



BOARD OF SUPERVISORS

ORDER OF BUSINESS - Tuesday, November 21, 2023 4PM
40 McMaster Street, Ballston Spa, NY

1. WELCOME
2. ROLL CALL
3. ATTENTION TO FLAG
4. CHAPLAIN INVOCATION
5. PRESENTATION
Cornell Cooperative Extension
6. APPROVAL OF MINUTES: October 17, 2023
7. CORRESPONDENCE
8. REPORTS OF COMMITTEES
9. REPORTS (Mortgage Tax Report – Report No. 3)
10. RESOLUTIONS (284 - 316)
11. REQUEST FOR SEPARATE VOTES
12. ADOPTION OF RESOLUTIONS
13. UNFINISHED BUSINESS AND NEW PROPOSALS
14. EXECUTIVE SESSION (as necessary)
15. OTHER BUSINESS
16. PUBLIC INPUT
17. ADJOURN



OFFICE OF THE SARATOGA COUNTY TREASURER


Andrew B. Jarosh
Treasurer

JoAnn Kupferman
Deputy Treasurer

Christopher Schall
Director of Finance

County Municipal Center, Bldg 1
40 McMaster St., Ballston Spa, NY 12020

Ph: (518) 884-4724 Fx: (518) 884-4775
www.SaratogaCountyNY.gov

TO: THERESE CONNOLLY, CLERK OF THE BOARD
FROM: JOANN KUPFERMAN, DEPUTY TREASURER 
DATE: NOVEMBER 13, 2023
SUBJECT: NOVEMBER 2023 MORTGAGE TAX DISTRIBUTION

Attached for the November 21, 2023 Board of Supervisors Meeting is the November 2023 Mortgage Tax Distribution Report. This report covers the six-month period from April 1, 2023 through September 30, 2023.

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SARATOGA COUNTY TREASURER	
MORTGAGE TAX DISTRIBUTION	
AS OF SEPTEMBER 30, 2023	
SARATOGA COUNTY TREASURER	04/01/23 - 09/30/23
CITIES/TOWNS/VILLAGES	AMOUNT TO BE <u>DISTRIBUTED</u>
BALLSTON	\$ 391,248.97
BALLSTON SPA (BALL)	\$ 12,032.21
MILTON	\$ 226,314.27
BALLSTON SPA (MILTON)	\$ 25,371.28
CHARLTON	\$ 45,632.15
CLIFTON PARK	\$ 608,522.75
CORINTH	\$ 56,513.74
CORINTH (VILLAGE)	\$ 15,790.86
DAY	\$ 20,778.10
EDINBURG	\$ 31,703.47
GALWAY	\$ 48,297.52
GALWAY (VILLAGE)	\$ 690.97
GREENFIELD	\$ 92,259.16
HADLEY	\$ 11,925.12
HALFMOON	\$ 391,949.14
MALTA	\$ 325,010.20
ROUND LAKE (VILLAGE)	\$ 8,371.29
MECHANICVILLE	\$ 37,967.92
MOREAU	\$ 159,872.90
SO. GLENS FALLS (VILLAGE)	\$ 17,128.81
NORTHUMBERLAND	\$ 51,761.51
PROVIDENCE	\$ 19,085.18
SARATOGA	\$ 78,185.34
SCHUYLERVILLE (VILLAGE)	\$ 5,451.29
VICTORY (VILLAGE)	\$ 1,918.54
SARATOGA SPRINGS	\$ 779,535.66
STILLWATER	\$ 326,341.89
STILLWATER (VILLAGE)	\$ 18,913.36
WATERFORD	\$ 59,439.25
WATERFORD (VILLAGE)	\$ 4,184.32
WILTON	\$ 428,692.58
TOTAL LOCAL DISTRIBUTION	\$ 4,300,889.75



**Department of
Taxation and Finance**

October 26, 2023

Craig A. Hayner
Saratoga County Clerk
40 McMaster Street
Ballston Spa, NY 12020

Re: Semi-Annual Report for the period April 1, 2023 through September 30, 2023.

Dear Mr. Hayner,

Your joint Semi-Annual Report, New York Form AU-202, which we received on October 25, 2023 is approved. The net amount of \$4,300,889.75 due to the respective tax districts is recognized. The report may be submitted to your County Legislative Body for their action, pursuant to Section 261 of the Tax Law.

Sincerely yours,

Joseph Mayer

Joseph Mayer
Excise Tax Technician 2
Telephone: (518) 862-6074



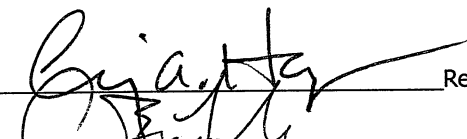
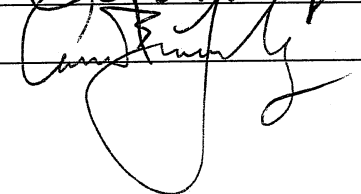
NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT

PART 1

COUNTY OF SARATOGA FOR THE PERIOD OF Apr 1, 2023 THROUGH Sept 30, 2023

CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

Months						TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic tax Collected	2 Interest received by recording officer	3 Recording officer's expense	4 Refunds or Adjustment s	5 Amount paid treasurer (Col 1 + Col 2 - Col 3 - Col	6 Interest received by treasurer	7 Treasurer's expense	8 Tax districts share (Col 5 + Col 6 - Col 7)	9 Local tax	10 Additional tax	11 Special assistance fund	12 Special additional tax
2022 Oct	0.00							0.00				
Nov	0.00							0.00				
Dec	0.00							0.00				
2023 Jan	0.00							0.00				
Feb	0.00							0.00				
Mar	0.00							0.00				
Apr	500,910.15	302.30	5,170.71		496,041.74	2,281.90		498,323.64		238,677.08		184,639.69
May	726,502.85	462.66	5,123.61		721,841.90	1,558.71		723,400.61		349,131.07		279,181.43
Jun	703,726.46	516.22	5,133.30		699,109.38	676.94		699,786.32		338,641.16		267,415.10
Jul	649,231.91	497.25	5,160.27		644,568.89	1,165.86		645,734.75		311,695.18		240,791.01
Aug	858,113.09	557.71	4,962.95		853,707.85	1,703.79		855,411.64		463,737.17		331,043.72
Sep	880,393.34	656.27	4,989.99		876,059.62	2,173.17		878,232.79		465,886.95		340,541.46
Totals	4,318,877.80	2,992.41	30,540.83		4,291,329.38	9,560.37		4,300,889.75		2,167,768.61		1,643,612.41

 Recording Officer
 Treasurer

CREDIT
STATEMENT
(Column 6)

This column is the net amount
due each tax district for
which the Board of
Supervisors shall issue
its warrant or warrants.

