

## **Real Property Tax Committee**

Tuesday, December 5, 2023 2:30PM 40 McMaster Street, Ballston Spa, NY

**Chair:** Scott Ostrander

Members: Philip Barrett (vc), Diana Edwards, Jack Lawler, Mo

Wright

### **Agenda**

- I. Welcome and Attendance
- II. Approval of the minutes of the October 31, 2023 meeting.
- III. Authorizing the conveyance of County owned lands in the Town of Clifton Park
   Anna Stanko, Real Property Tax
- IV. Q3 2023 Adjustments to Real Property Tax Assessments Julie Bosley, Deputy County Auditor
- V. Authorizing the conveyance of tax acquired lands in the Town of Hadley Andrew Jarosh, County Treasurer
- VI. Other Business
- VII. Adjournment



# AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator Ridge Harris, Deputy County Administrator Michelle Granger, County Attorney Therese Connolly, Clerk of the Board Stephanie Hodgson, Director of Budget

c D

]	John Warmt, Director of Purchasing Jason Kemper, Director of Planning and Economic Development Bridget Rider, Deputy Clerk of the Board Matt Rose, Management Analyst Audra Hedden, County Administrator's Office Laurie Vroman, County Attorney's Office		
	ARTMENT: Real Property Tax Service Agency		This column must be completed prior to submission of the request.
DAT		Limina	
	MITTEE: Real Property Tax	▼	
			County Attorney's Office
1.	Is a Resolution Required:		Consulted Yes
	Yes, Other		_
2.	Proposed Resolution Title:		
	AUTHORIZING THE CONVEYANCE OF COUNTY OWNED LANDS IN THE TOWN OF CLIFTON PARK		
3.	Specific Details on what the resolution will authorize:		
	This resolution will approve the transfer of a parcel of land adjacent to tax parcel 2651-39 (as shown on accompanying map) in the Town of Clifton Park from the County of Saratog Wayne T. Beale as Trustee of the The Wayne T. Beale Revocable Living Trust.		

4.	If yes, budget lines and	t needed: YES or impact must be provided.  Its must have equal and offsetting		County Administrator's Office Consulted <b>Yes</b>
	(Use ONLY when	ents for impacted budget lines. more than four lines are impac		
	Account Number	Account Name	Amou	int
	Expense			
	Account Number	Account Name	Amo	unt
	Fund Balance (if application	able): (Increase = additional rev	venue, Decrea	se = additional expenses)
	Amount:			
5.	Identify Budget Impa			
	a. G/L line impa			
	b. Budget year in	npacted		
	c. Details			

6.		ere Amendments to the Compensation Schedule?	Human Resources Consulted
		YES or NO (If yes, provide details)	
	a.	Is a new position being created? Y N	
		Effective date	
		Salary and grade	
	b.	Is a new employee being hired? Y N	
		Effective date of employment	
		Salary and grade	
		Appointed position:	
		Term	
	c.	Is this a reclassification? Y N	
		Is this position currently vacant? Y N	
		Is this position in the current year compensation plan?	Y N
7.	Does	this item require the awarding of a contract:	N Purchasing Office Consulted
	a.	Type of Solicitation	Turchasing office consumed
	b.	Specification # (BID/RFP/RFQ/OTHER CONTRACT	#)
	c.	If a sole source, appropriate documentation, including a	
	J	submitted and approved by Purchasing Department?	Y N N/A
	d.	Vendor information (including contact name):	
	e.	Is the vendor/contractor an LLC, PLLC, or partnership:	
	f.	State of vendor/contractor organization:	
	g.	Commencement date of contract term:	
	ь. h.	Termination of contract date:	
	i.	Contract renewal date and term:	
	k.	Is this a renewal agreement: Y N	
	l.	Vendor/Contractor comment/remarks:	

8.	Is a gra	ant being accepted: YES or NO	County Administrator's Office Consulted
	a.	Source of grant funding:	
	b.	Agency granting funds:	
	c.	Amount of grant:	
	d.	Purpose grant will be used for:	
	e.	Equipment and/or services being purchased with the grant:	
	f.	Time period grant covers:	
	g.	Amount of county matching funds:	
	h.	Administrative fee to County:	
9.	Support	ing Documentation:	
		Marked-up previous resolution	
		No Markup, per consultation with County Attorney	
		Information summary memo	
		Copy of proposal or estimate	
		Copy of grant award notification and information	
	<b>~</b>	Other maps	

10. Remarks:

Kinns Road (Co. Hwy. 109) was re-aligned in 1947 leaving a parcel of land between the current location of Kinns Road and tax parcel 265.-1-39. A recent survey indicates that this land remains as county property and the current owner of tax parcel 265.-1-39 wishes to purchase this land. The Commissioner of Public Works has been consulted and has determined that this parcel is not needed for county use and approves of this conveyance.



