



# Human Resources & Insurance Committee

Wednesday, November 1, 2023 3PM  
40 McMaster Street, Ballston Spa, NY

## Minutes

Present: Chairman Kevin Tollisen; Committee Members Joe Grasso, John Lant, Bill Peck, Sandra Winney.

Absent: C. Eric Butler, Jean Raymond.

Supervisors Phil Barrett, Kevin Veitch and Chairman of the Board Theodore Kusnierz; Steve Bulger, Ridge Harris, Audra Hedden, Stephanie Hodgson, Matt Rose, Christine Rush, Anne Van Vorst, County Administrator; Michelle Granger, Laurie Vroman, County Attorney; Scot Chamberlain, Katie Bottger, Wendy Tennant, Human Resources; Daniel Kuhles, Department of Health.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Lant, seconded by Mr. Grasso, the minutes of the October 4, 2023 meeting were approved unanimously.**

Mr. Chamberlain provided an overview of the workers' compensation report distributed with the agenda.

**A motion was made by Mr. Lant, seconded by Mr. Peck, to authorize an amended agreement with Bishop House Consulting, Inc. Unanimous.**

The amendment will provide for the purchase of six additional licenses for 2023 management training services.

**A motion was made by Mr. Peck, seconded by Mr. Grasso, to amend the 2023 Compensation Schedule to reclassify positions under the Department of Health. Unanimous.**

The compensation schedule will be amended to reflect the natural transition for Public Health Specialist Trainee to Public Health Specialist upon an incumbent meeting the qualifications of the higher level. Discussion ensued.

**On a motion made by Mr. Peck, seconded by Mrs. Winney, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly  
Clerk of the Board