	2 Taxes collected	3 *Additions	4 *Deductions	5 Amount of "Taxes Collected" as adjusted and corrected	6 Net Amount due each tax district
BALLSTON	404,967.86			404,967.86	403,281.18
CHARLTON	45,823.00			45,823.00	45,632.15
CLIFTON PARK	611,067.84			611,067.84	608,522.75
CORINTH	72,607.00			72,607.00	72,304.60
DAY	20,865.00			20,865.00	20,778.10
EDINBURG	31,836.07			31,836.07	31,703.47
GALWAY	49,193.38			49,193.38	48,988.49
GREENFIELD	92,645.02			92,645.02	92,259.16
HADLEY	11,975.00			11,975.00	11,925.12
HALFMOON	394,463.43		1,290.00	393,173.43	391,949.14
MALTA	334,775.83	1,290.00		336,065.83	333,381.49
MECHANICVILLE	37,251.72			37,251.72	37,967.92
MILTON	252,738.20			252,738.20	251,685.55
MOREAU	177,742.00			177,742.00	177,001.71
NORTHUMBERLAND	51,978.00			51,978.00	51,761.51
PROVIDENCE	19,165.00			19,165.00	19,085.18
SARATOGA	85,913.00			85,913.00	85,555.17
SARATOGA SPRGS	782,795.99			782,795.99	779,535.66
STILLWATER	346,699.25			346,699.25	345,255.25
WATERFORD	63,889.67			63,889.67	63,623.57
WILTON	430,485.54			430,485.54	428,692.58
TOTAL TAX DISTRICTS 21					
TOTALS	4,318,877.80	1,290.00	1,290.00	4,318,877.80	4,300,889.75



SARATOGA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING RESOLUTIONS PRESENTED TUESDAY NOVEMBER 21, 2023

284. APPROVING THE 2024 TAX BILL FLYER IN ACCORDANCE WITH LOCAL LAW NO. 1 OF 2012 ESTABLISHING TRUTH IN TAXATION IN SARATOGA COUNTY
285. AUTHORIZING 2024 SUBCONTRACTS FOR THE DEPARTMENT OF AGING AND YOUTH SERVICES PURSUANT TO THE 2020-2024 FOUR-YEAR SERVICE PLAN
286. AUTHORIZING THE ACCEPTANCE OF A 2023-2024 STATE AID ALLOCATION FROM THE OFFICE OF CHILDREN AND FAMILY SERVICES FOR YOUTH SPORTS AND EDUCATION OPPORTUNITIES, AND RUNAWAY HOMELESS YOUTH PROGRAMS AND SERVICES
287. AUTHORIZING AN AGREEMENT WITH CAPTAIN COMMUNITY HUMAN SERVICES, INC. TO PROVIDE RUNAWAY HOMELESS YOUTH PROGRAMS AND SERVICES
288. AUTHORIZING THE ACCEPTANCE OF A CODE BLUE ALLOCATION FROM THE NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE, AND AUTHORIZING AN AGREEMENT WITH SHELTERS OF SARATOGA, INC. FOR THE OPERATION OF THE CODE BLUE SHELTER
289. AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES FOR THE PROVISION OF BEHAVIORAL HEALTH CONSULTANT SERVICES, AND AUTHORIZING AN AMENDED AGREEMENT WITH ECS PSYCHOLOGICAL SERVICES, P.C.
290. PROCLAIMING NOVEMBER 2023 AS "EPILEPSY AWARENESS MONTH" IN SARATOGA COUNTY
291. AUTHORIZING A RENEWAL AGREEMENT FOR THE JOSPEH P. DWYER VETERANS PEER TO PEER PROGRAM BETWEEN THE VETERANS SERVICE AGENCY AND THE DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
292. AUTHORIZING A RENEWAL AGREEMENT FOR THE JAIL-BASED MEDICATION ASSISTED TREATMENT PROGRAM BETWEEN THE SHERIFF'S OFFICE AND THE DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
293. AUTHORIZING AN AGREEMENT WITH JAMES MCGUINNESS & ASSOCIATES, INC. FOR THE PROVISION OF A SOFTWARE SYSTEM AND SUPPORT SERVICES FOR THE PROCESSING OF REIMBURSEMENT CLAIMS TO THE STATE FOR PRE-SCHOOL EDUCATION COSTS
294. AWARDING ANIMAL SHELTER HVAC PHASE I CONSTRUCTION CONTRACTS
295. AUTHORIZING A LEASE WITH RAILROAD PLACE PARTNERS, L.P. FOR SUPREME COURT CHAMBERS
296. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES TO ACCEPT AN INDIGENT LEGAL SERVICES GRANT
297. AUTHORIZING A 2024 CONTRACT FOR POLICE SERVICES WITH THE TOWN OF MALTA
298. AUTHORIZING A 2024 CONTRACT FOR POLICE SERVICES WITH THE TOWN OF CLIFTON PARK

REGULAR MEETING RESOLUTIONS PRESENTED TUESDAY NOVEMBER 21, 2023

Page 2 of 2

299. AUTHORIZING A 2024 CONTRACT FOR POLICE SERVICES WITH THE TOWN OF HALFMOON
300. AUTHORIZING A 2024 CONTRACT FOR POLICE SERVICES WITH THE TOWN OF WILTON
301. AUTHORIZING THE ACCEPTANCE OF A NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES LIVESCAN EQUIPMENT PROGRAM GRANT AND AMENDING THE 2023 COUNTY BUDGET IN RELATION THERETO
302. AUTHORIZING ACCEPTANCE OF A NEW YORK STATE SUPERVISION AND TREATMENT SERVICES FOR JUVENILES PROGRAM (STSJP) GRANT, AND AUTHORIZING PROVIDER CONTRACTS THROUGH DECEMBER 31 2024
303. AUTHORIZING AN AGREEMENT WITH BISHOP HOUSE CONSULTING, INC.
304. AMENDING THE 2023 COMPENSATION SCHEDULE TO RECLASSIFY POSITIONS UNDER THE DEPARTMENT OF HEALTH
305. AUTHORIZING THE TRANSFER OF FUNDS FROM THE COUNTY OPEN SPACE RESERVE AND AMENDING THE 2023 COUNTY BUDGET IN RELATION THERETO
306. AUTHORIZING AN AGREEMENT WITH NATIONAL GRID TO PROVIDE UTILITY UPGRADES FOR THE NEW FIXED BASE OPERATOR TERMINAL BUILDING AT THE SARATOGA COUNTY AIRPORT AND AMENDING THE 2023 COUNTY BUDGET IN RELATION THERETO
307. ESTABLISHING 2024 SCALE OF CHARGES FOR SARATOGA COUNTY SEWER DISTRICT NO. 1
308. AUTHORIZING AN AGREEMENT WITH MID STATE INDUSTRIES, LTD. FOR THE REPLACEMENT OF THE ROOF OF BUILDING #5 AT SARATOGA COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT
309. AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ALL REQUIRED DOCUMENTS RELATING TO A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT, EMPIRE STATE DEVELOPMENT GRANT, AND WATER QUALITY IMPROVEMENT ACT GRANT FOR SARATOGA COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT IMPROVEMENTS
310. TRANSFERRING FUNDS TO THE CAPITAL RESERVE FUND
311. AUTHORIZING AN AMENDED AGREEMENT WITH CROSS COUNTRY STAFFING, INC. DBA CROSS COUNTRY HEALTHCARE SERVICES, AND DBA CRU48 FOR THE PROVISION OF NURSING SERVICES TO THE SARATOGA COUNTY CORRECTIONAL FACILITY
312. AMENDING THE 2023 COMPENSATION SCHEDULE TO CREATE A TEMPORARY POSITION UNDER THE COUNTY ATTORNEY
313. AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH BARTLETT, PONTIFF, STEWART & RHODES, P.C. TO INCREASE THE CONTRACT AMOUNT FOR LEGAL SERVICES RENDERED TO SERVE AS SPECIAL APPELLATE COUNSEL FOR LITIGATION COMMENCED BY JAMES B. NUTTER & CO.
314. SETTING DECEMBER 6, 2023 FOR A PUBLIC HEARING ON THE REVISED TENTATIVE 2024 SARATOGA COUNTY BUDGET
315. ADOPTING THE 2024 SARATOGA COUNTY BUDGET **(To be tabled)**
316. APPROPRIATING AMOUNTS FINALLY SET FORTH IN THE 2024 SARATOGA COUNTY BUDGET **(To be tabled)**