### SARATOGA COUNTY BOARD OF SUPERVISORS

#### **RESOLUTION 125 - 2023**

Introduced by Real Property Tax: Supervisors Ostrander, Barrett, Edwards, Lawler, and Wright

## AUTHORIZING THE CONVEYANCE COUNTY OWNED LANDS IN THE TOWN OF CLIFTON PARK

WHEREAS, County Hwy. 109 aka Kinns Road was re-aligned in 1947; and

**WHEREAS**, a search of public records finds no conveyance of the land lying between the current and former location of County Hwy. 109 aka Kinns Road; and

**WHEREAS**, Mr. Wayne T. Beale, Clifton Park, New York owns tax parcel 265.-1-39 which lies to the north of, and is contiguous with, the subject parcel and has expressed a desire to purchase said lands; and

**WHEREAS**, our Real Property Tax Committee, Commissioner of Public Works and the Director of Real Property recommend the conveyance of this land; and

**WHEREAS**, all proposed conveyances of County lands require the approval of this Board; now, therefore, be it

<b>RESOLVED</b> , that the Chair of the Board	d convey by quitclaim deed the parcel of land to
be described by metes and bounds located in the	Town of Clifton Park to Wayne T. Beale of
Clifton Park, New York for the sum of	and the cost of filing the deed in the Saratoga
County Clerk's Office; and it is further	

**RESOLVED**, that the deed of conveyance from the County to Beale shall include and be subject to the following terms and conditions: 1) the retention of an easement over the property for the County's municipal purposes; and 2) the parcel of land be merged with other lands of Beale known as tax parcel 265.-1-39 and forever be conveyed with said parcel; and it is

**RESOLVED**, that this Resolution shall take effect immediately.

#### QUITCLAIM DEED

This Indenture, made the	day of	, 2023

**COUNTY OF SARATOGA**, a municipal corporation of the State of New York, with offices at 40 McMaster Street, Ballston Spa, NY 12020;

Party of the first part, and

**BETWEEN** 

WAYNE T. BEALE, residing at 649 Kinns Road, Clifton Park, NY 12065 as Trustee of THE WAYNE T. BEALE REVOCABLE LIVING TRUST;

Party of the second part;

Witnesseth, that the party of the first part, in consideration of One and 00/100 Dollar lawful money of the United States, and other good and valuable consideration, paid by the party of the second part, does hereby grant and release unto the party of the second part, his heirs, administrators, successors and assigns forever,

ALL THAT TRACT OR PARCEL OF LAND situate in the Town of Clifton Park, County of Saratoga and State of New York, bounded and describe as follows:

Beginning at a point on the northerly side of Kinns Road, Co. Rd. No 109, said point being at the southeast corner of lands now for or formerly of Susan Sutherland, described in a deed recorded in the Saratoga County Clerk's Office in Instrument no. 2022008455, said point being also being depicted on a map of lands of said Sutherland on file in the Saratoga County Clerk's Office as Map No. M2022014, and runs thence from said point of beginning along the northerly line of Kinns Road, Co. Rd. No 109 N 82° 14' 30" E for a distance of 65.44 feet to a point; running thence along a curve to the right having a radius of 1,357.00', an arc length of 485.10' and chord S 87° 31' 10" E a chord distance of 482.52' to a point; thence running along a curve to the left having a radius of 25.00', an arc length of 44.32' and chord N 51° 56' 20" E a chord distance of 38.74 feet to a point; thence running along the southerly line of lands conveyed to Wayne T. Beale as Trustee of the Wayne T. Beale Revocable Living Trust by deed dated March 27, 2023 and recorded on March 29, 2023 in the Saratoga County Clerk's Office in Instrument No. 2023008510 on a course of N 67° 55' 00" W 136.09 feet to a point; thence continuing along the said northerly line of Beale N 74° 32' 30" W 180.24 feet to a point; thence running along a curve to the left having a radius of 380.00', an arc length of 232.99' and chord S 87° 53' 30" W a chord distance of 229.36 feet to a point on the westerly line of the lands of said Sutherland first mentioned above; and thence running S 25° 14' 30" W along the property line of said Sutherland a distance of 113.42 feet to the point or place of beginning.

