMPG* *\$87,906*

RESOLVED, that the Chair of the Board and/or the Director of Emergency Management is hereby authorized to execute any and all agreements or documents necessary to accept the ~~\$148,535 SHSP grant~~, with the form and content of such agreements and documents to be approved by the County Attorney; and it is further *\$87,906 EMPG*

RESOLVED, that the 2023 County Budget is amended as follows:

UNDER DEPARTMENT OF EMERGENCY MANAGEMENT

Increase Revenues

A.36-3306

A.36-4306

Increase Appropriations

A.36.366-7051

A.36.000-7051

~~Homeland Security~~

Homeland Security Federal Aid

~~Communications Equip.~~

Equipment Maintenance

~~\$148,535~~

\$87,906

~~\$42,535~~

\$87,906

A.36.366-8241	Prescription Drugs and Supplies	\$ 10,000
A.36.366-8293	Equipment/Maint. Cost	\$ 10,000
A.36.366-8190	Other Professional Services	\$ 65,000
A.36.366-8520	Software	\$ 21,000
		\$ 148,535

and, it is further;

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

~~April 18, 2023 Regular Meeting~~

~~Motion to Adopt: Supervisor Hammond~~

~~Second: Supervisor Lant~~

~~AYES (194259): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Thomas Richardson (5163), Scott Ostrander (18800), Theodore Kusnierz (16202), Matthew E. Veitch (14245.5), John Lawler (8208), John Lant (17361).~~

~~ABSENT (41251): Jean Raymond (1333), Michael Smith (3525), Willard H. Peck (5242), Sandra Winney (2075), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), Edward D. Kinowski (9022).~~



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Sheriff's Office

DATE: 09/26/2023

COMMITTEE: Public Safety

1. Is a Resolution Required:

2. Proposed Resolution Title:

Authorizing the Chairman of the Board to enter into a contract with Public Safety Psychology, PLLC to provide services to the Sheriff's Office.

3. Specific Details on what the resolution will authorize:

Authorizing the Chairman of the Board to enter into a contract with Public Safety Psychology, PLLC of Albany, NY to provide psychology services for the Sheriff's Office. These services will cover the required testing to hire new employees as well as any services that may be needed for current employees who are required to have a fit for duty evaluation by a psychologist completed.

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted Yes

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted 8517
- b. Budget year impacted 2023 and 2024
- c. Details

Currently use 8517.I. We will have to use 8517 for the vendor.

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

Yes

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation Professional Service

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

Public Safety Psychology, LLC

18 Corporate Woods Blvd. Suite 120 Albany, NY 12211

David J. Kelley, Ph.D ABPP 518-432-4678

e. Is the vendor/contractor an LLC, PLLC, or partnership: Yes, LLC.

f. State of vendor/contractor organization:

g. Commencement date of contract term: 11/01/2023

h. Termination of contract date: 10/31/2024

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

This vendor is used by several local municipalities for this service.

Purchasing Office Consulted

Yes

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Agency granting funds:
 - c. Amount of grant:
 - d. Purpose grant will be used for:
 - e. Equipment and/or services being purchased with the grant:
 - f. Time period grant covers:
 - g. Amount of county matching funds:
 - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:

The Sheriff's Office currently has some of these services provided by Doctor Michael Prezioso. The quantity and timeline now required by the Sheriff's Office has led to seeking an outside vendor for these services. The amount budgeted for these services will not change. Per the proposed contract there will be a \$325.00 charge for pre-employment evaluations and a \$250.00 charge for fit for duty evaluations. The cost will not exceed \$54,750.00.