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 284 - 2023

Introduced by Real Property Tax: Supervisors Ostrander, Barrett, Edwards, Lawler and Wright

APPROVING THE 2024 TAX BILL FLYER IN ACCORDANCE WITH LOCAL LAW NO. 1 OF 2012 ESTABLISHING TRUTH IN TAXATION IN SARATOGA COUNTY

WHEREAS, pursuant to Resolution 151-12 this Board adopted Local Law No. 1 of 2012 establishing Truth in Taxation in Saratoga County to provide a legal mechanism by which Saratoga County property owners would receive accurate County property tax bill information and County budget information on an annual basis; and

WHEREAS, Section 3 of Local Law No. 1 of 2012 directs the County Administrator and County Director of Real Property Tax Services to prepare a Tax Bill Flyer summarizing financial information regarding the portion of each annual County property tax bill resulting from State and Federal mandates, and to present said Tax Bill Flyer to the Board of Supervisors concurrently with the presentation of the tentative budget for the following year; and

WHEREAS, Section 3 of Local Law No. 1 of 2012 further requires this Board of Supervisors to annually approve the contents of said Tax Bill Flyer at the Board's regular meeting during the month of November, and to authorize by resolution the manner by which said Tax Bill Flyer will be disseminated to Saratoga County property owners and the public; and

WHEREAS, the County Administrator and County Director of Real Property Tax Services have submitted to this Board for approval the Tax Bill Flyer for 2024 attached hereto; and

WHEREAS, our Real Property Tax Committee has recommended the approval of the attached 2024 Tax Bill Flyer; now, therefore, be it

RESOLVED, in accordance with Local Law No. 1 of 2012, this Board of Supervisors hereby approves the 2024 Tax Bill Flyer attached hereto; and, be it further

RESOLVED, that said 2024 Tax Bill Flyer shall be included as an enclosure with each 2024 Saratoga County property tax bill when mailed, and shall be posted on the County of Saratoga's website at www.saratogacountyny.gov by no later than January 1, 2024; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 285 - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

AUTHORIZING 2024 SUBCONTRACTS FOR THE DEPARTMENT OF AGING AND YOUTH SERVICES PURSUANT TO THE 2020-2024 FOUR-YEAR SERVICE PLAN

WHEREAS, the Saratoga County Department of Aging and Youth Services, provides programs to some elderly County residents under Title III of the Federal Older Americans Act of 1965, as amended, and the State Community Services Act of 1979 (Executive Law, Article 19-J); and

WHEREAS, the Federal Act requires the preparation of a Four-Year Service Plan, annual updates and funding applications for the provision of listed services; and

WHEREAS, the State Act requires the submission of an Annual Plan for the delivery of community services, which Plan also serves as the Federal annual update; and

WHEREAS, our Department of Aging and Youth Services has proposed a 2023-2024 Annual Implementation Plan which includes appropriate annual funding applications; and

WHEREAS, the Department of Aging and Youth Services submitted its proposed 2023-2024 Annual Implementation Plan which was approved as submitted; now therefore, be it

WHEREAS, pursuant to Resolution 235-2019, this Board approved the 2020-2024 Service Plan for the Department of Aging and Youth Services, as detailed in the document entitled "Four Year Plan for Older Americans Act 4/1/20 – 3/31/24"; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute the following 2024 subcontracts:

<u>PROVIDER</u>	<u>FUNDING</u>	<u>SERVICE</u>	<u>TERM</u>	<u>AMOUNT</u>
A & H Services	IIIB and AAA	Transportation	1/1/24-12/31/24	\$ 450.00/day
5 Thompson View	Transportation	(6 Towns)	Contributions	\$ 750.00
Ballston Spa, NY 12020	& Community	Services for	Match	\$ 0.00
		the Elderly (CSE)	Reimbursement	\$112,500.00

A & H Services 5 Thompson View Ballston Spa, NY 12020	IIIB and AAA Transportation (City of Saratoga & Community Springs) Services for the Elderly (CSE)	Transportation (City of Saratoga Springs)	1/1/24-12/31/24	\$ 450.00/day Contributions \$ 750.00 Match \$ 0.00 Reimbursement \$112,500.00
O'Connell and Aronowitz 1 Court Street Saratoga Springs, NY 12866	IIIB	Legal Services	1/1/24-12/31/24	\$34,334.00 Contributions \$ 1,000.00 Match \$ 3,334.00 Reimbursement \$30,000.00
Christine Kudlacik, RD 79 Louden Road Saratoga Springs, NY 12866	Title IIIC	Dietician Services	1/1/24-12/31/24	\$52.00/hour
Greater Adirondack Home Aides 25 Willowbrook Rd, #4 Queensbury, NY 12804	IIIE & EISEP	In-Home Respite Care	1/1/24-12/31/24	\$35.00/hour
Wesley Senior Solutions 131 Lawrence Street Saratoga Springs, NY 12866	IIIE & EISEP	In-Home Respite Care	1/1/24-12/31/24	\$35.00/hour
Connect America, LLC 3 Bala Plaza West, Suite 200 Bala Cynwyd, PA 19004	EISEP	Personal Emergency Response Systems (PERS)	1/1/24-12/31/24	\$25,000.00 Contributions \$ 0.00 Match \$ 0.00 Reimbursement \$25,000.00

; and it is further

RESOLVED, that the form and content of such contracts and agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 286 - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

AUTHORIZING THE ACCEPTANCE OF 2023-2024 STATE AID ALLOCATION FROM THE OFFICE OF CHILDREN AND FAMILY SERVICES FOR YOUTH SPORTS AND EDUCATION OPPORTUNITIES, AND RUNAWAY HOMELESS YOUTH PROGRAMS AND SERVICES

WHEREAS, a 2023-2024 Resources Allocation for programs and agencies participating in the Department of Aging and Youth Services Youth Sports and Education Funding (YSEF), and Runaway Homeless Youth Act (RHYA) program to include County sponsorship, administration and payment responsibility has been proposed; and

WHEREAS, agencies or municipalities will provide, from their current or prospective budgets, the program expenditures; and

WHEREAS, these applications for State funds require authorized signatures of the Chair of this Board and of the Director of Aging and Youth Services; now, therefore, be it