It is the intention of this deed to annex the lands described herein with the lands conveyed to said Wayne T. Beale as Trustee of the Wayne T. Beale Revocable Living Trust by deed dated March 27, 2023 and recorded on March 29, 2023 in the Saratoga County Clerk's Office in Instrument No. 2023008510 to make but one single parcel of land.

Subject to all conditions, covenants, restrictions and easements of record. Party of the First Part shall retain an easement for ingress and egress over said lands for municipal purposes.

**Together** with the appurtenances and all the estate and rights of the parties of the first part in and to said premises.

To have and to hold the premises herein granted unto the party of the second part, his heirs, administrators and assigns forever.

In Witness Whereof, the party of the first part has hereunto set his hand the day and year first above written.

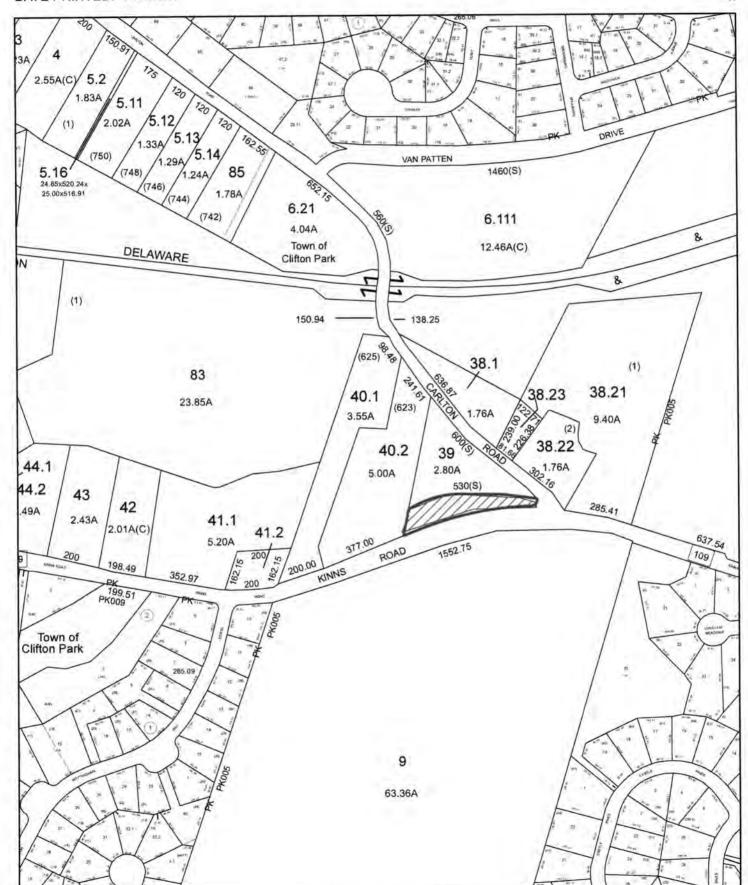
IN THE PRESENCE OF	County of Saratoga
STATE OF NEW YORK } COUNTY OF }ss.:	
, personal	3, before me, the undersigned, personally appeared ly known to me or proved to me on the basis of
instrument and acknowledged to me th	vidual whose name is subscribed to the withir at they executed the same in their capacity, and that individual, or the person upon behalf of which the ent.
Notary Public	
1 total j 1 dolle	

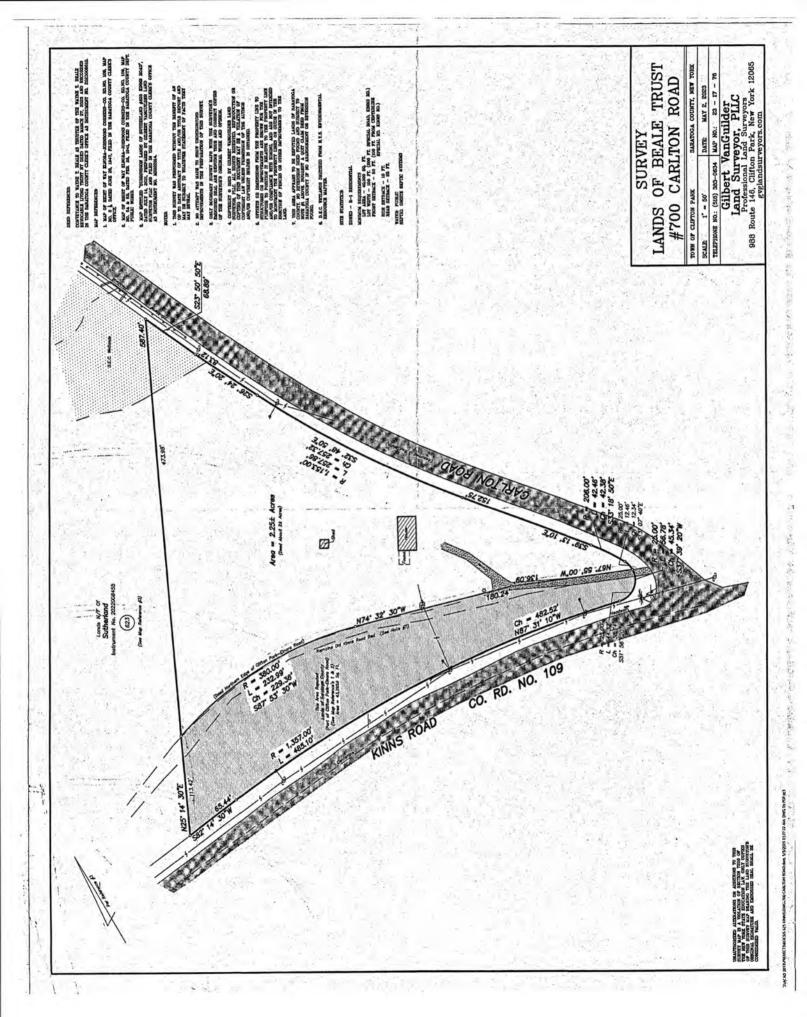
265.-1-39

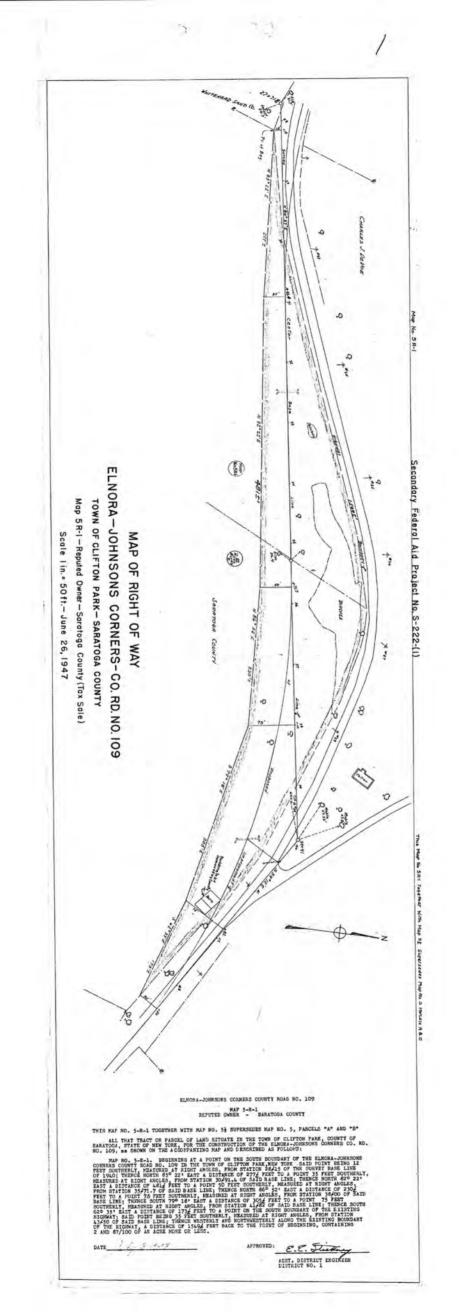
**DATE PRINTED: 11/7/2023** 

## TOWN OF CLIFTON PARK

1 inch = 400 feet









# SARATOGA COUNTY AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator Ridge Harris, Deputy County Administrator Michelle Granger, County Attorney Therese Connolly, Clerk of the Board Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office
Laurie Vroman, County Attorney's Office

**DEPARTMENT:** County Auditor

DATE: 11/27/2023

**COMMITTEE:** Real Property Tax

1. Is a Resolution Required:

No, Committee Approval Only

2. Proposed Resolution Title:

N/A

3. Specific Details on what the resolution will authorize:

No resolution, 2023 3rd Quarter Real Property refunds, corrections and credits update.