RESOLVED, that the Chair of the Board, and the Director of Aging and Youth Services are authorized to execute all documents required by the State Office of Children and Family Services for approval, reimbursement and implementation of the actual 2023-2024 Department of Aging and Youth Services Resources Allocation for the County and its local governments; and it is further

RESOLVED, that the Chair of the Board and/or the County Administrator is authorized to execute all subcontracts not to exceed \$15,000 for any individual program; and it is further

RESOLVED, that the Chair of the Board is authorized to execute the following subcontract for acceptance of the 2023-2024 RHYA funds by the following agency:

AGENCY
CAPTAIN/Youth Shelter

2023-2024
RHYA
\$42,626

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 287 - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

AUTHORIZING AN AGREEMENT WITH CAPTAIN COMMUNITY HUMAN SERVICES, INC. TO PROVIDE RUNAWAY HOMELESS YOUTH PROGRAMS AND SERVICES

WHEREAS, a 2023-2024 Resource Allocation for programs and agencies participating in the Runaway Homeless Youth Act program include County sponsorship, administration and payment responsibility; and

WHEREAS, the proposed Runaway Homeless Youth Act Program includes funding in the amount of \$42,626; and

WHEREAS, Captain Community Human Services has submitted a proposal to provide Runaway Homeless Youth Programs and Services; and

WHEREAS, our Health and Human Services Committee and the Director of the Department of Aging and Youth Services have recommended that the proposal of Captain Community Human Services to provide Runaway Homeless Youth Programs and Services, at a cost not to exceed \$42,626, be accepted; now, therefore, it is

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Captain Community Human Services to provide Runaway Homeless Youth Programs and Services, in the amount of \$42,626; and it is further

RESOLVED, that the Chair of the Board, and Director of the Department of Aging and Youth Services are authorized to execute any and all documents required by the NYS Office of Children and Family Services for approval, reimbursement, and implementation of the 2023-2024 Runaway Homeless Youth Act Program for the County and its local governments; and it is further

RESOLVED, that the form and content of such agreements and documents to be subject to the approval of the County Attorney; and, be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 288 - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

**AUTHORIZING THE ACCEPTANCE OF A CODE BLUE ALLOCATION FROM THE
NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY
ASSISTANCE, AND AUTHORIZING AN AGREEMENT
WITH SHELTERS OF SARATOGA, INC. FOR THE OPERATION OF THE CODE
BLUE SHELTER**

WHEREAS, New York Codes, Rules and Regulations Part 304 and Section 304.1 of Title 18 directs local social services districts to continue to take all necessary steps to provide shelter for homeless individuals and families during periods of inclement winter weather including those individuals and families that are not otherwise eligible for emergency housing through normal public assistance programs, whenever inclement winter weather temperatures are at or below 32 degrees Fahrenheit for the time period/budget year of October 1, 2023 through September 30, 2024, and to submit plans that would meet said requirements; and

WHEREAS, funds from the New York State Office of Temporary and Disability Assistance ("OTDA") through 23-LCM-11 has allocated funds in the amount of \$426,000 to our County Department of Social Services for the provision of shelter and shelter services to the homeless in order to facilitate local compliance with Part 304 and Section 304.1 of Title 18 of the New York Codes, Rules and Regulations; and

WHEREAS, our Commissioner of Social Services proposes utilizing said OTDA allocated funds to: 1) enter into a contract with Shelters of Saratoga, Inc. to provide funding assistance in the amount of \$399,979 to cover the costs associated with operating the Saratoga Code Blue Shelter for the time period October 1, 2023 through September 30, 2024; 2) cover any additional costs up to \$26,021 the Department of Social Services might incur for sheltering individuals or families that are not otherwise eligible for emergency housing and not able to be housed at the Code Blue Shelter, including DSS staff salaries to facilitate the Code Blue Program; and

WHEREAS, our Health and Human Services Committee and the Commissioner of Social Services have recommended that this Board approve the Commissioner's plan for compliance with Part 304 of Title 18 of the New York Codes, Rules and Regulations; and

WHEREAS, the acceptance of these State OTDA allocated funds requires this Board's approval; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Commissioner of Social Services are hereby authorized to execute any and all documents required to accept from the New York State Office of Temporary and Disability Assistance an allocation in the amount of \$426,000 for the provision of those shelter and shelter services to the homeless needed to comply with Part 304 of Title 18 of the New York Codes, Rules and Regulations; and, it is further

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Shelters of Saratoga, Inc. for the reimbursement and payment of expenses associated with sheltering the homeless in compliance with Part 304 and Section 304.1 of Title 18 of the New York Codes, Rules and Regulations, for the term October 1, 2023 through September 30, 2024 at a cost not to exceed \$399,979; and, it is further

RESOLVED, that any additional costs up to \$26,021 may be used by the Department of Social Services for costs incurred for sheltering individuals or families that are not otherwise eligible for emergency housing and not able to be housed at the Code Blue Shelter, including DSS staff salaries to facilitate the Code Blue Program; and, it is further

RESOLVED, that the form and content of all said documents and agreement shall be subject to the approval of the County Attorney; and, it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department's Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 289 - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES FOR THE PROVISION OF BEHAVIORAL HEALTH CONSULTANT SERVICES, AND AUTHORIZING AN AMENDED AGREEMENT WITH ECS PSYCHOLOGICAL SERVICES, P.C.

WHEREAS, grant funds in the amount of \$70,000 are available from the New York State Office of Children and Family Services (“OCFS”) under the federal Child Abuse or Neglect Prevention and Treatment Act/Comprehension Addiction and Recovery Act (“CAPTA/CARA”) which the Saratoga County Department of Social Services (“DSS”) wishes to utilize for purposes of retaining the services of a behavioral health consultant to assist the Department’s Child Protective Services and Preventive Services units in the identification of families experiencing substance abuse disorders, and in the development, implementation and monitoring of plans of safe care with infants and families affected by substance abuse; and

WHEREAS, it was anticipated that these CAPTA/CARA grant funds would be available on an annual basis for up to an additional four (4) years, subject to federal appropriation; and

WHEREAS, DSS was recently informed that an additional year of CAPTA/CARA funding in the amount of \$70,000 would be forthcoming; and

WHEREAS, eligibility requirements for the CAPTA/CARA grant monies mandate that the behavioral health consultant must be located on-site at the County DSS offices; and

WHEREAS, the Commissioner of the Department of Social Services initially solicited proposals for the provision of behavioral health clinician services to assist DSS Child Protective Services and Preventive Services caseworkers to identify and support the behavioral health needs of both adults and children where substance abuse is an issue; and the proposal of ECS Psychological Services, P.C. was accepted; and

WHEREAS, the acceptance of these State OCFS grant funds requires this Board’s approval; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Commissioner of Social Services are hereby authorized to execute any and all documents required to accept from the New York State Office of Children and Family Services, a CAPTA/CARA grant in the amount of \$70,000 for the

term from December 1, 2023 through November 30, 2024, and on an annual basis commencing December 1, 2024 subject to the annual federal appropriation of such CAPTA/CARA grant funding, for the purposes of retaining the services of a behavioral health clinician to assist the Department of Social Services in identifying families experiencing substance abuse disorders and to develop, implement and monitor plans of safe care for families affected by substance abuse; and, it is further