This column must be completed prior to submission of the request.

County Attorney's Office Consulted Yes

	ents for impacted budget lines more than four lines are impact	
Revenue	CONTRACTOR STATEMENT ALVES OF A	
Account Number	Account Name	Amount
Expense		
Account Number	Account Name	Amount
Fund Balance (if applica Amount:	ble): (Increase = additional re	venue, Decrease = additional expense
	ible): (Increase = additional re	venue, Decrease = additional expense
		venue, Decrease = additional expense
Amount:	ct ( <b>Required</b> ):	venue, Decrease = additional expense
Amount:  Identify Budget Impac	ct (Required):	venue, Decrease = additional expense
Amount:  Identify Budget Impact No Budget Impact	ct ( <b>Required</b> ):	venue, Decrease = additional expense

	rere Amendments to the Compensation Schedule?  YES or NO (If yes, provide details)	Human Resources Consulted
a.	Is a new position being created? Y N	122
-	Effective date	
	Salary and grade	
b.	Is a new employee being hired? Y N	
	Effective date of employment	
	Salary and grade	
	Appointed position:	
	Term	
c.	Is this a reclassification? Y N	
	Is this position currently vacant? Y N	
	Is this position in the current year compensation plan?	Y N
Does	this item require the awarding of a contract:	N Purchasing Office Country
a.	Type of Solicitation	Purchasing Office Consulted N/A
b.	Specification # (BID/RFP/RFQ/OTHER CONTRACT #	)
c.	If a sole source, appropriate documentation, including an submitted and approved by Purchasing Department?	updated letter, has been  Y N N/A
d.	Vendor information (including contact name):	
e.	Is the vendor/contractor an LLC, PLLC, or partnership:	
	Ctata a faran danila anton atau anno alimetican	
f.	State of vendor/contractor organization:	
f. g.	Commencement date of contract term:	
g.	Commencement date of contract term:	

8.	a.	grant being accepted: YES or NO  Source of grant funding:	Consulted Yes
	b.	Agency granting funds:	***
	c.	Amount of grant:	
	d.	Purpose grant will be used for:	
	e.	Equipment and/or services being purchased with the grant:	
	f.	Time period grant covers:	
	g.	Amount of county matching funds:	
	h.	Administrative fee to County:	
	Suppo	rting Documentation:	
		Marked-up previous resolution	
		No Markup, per consultation with County Attorney	
		Information summary memo	
		Copy of proposal or estimate	
		Copy of grant award notification and information	
	17.7	Other Quarterly Update	





40 MC MASTER ST, BALLSTON SPA, NY 12020

TO:

Real Property Tax Committee

Supervisor Scott Ostrander, Chairman

FROM:

Julie Bosley, Deputy Chief Auditor

DATE:

November 27, 2023

RE:

Q3 2023 Adjustments to Real Property Tax Assessments

There were no adjustments to the Real Property Tax assessments during the third quarter of 2023. A summary of this quarter is provided below:

Saratoga County Re	al Property Tax Adjustments, N	lot to Exceed \$2,500	- Q3 2023
	Corrections	Refunds	Total
July	\$0.00	\$0.00	\$0.00
August	\$0.00	\$0.00	\$0.00
September	\$0.00	\$0.00	\$0.00
Q3 Total	\$0.00	\$0.00	\$0.00



# SARATOGA COUNTY AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator Ridge Harris, Deputy County Administrator Michelle Granger, County Attorney Therese Connolly, Clerk of the Board Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office
Laurie Vroman, County Attorney's Office

DATE	ARTMENT: County Treasurer  11/28/2023  MITTEE: Real Property Tax	•
1.	Is a Resolution Required:	
	Yes, Other   ▼	
2.	Proposed Resolution Title:	
	Authorizing Conveyance of Tax-Acquired Lands	
3.	Specific Details on what the resolution will authorize:  One Tender Offer to be approved by BOS	

This column must be completed prior to submission of the request.

County Attorney's Office Consulted Yes

If yes	s, budget lines and	impact must be provided.  s must have equal and offsetti	Consulted Yes	
		ents for impacted budget lines more than four lines are impac		
Reven	iue			
Accou	unt Number	Account Name	Amount	
Expen	ise			
Accou	ant Number	Account Name	Amount	
Fund l	Balance (if applica	ble): (Increase = additional rev	venue, Decrease = additional o	expenses)
Amo	ount:			
i. Ide	ntify Budget Impac	rt ( <b>Required</b> ):		
No	Budget Impac	t		<b>~</b>
a.	G/L line impac	eted		
b.	Budget year in	npacted		
c.	Details			

6.		re Amendments to the Compensation Schedule? ES or NO (If yes, provide details)	Human Resources Consulted N/A
	a	Is a new position being created? Y N  Effective date	
		Salary and grade	
	b	Is a new employee being hired? Y N	
		Effective date of employment	
		Salary and grade	
		Appointed position:	
		Term	
	c. ]	Is this a reclassification? Y N	
		Is this position currently vacant? Y N	
		Is this position in the current year compensation plan?	Y N
7.	Does th	nis item require the awarding of a contract: Y N	Providencia OCC C 11 1
	a.	Type of Solicitation	Purchasing Office Consulted N/A
	b.	Specification # (BID/RFP/RFQ/OTHER CONTRACT #)	
	c.	If a sole source, appropriate documentation, including an upsubmitted and approved by Purchasing Department?	odated letter, has been YNNNN/A
	d.	Vendor information (including contact name):	<b></b>
	e.	Is the vendor/contractor an LLC, PLLC, or partnership:	
	f.	State of vendor/contractor organization:	
	g.	Commencement date of contract term:	
	h.	Termination of contract date:	
	i.	Contract renewal date and term:	
	k.	Is this a renewal agreement: Y N	
	1.	Vendor/Contractor comment/remarks:	

8.	Is a gr	rant being accepted: YES or NO	County Administrator's Office Consulted Yes
	a.	Source of grant funding:	
	b.	Agency granting funds:	
	c.	Amount of grant:	
	d.	Purpose grant will be used for:	
	e.	Equipment and/or services being purchased with the grant:	
	f.	Time period grant covers:	
	g.	Amount of county matching funds:	
	h.	Administrative fee to County:	
9.	Suppor	ting Documentation:	
	<b>~</b>	Marked-up previous resolution	
No Markup, per consultation with County Attorney			
		Information summary memo	
		Copy of proposal or estimate	
Copy of grant award notification and information			
	<b>/</b>	Other Tender offer report & Repurchase Offer	
10.	Rem	arks:	



### SARATOGA COUNTY BOARD OF SUPERVISORS

#### **RESOLUTION 294 - 2021**

Introduced by Supervisors Connolly, Kinowski, Lawler, Peck, Pemrick, Smith and Wright

#### AUTHORIZING CONVEYANCE OF TAX-ACQUIRED LANDS

WHEREAS, unpaid taxes have resulted in the County's acquisition of certain lands in various towns; and

WHEREAS, a former owner has requested the conveyance of one parcel in consideration of the payment of an amount equal to the unpaid taxes, penalties, interest and charges; and

WHEREAS, our Real Property Tax Committee recommends the approval of this request; now, therefore, be it

**RESOLVED**, that the Chair of the Board is authorized to convey by quitclaim deed the lands described below, upon payment of the indicated amount, which includes penalties, interest and charges, to the following party or its designee:

	CONVEY TO:	TAX YEAR	TOWN	S/B/L	AMOUNT
/	Alexandria Herrera-Gingras 16 Worth Road Wilton, NY 12831	2013-2019 2021 Town & C 2021 School	Wilton	1402-4.113	\$48,224.48

BUDGET IMPACT STATEMENT: No budget impact.

Wyman, Wilfred W. 2018 Town & County Hadley 18.-2-11 \$1,375.28

Lent Nikia Wyman, Kimberly S.

	*****
	REPORT
	TENDER OFFER
	*****
11/20/23	

DATE PAID	*****	09/29/2023		******
AMT PAID	**********	\$1.375.28	\$1,375.28	\$1,375.28
LIEN# TAX YEAR	******	2018	.^	*****
L1EN#	**********	529	<total payment=""></total>	**************************************
MAP NUMBER	*****	182-11		*********
LOCATION		STONY CREEK RD		************
OWNER NAME	**************************************	WYMAN WILFRED W		**************************************
TOWN	************	HADLEY		******

PAGE: 1

#### REPURCHASE OFFER

DATE: 11/17/23

BUYER(S): WYMAN, WILFRED W. Lent NIKIA WYMAN, Kimberly S.