RESOLVED, that the Chair of the Board is authorized to execute an amended agreement with ECS Psychological Services, P.C. of Saratoga Springs, New York, for the provision of behavioral health consultant services to the Saratoga County Department of Social Services for the term from December 1, 2023 through November 30, 2024, at the cost of \$80.00 per hour, plus mileage, with the total contract amount not to exceed \$70,000, subject to annual renewals commencing December 1, 2024, conditioned upon the annual federal appropriation and award of CAPTA/CARA grant funding to cover the costs of said behavioral consultant position; and, it is further

RESOLVED, that the form and content of all said documents and agreement shall be subject to the approval of the County Attorney; and, it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 290 - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

PROCLAIMING NOVEMBER 2023 AS "EPILEPSY AWARENESS MONTH" IN SARATOGA COUNTY

WHEREAS, Epilepsy Awareness Month is a nationwide effort in November of the Epilepsy Foundation to raise awareness about and change the conversation around epilepsy, seizures, and side effects, as well as to improve and save lives through care, advocacy, research and new therapies, and public health and education; and

WHEREAS, epilepsy is a brain disorder characterized by recurrent and unprovoked seizures that can affect people of all ages, races, ethnic backgrounds, and social class; and

WHEREAS, epilepsy is a spectrum disease comprised of many diagnoses and experiences and includes a wide range of seizure types, comorbidities, control, severity, and outcomes varying from person-to-person; and

WHEREAS, epilepsy is the fourth most common neurological disorder, and affects approximately 3.4 million people in the U.S.; and

WHEREAS, people with epilepsy need access to affordable, comprehensive, physician-directed and person-centered healthcare; and

WHEREAS, while protections exist in the Americans with Disabilities Act and related civil rights laws, people with epilepsy still encounter discrimination in areas including employment, education, and housing; and

WHEREAS, through action together in Epilepsy Awareness Month and during other awareness initiatives, including International Epilepsy Day, Epilepsy Awareness Day, and Brain Awareness Week, it is important to increase public knowledge about epilepsies and seizure first aid; now therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors do hereby proclaim the month of November 2023 as "Epilepsy Awareness Month" in Saratoga County and encourage all of our residents to take action together in order to overcome the challenges of living with epilepsy and accelerate therapies to stop seizures, find cures and save lives; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

November 21, 2023 Regular Meeting

Motion to Adopt:

Second:

AYES

NOES

ABSENT



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 291 - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

AUTHORIZING A RENEWAL AGREEMENT FOR THE JOSEPH P. DWYER VETERANS PEER TO PEER PROGRAM BETWEEN THE VETERANS SERVICE AGENCY AND THE DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES

WHEREAS, the New York State Office of Mental Health provides Legislative grant funding to municipalities that provide Veterans Peer to Peer (VP2P) services for veterans suffering from PTSD, and ongoing funding in the current amount of \$192,400 is available for such services; and

WHEREAS, the current contract for the VP2P services for veterans between the Veterans Service Agency and Department of Mental Health and Addiction Services will expire on December 31, 2023; and

WHEREAS, the New York State Office of Mental Health regulatory components of the VP2P program require budgetary considerations and intra-departmental agreement(s); and

WHEREAS, the Veterans Service Agency, as administrator of the VP2P, and the Saratoga County Department of Mental Health and Addiction Services have utilized the VP2P program to assist veterans suffering from PTSD and wish to continue the program; and

WHEREAS, the Veterans Service Agency and the Saratoga County Department of Mental Health and Addiction Services have proposed to retain the state aid advances as deferred revenue wherein the quarterly expenses incurred by the Veterans Service Agency for services rendered will be forwarded to the Saratoga County Department of Mental Health and Addiction Services for reimbursement through state aid; and

WHEREAS, our Health and Human Services Committee, the Commissioner of the Saratoga County Department of Mental Health and Addiction Services, and the Director of Veterans Service Agency, have recommended the continuation of the VP2P program with a five (5) year term commencing January 1, 2024 through December 31, 2028, including necessary budget amendments and authorization to execute necessary intra-departmental agreements as required by the New York State Office of Mental Health; now, therefore, be it

RESOLVED, that the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agency in an amount not to exceed 10% of amounts stated above per year; and be it further

RESOLVED, that each renewal agreement authorized herein shall provide that the amount stated above may be increased by up to 10% per year of said amount to include additional State grant funding received for the services provided by the agency without further amendment; and it is further

RESOLVED, that the contract for VP2P services for veterans between the Veterans Service Agency and the Saratoga County Department of Mental Health and Addiction Services is renewed for a five (5) year term commencing January 1, 2024 through December 31, 2028; and it is further

RESOLVED, that the Chair of the Board and/or Commissioner of the Saratoga County Department of Mental Health and Addiction Services, providing any additional funds do not exceed 10% of the amounts stated above per year, are authorized to execute all agreements and documents necessary to accept ongoing VP2P grant funding; and it is further

RESOLVED, that the County Administrator and/or Commissioner of Mental Health and Addiction Services and/or the Director of Veterans Service Agency are authorized to submit any documentation or information as required by the New York State Office of Mental Health necessary to accept such state-aid or secure reimbursement for eligible expenses through the VP2P Program; and it is further

RESOLVED, that the Commissioner of Mental Health and Addiction Services and Director of Veterans Service Agency are authorized to execute any intra-departmental agreements or memoranda of understanding as required by the NYS Office of Mental Health necessary to maintain the VP2P program; and it is further

RESOLVED, that the form and content of such documents, agreements and/or memoranda of understanding shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 292 - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

AUTHORIZING A RENEWAL AGREEMENT FOR THE JAIL-BASED MEDICATION ASSISTED TREATMENT PROGRAM BETWEEN THE SHERIFF'S OFFICE AND DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES

WHEREAS, pursuant to Resolution 369-2022, the Jail-Based Medication Assisted Treatment (MAT) Program between the Sheriff's Office-Correctional Division (SCSO) and Department of Mental Health and Addiction Services (SCDMH) was implemented; and the SCSO and the SCDMH have utilized the MAT program to assist incarcerated individuals suffering from substance use disorders and wish to continue the program; and

WHEREAS, the current contract for the MAT program between the SCSO and SCDMH will expire on December 31, 2023; and

WHEREAS, the New York State Office of Addiction Services and Support (OASAS) provides funding to municipalities that provide MAT for incarcerated individuals suffering from Substance Use Disorders, and current ongoing funding in the amount of \$160,000 is available for such services; and

WHEREAS, the NYS OASAS regulatory components of the MAT program require the development of a Jail Services Plan (JSP) which includes budgetary considerations and intra-departmental agreement(s); and

WHEREAS, the SCSO and SCDMH have proposed to retain the state aid advances as deferred revenue wherein the quarterly expenses incurred by the SCSO for services rendered by the SCDMH will be forwarded to the SCDMH for reimbursement through state aid; and

WHEREAS, our Health and Human Services Committee, the Sheriff, and the Commissioner of the Mental Health and Addiction Services have recommended that the MAT program contract between the SCSO and SCDMH be renewed for a five (5) year term commencing January 1, 2024 through December 31, 2028; and the current available funding in the amount of \$160,00 be allocated to the MAT Program with authorization for necessary budget amendments and execution of any intra-departmental agreements as required by NYS OASAS; now, therefore be it

RESOLVED, that the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agency in an amount not to exceed 10% of amounts stated above per year; and be it further

RESOLVED, that each renewal agreement authorized herein shall provide that the amount stated above may be increased by up to 10% per year of said amount to include additional State grant funding received for the services provided by the agency without further amendment; and it is further

RESOLVED, that the contract for the MAT program between the Saratoga County Sheriff's Office and the Saratoga County Department of Mental Health and Addiction Services is renewed for a five (5) year term commencing January 1, 2024 through December 31, 2028; and it is further

RESOLVED, that the Chair of the Board and/or Commissioner of the Saratoga County Department of Mental Health and Addiction Services, providing any additional funds do not exceed 10% of the amounts stated above per year, are authorized to execute all agreements and documents necessary to accept ongoing Jail-Based Medication Assisted Treatment Program grant funding; and it is further

RESOLVED, that the County Administrator and/or the Sheriff and/or Commissioner of Mental Health and Addiction Services are authorized to submit any documentation or information as required by the New York State Office of Addiction Services and Support necessary to accept such state-aid or secure reimbursement for eligible expenses through the Jail-Based Medication Assisted Treatment Program; and it is further

RESOLVED, that the Sheriff and the Commissioner of Mental Health and Addiction Services are authorized to execute any intra-departmental agreements or memoranda of understanding as required by the NYS Office of Addiction Services and Supports necessary to maintain the MAT program; and it is further

RESOLVED, that the form and content of such documents, agreements and/or memoranda of understanding shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 293 - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

**AUTHORIZING AN AGREEMENT WITH JAMES MCGUINNESS
& ASSOCIATES, INC. FOR THE PROVISION OF A SOFTWARE SYSTEM AND
SUPPORT SERVICES FOR THE PROCESSING OF REIMBURSEMENT CLAIMS
TO THE STATE FOR PRE-SCHOOL EDUCATION COSTS**

WHEREAS, pursuant to Resolution 99-2023, the County executed a renewal agreement with James McGuinness & Associates, Inc. for the continued provision, maintenance and support of a software system to enable the Saratoga County Department of Health to process and submit the County's claims to the State of New York for the reimbursement of pre-school education costs for the term January 1, 2023 through December 31, 2023, at a cost not to exceed \$29,500 per year; and

WHEREAS, the services rendered by James McGuinness & Associates, Inc. under the current agreement have been satisfactory, and the Saratoga County Department of Health would like to continue to receive these services; and

WHEREAS, commencing January 1, 2024 the annual cost for services rendered by James McGuinness & Associates, Inc. has increased to \$37,000; and

WHEREAS, our Health and Human Services Committee and the Commissioner of Health have recommended that the County's agreement with James McGuinness & Associates, Inc. be renewed for an additional term of three years commencing January 1, 2024 through December 31, 2026; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a renewal agreement with James McGuinness & Associates, Inc. of Schenectady, New York, for the continued provision, maintenance and support of a Federal and State Medicaid reporting compliant software system that will enable the Saratoga County Department of Health to process and submit the County's claims to the State of New York for reimbursement of pre-school education costs for the term January 1, 2024 through December 31, 2026, at a cost not to exceed \$37,000; per year and, it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and, it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 294 - 2023

Introduced by Buildings & Grounds: Supervisors M. Veitch, Barrett, Connolly, Edwards, Lant, Ostrander and Smith

AWARDING ANIMAL SHELTER HVAC PHASE I CONSTRUCTION CONTRACTS

WHEREAS, the Saratoga County Animal Shelter's existing HVAC system constructed in 2010 does not meet the necessary air exchange requirements, causing temperature regulation issues, and excessive humidity resulting in mold which has required remediation; and

WHEREAS, pursuant to Resolution 349-2022 this Board ratified and adopted the Saratoga County Capital Plan for the year 2023, which included funding for the Animal Shelter's HVAC project and related design services for the project; and

WHEREAS, pursuant to design services provided and specifications prepared by Integrated Building Systems, P.C., competitive bids for the construction work were solicited; and

WHEREAS, our Law and Finance Committee, and the Commissioner of Public Works, have recommended that the County accept the proposal of John W. Danforth Company in the amount of \$1,495,890, the lowest bid received, for work relating to the mechanical construction of the HVAC Phase 1 project at the Saratoga County Animal Shelter; and

WHEREAS, our Law and Finance Committee, and the Commissioner of Public Works, have recommended that the County accept the proposal of B & B Premier Contracting, LLC in the amount of \$84,000, the lowest bid received, for work relating to the electrical construction of the HVAC Phase 1 project at the Saratoga County Animal Shelter; and

WHEREAS, our Law and Finance Committee, and the Commissioner of Public Works, have recommended that the County accept the proposal of DiGesare Mechanical Incorporated in the amount of \$57,000, the lowest bid received, for work relating to the plumbing construction of the HVAC Phase 1 project at the Saratoga County Animal Shelter; now, therefore, it is

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with John W. Danforth Company of Clifton Park, New York, for work relating to the mechanical construction of the HVAC Phase 1 project at the Saratoga County Animal Shelter at a cost not to exceed \$1,495,890; and it is further

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with B & B Premier Contracting, LLC of Hudson Falls, New York, for work relating to the electrical construction of the HVAC Phase 1 project at the Saratoga County Animal Shelter at a cost not to exceed \$84,000; and it is further

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with DiGesare Mechanical Incorporated of Schenectady, New York, for work relating to the plumbing construction of the HVAC Phase 1 project at the Saratoga County Animal Shelter at a cost not to exceed \$57,000; and it is further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT: No Budget Impact. Funds are included in both the 2023 and tentative 2024 department budgets.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 295 - 2023

Introduced by Buildings & Grounds: Supervisors M. Veitch, Barrett, Connolly, Edwards, Lant, Ostrander and Smith

AUTHORIZING A LEASE WITH RAILROAD PLACE PARTNERS, L.P. FOR SUPREME COURT CHAMBERS

WHEREAS, pursuant to County Law §218, this Board of Supervisors is required to provide suitable chambers for resident Saratoga County justices of the New York State Supreme Court; and

WHEREAS, the County of Saratoga lacks sufficient office space to accommodate the office space needs of all four Supreme Court Justices currently venued in Saratoga County, and it is therefore necessary to lease chambers for Supreme Court Justice Dianne N. Freestone; and

WHEREAS, the New York State Unified Court System is in need of chambers space for New York State Court of Claims Judge Kathleen Hogan, who also serves in the capacity of the Fourth Judicial District's Supervising Judge of the County Courts; and

WHEREAS, Railroad Place Partners, L.P. owns the Wise Building located at 60 Railroad Place in the City of Saratoga Springs, and has offered to lease 2,134 sq. ft. of office space known as Suite 100 for use by Judges Freestone and Hogan at a cost of \$4,000 per month/\$48,400 per year, with the County to be responsible for the payment of utilities and cleaning charges, for a term of three (3) years, commencing January 1, 2024, subject to renewal for an additional term of two (2) years at a cost of \$4,200 per month/\$50,400 per year, with the County to be responsible for the payment of utilities and cleaning charges; and