SELLERS: County of Saratoga PHYSICAL 220 BELL BROOK RD

40 McMaster St. ADDRESS:

Ballston Spa, NY 12020

MAILING PO BOX 21 ADDRESS: HABLEY, NY 12835

SSN(S): 120 64 2317

TELEPHONE: (S18) 681-7227

113 64 4253

#### PROPERTY TO BE REPURCHASED 1.

The Buyer hereby offers to repurchase the property known as STONY CREEK KD, Tax Map No. 18.-2-11 located in the Village of NA Town of HABLEY in Saratoga County, State of New York. Title to the property was taken by Saratoga County by virtue of its tax foreclosure proceedings for taxes levied in the year 2018. Conveyance to the Buyer would be made pursuant to Saratoga County's policy that former owners be allowed to repurchase the former properties before they are sold by The County at auction.

#### 2. PURCHASE PRICE

The purchase price is One Thousand three hundred Seventy Dollars and Twenty-Egetents, 1375.38 ). The said purchase price includes an amount equal to all delinquent taxes up to and plus penalties and interest and costs and charges incurred in the foreclosure process, plus recording costs.

#### METHOD OF PAYMENT 3.

Buyer is herewith depositing the entire purchase price including all recording costs with the Saratoga County Treasurer, to be held by him or her pending approval and acceptance of this offer by the Saratoga County Board of Supervisors.

#### 4. DEED

Conveyance shall be made by Quit Claim Deed, containing a description of the property by section, block and lot number as it appeared on the tax roll for the year of the delinquent taxes for which the County acquired title. The deed will be recorded by the County upon approval and acceptance of this offer by the Saratoga County Board of Supervisors.

Buyer shall herewith provide information necessary to complete and shall execute the necessary forms and documents required for recording the deed in the County Clerk's Office.

#### 5. TAX AND OTHER ADJUSTMENTS

Buyer hereby acknowledges that he or she will be responsible for any and all real property taxes and other assessments on the property not heretofore paid which remain outstanding after May 31, 2023.

Buyer also expressly agrees that the title to the property shall be given by the County in the same name or appeared on the title to the **property** before the County's foreclosure process, unless Buyer requests otherwise, and the Board of Supervisors approves.

#### 6. LIENS

Buyer agrees that all liens or other encumbrances existing before the County's foreclosure shall be reinstated.

The Buyer expressly agrees that in no event shall the foreclosure process serve to place a repurchaser in a better position than that occupied by him or her before the foreclosure process commenced. Buyer agrees that by making this offer and requesting the recording of the Deed that Buyer reaffirms and assumes all liens and encumbrances against the property which existed at the time of the County's foreclosure.

Buyer must be aware that transfers may be subject to the provisions of Section 520 of the New York State Real Property Tax Law entitled "Assessment and Taxation of exempt property upon transfer of title"

#### 7. POSSESSION

Buyer shall be granted possession of the property upon approval and acceptance of this offer by the Board of Supervisors, and the recording of the deed by the County.

#### 8. ENTIRE AGREEMENT

It is understood and agreed that any and all prior understandings, representations and agreements between Seller and Saratoga County are merged into this offer. This offer may only be modified by a written instrument signed by both parties.

#### 9. ACCEPTANCE BY BOARD OF SUPERVISORS

Buyer understands and agrees that they, their heirs, legal representatives, successors and assigns will be bound by the terms of this offer. This offer is personal to the Buyer and cannot be assigned by the Buyer without the approval of the Saratoga County Board of Supervisors. The Buyer understands and agrees that this offer is subject to approval and acceptance by the Saratoga County Board of Supervisors.

Buyer: Kunberly Wyman	-3
Buyer:	
State of New York County of Saratoga	
On the 17th day of November, in the year and for said State, personally appeared kinker	before me, the undersigned a Notary Public ir personally known to me or be the individual whose name is subscribed to the within ted the same in his/her capacity and that by his/her
signature on the instrument, the individual, of the per this instrument.	son upon behalf of which the individual acted, executed

Notary Public

Notary Public, State of New York
No. 01GU6358821
Qualified in Saratoga County

Commission Expires June 15, 20\_25