WHEREAS, the New York State Unified Court System has approved said available office space in the Wise Building for use by Judges Freestone and Hogan; and

WHEREAS, if requested by the NYS Unified Court System, the County will enter into the lease with Railroad Place Partners, L.P. for the entire 2,134 sq. ft. of office space, and sublet half of said space jointly to the NYS Unified Court System, Court of Claims, and the NYS Unified Court System, Fourth Judicial District, for use by Judge Hogan in the two positions in which she serves, at a sub-rental cost of half the monthly rent and utilities to be paid by the County for the entire space; and

WHEREAS, our Buildings and Grounds Committee and the Commissioner of Public Works have recommended the County honor the request of the NYS Unified Court System and

enter into a lease with Railroad Place Partners, L.P. for the lease of 2,134 sq. ft. of office space known as Suite 100 in the Wise Building, located at 60 Railroad Place, Saratoga Springs, at a cost of \$4,000 per month/\$44,400 per year plus utilities for a term of three (3) years commencing January 1, 2024 through December 31, 2026, subject to renewal for an additional term of two (2) years at a cost of \$4,200 per month/\$50,400 per year, commencing January 1, 2027 through December 31, 2028 with the County to be responsible for the payment of utilities and cleaning charges; now, therefore, it is

RESOLVED, that the Chair of the Board is hereby authorized to execute a lease agreement with Railroad Place Partners, L.P. of Saratoga Springs, New York, for the lease of 2,134 sq. ft. of office space known as Suite 100 in the Wise Building, located at 60 Railroad Place in the City of Saratoga Springs, at a cost of \$4,000 per month/\$44,400 per year plus utilities for a term of three (3) years commencing January 1, 2024 through December 31, 2026, subject to renewal for an additional term of two (2) years at a cost of \$4,200 per month/\$50,400 per year, commencing January 1, 2027 through December 31, 2028 with the County to be responsible for the payment of utilities and cleaning charges; and it is further

RESOLVED, that the form and content of such lease shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 296 - 2023

Introduced by Public Safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen and K. Veitch

AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES TO ACCEPT AN INDIGENT LEGAL SERVICES GRANT

WHEREAS, grant funds are available for the grant period July 1, 2023 through June 30, 2026 from the New York State Office of Indigent Legal Services in the amount of \$257,269 to assist Saratoga County and the County Public Defender's Office in implementing the Fourth Upstate Quality Improvement and Caseload Reduction Grant to improve the quality of indigent legal services provided by the County pursuant to County Law Article 18-B; and

WHEREAS, the County proposes to use said grant funds toward the salary of one Assistant Public Defender position for indigent defense counsel assigned to local and County courts; and

WHEREAS, the acceptance of this grant requires this Board's approval; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute all necessary documents with the New York State Office of Indigent Legal Services for the acceptance of a State Office of Indigent Legal Services Grant in the amount of \$257,269 for the implementation of the Fourth Upstate Quality Improvement and Caseload Reduction Grant in Saratoga County for the grant period July 1, 2023 – June 30, 2026, with the form and content of such documents being subject to the approval of the County Attorney; and, be it further

RESOLVED, that in the event the State should cease to fund the position at any time in the future, the unfunded position shall be abolished from the Saratoga County Compensation Schedule.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:
NOES:
ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 297 - 2023

Introduced by Public Safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen and K. Veitch

AUTHORIZING A 2024 CONTRACT FOR POLICE SERVICES WITH THE TOWN OF MALTA

WHEREAS, Resolution 112-2023 last authorized a contract with the Town of Malta for additional police services to be provided by the Sheriff's Office; and the Town wishes to extend its contract; and

WHEREAS, the proposed contract includes reimbursement by the Town for all County expenses including salaries, benefits, training, all transportation expenses and patrol cars; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute the following contract with the Town of Malta for the indicated police services in 2024, at a cost of \$326,580.66;

<u>NUMBER OF PATROLS</u>	<u>SERVICE TIME OF PATROLS</u>	<u>PLACE OF SERVICE</u>	<u>AMOUNT</u>
One (1)	Mon-Sun 8:00 a.m. – 4:00 p.m.	Entire Town	\$326,580.66
One (1)	Mon-Sun 4:00 p.m. – 12:00 a.m.	of Malta	

and; it is further

RESOLVED, that the Sheriff's Office shall provide such additional police services to the Town of Malta for added patrols or special detail assignments as shall be determined by the Sheriff, the cost of which services shall be included within the stated contract amount; and be it further

RESOLVED, that the Sheriff shall have the right to modify the foregoing schedule based upon the changing needs of law enforcement in the Town; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 298 - 2023

Introduced by Public Safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen and K. Veitch

AUTHORIZING A 2024 CONTRACT FOR POLICE SERVICES WITH THE TOWN OF CLIFTON PARK

WHEREAS, Resolution 320-2022 last authorized a contract with the Town of Clifton Park for additional police services to be provided by the Sheriff's Office; and the Town wishes to extend its contract; and

WHEREAS, the proposed contract includes reimbursement by the Town for all County expenses including salaries, benefits, training, all transportation expenses and patrol cars; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute the following contract with the Town of Clifton Park for the indicated police services in 2024, at a cost of \$653,161.32;

<u>NUMBER OF PATROLS</u>	<u>SERVICE TIME OF PATROLS</u>	<u>PLACE OF SERVICE</u>	<u>AMOUNT</u>
Two (2)	Mon-Sun 8:00 a.m. – 4:00 p.m.	Entire Town	\$653,161.32
Two (2)	Mon-Sun 4:00 p.m. – 12:00 a.m.	of Clifton Park	

and; it is further

RESOLVED, that the Sheriff's Office shall provide such additional police services to the Town of Clifton Park for added patrols or special detail assignments as shall be determined by the Sheriff, the cost of which services shall be included within the stated contract amount; and be it further

RESOLVED, that the Sheriff shall have the right to modify the foregoing schedule based upon the changing needs of law enforcement in the Town; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 299 - 2023

Introduced by Public Safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen and K. Veitch

AUTHORIZING A 2024 CONTRACT FOR POLICE SERVICES WITH THE TOWN OF HALFMOON

WHEREAS, Resolution 321-2022, last authorized a contract with the Town of Halfmoon for additional police services to be provided by the Sheriff's Department and the Town wishes to extend its contract; and

WHEREAS, the proposed contract includes reimbursement by the Town for all County expenses including salaries, benefits, training, all transportation expenses and patrol cars; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute the following contract with the Town of Halfmoon for the indicated police services in 2024, at a cost of \$259,439.46;

<u>NUMBER OF PATROLS</u>	<u>SERVICE TIME OF PATROLS</u>	<u>PLACE OF SERVICE</u>	<u>AMOUNT</u>
One (1)	Tues-Sun 8:00 a.m. – 4:00 p.m.	Entire Town	\$259,439.46
One (1)	Tues-Sat 4:00 p.m. – 12:00 a.m.	of Halfmoon	

and; it is further

RESOLVED, that the Sheriff's Office shall provide such additional police services to the Town of Halfmoon for added patrols or special detail assignments as shall be determined by the Sheriff, the cost of which services shall be included within the stated contract amount; and be it further

RESOLVED, that the Sheriff shall have the right to modify the foregoing schedule based upon the changing needs of law enforcement in the Town; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 300 - 2023

Introduced by Public Safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen and K. Veitch

AUTHORIZING A 2024 CONTRACT FOR POLICE SERVICES WITH THE TOWN OF WILTON

WHEREAS, Resolution 45-2021, last authorized a contract with the Town of Wilton for additional police services to be provided by the Sheriff's Department and the Town wishes to extend its contract; and

WHEREAS, the proposed contract includes reimbursement by the Town for all County expenses including salaries, benefits, training, all transportation expenses and patrol cars; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute the following contract with the Town of Wilton for the indicated police services in 2024, at a cost of \$125,147.48;

<u>NUMBER OF PATROLS</u>	<u>SERVICE TIME OF PATROLS</u>	<u>PLACE OF SERVICE</u>	<u>AMOUNT</u>
One (1)	Mon-Fri 8:00 a.m. – 4:00 p.m.	Entire Town of Wilton	\$125,147.48

and; it is further

RESOLVED, that the Sheriff's Office shall provide such additional police services to the Town of Wilton for added patrols or special detail assignments as shall be determined by the Sheriff, the cost of which services shall be included within the stated contract amount; and be it further

RESOLVED, that the Sheriff shall have the right to modify the foregoing schedule based upon the changing needs of law enforcement in the Town; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 301 - 2023

Introduced by Public Safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen and K. Veitch

AUTHORIZING THE ACCEPTANCE OF A NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES LIVESCAN EQUIPMENT PROGRAM GRANT AND AMENDING THE 2023 COUNTY BUDGET IN RELATION THERETO

WHEREAS, grant funds are available from the New York State Division of Criminal Justice Services in the amount of \$58,454.70 for the Livescan Equipment Program Grant; and

WHEREAS, said funds are intended to be used to provide for the purchase of Livescan fingerprint processing equipment, applicable software, and maintenance of the system for the Sheriff's Office; and

WHEREAS, the acceptance of this grant requires this Board's approval; now, therefore; be it

RESOLVED, that the Chair of the Board and/or the Sheriff are authorized to execute all necessary documents and agreements with the New York State Division of Criminal Justice Services (NYS DCJS) for the acceptance of a NYS DCJS Livescan Equipment Program Grant in the amount of \$58,454.70 for the term to commence upon acceptance of the grant through September 30, 2024; and it is further

RESOLVED, that the form and content of such documents and agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2023 budget is amended as follows:

UNDER SHERIFF'S OFFICE

Increase Revenue:

A.30-4306	Homeland Security-Federal Aid	\$58,454.70
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Increase Appropriations:

A.30.000-7080	Other Equipment	\$58,454.70
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and, be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The Budget will be amended to accept these funds and authorize the related expenses.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 302 - 2023

Introduced by Public Safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen and K. Veitch

AUTHORIZING ACCEPTANCE OF A NEW YORK STATE SUPERVISION AND TREATMENT SERVICES FOR JUVENILES PROGRAM (STSJP) GRANT, AND AUTHORIZING PROVIDER CONTRACTS THROUGH DECEMBER 31, 2024

WHEREAS, the County's Department of Social Services and Probation Department are eligible for a grant from the New York State Office of Children and Family Services directed to reduce juvenile detention usage and encourage alternatives to detention and placement, known as the Supervision and Treatment Services for Juveniles Program (STSJP) grant; and

WHEREAS, the County has made application for an STSJP grant in an amount up to \$125,111 to cover the State's 62% share of the costs, with the remaining 38% of those costs to be funded by the County; and

WHEREAS, said grant funds, if received, would be accepted by the Department of Social Services and passed through to the Probation Department along with the County's matching funds; and

WHEREAS, the Probation Department proposes to utilize said STSJP grant and matching funds to: (1) contract with Berkshire Farm Center and Services for Youth, Inc. to provide intensive family-based programming to reduce and prevent juvenile detention through Berkshire Farm's Stepping Stones Program at a cost not to exceed \$187,792; (2) enter into a contract with KMG Monitoring Service to provide electronic monitoring of youth diverted from detention at an annual cost not to exceed \$18,500 (\$13,500 funded through STSJP and \$5,000 funded 100% through Raise the Age); and (3) enter into a minor contract with CAPTAIN Community Human Services, Inc. to provide residential respite services for eligible youth to prevent detention at an annual cost not to exceed \$500; and

WHEREAS, the contract period for the foregoing contracts shall run from January 1, 2024 through December 31, 2024; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute any and all documents necessary to apply for and accept a Supervision and Treatment Services for Juvenile Program (STSJP) grant in an amount up to \$125,111 to reduce juvenile detention usage and encourage alternatives to detention and placement; and it is further

RESOLVED, that the Chair of the Board and/or the Commissioner of Social Services and/or Probation Director II, are hereby authorized to submit any documentation or information as required by the New York State Office of Children and Family Services necessary to obtain grant funds and/or seek reimbursement under the Supervision and Treatment Services for Juveniles Program (STSJP) grant; and it is further

RESOLVED, that the Chair of the Board is authorized to execute a contract with Berkshire Farm Center and Services for Youth, Inc. of Canaan, New York, for the provision of intensive family-based programming to reduce and prevent juvenile detention for the term January 1, 2024 through December 31, 2024, at a sum not to exceed \$187,792; and it is further

RESOLVED, that the Chair of the Board is authorized to execute a contract with KMG Monitoring Services of Queensbury, New York to provide electronic monitoring services of youth diverted from detention for the term January 1, 2024 through December 31, 2024, at an annual cost not to exceed \$18,500; and it is further

RESOLVED, that the County Administrator is hereby authorized to execute a minor contract with CAPTAIN Community Human Services, Inc. of Clifton Park, New York, for the provision of residential respite services for eligible youth to prevent detention for the term January 1, 2024 through December 31, 2024 at an annual cost not to exceed \$500; and it is further

RESOLVED, that the form and content of the aforementioned agreements and documentation shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 303 - 2023

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Grasso, Lant, Peck, Raymond and Winney

AUTHORIZING AN AGREEMENT WITH BISHOP HOUSE CONSULTING, INC.

WHEREAS, Saratoga County is committed to training great leaders and teams and

WHEREAS, Bishop House Consulting has submitted a proposal for ten (10) licenses for 2023 to provide training for department heads, directors and certain management positions to teach leaders of all levels how to lead and leverage their own styles and talents in building cohesive teams; and

WHEREAS, additional vacancies have occurred due to retirements within the County resulting in the need to add six (6) additional licenses to provide training for department heads, directors and certain management positions; and

WHEREAS, our Human Resources and Insurance Committee and the Director of Human Resources have recommended that the County enter into an amended agreement with Bishop House Consulting for six (6) additional licenses for management training services, such agreement to be for the term of January 1, 2023 through December 31, 2023, at an additional cost of \$14,000 for the total cost not to exceed \$41,000; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an amended agreement with Bishop House Consulting, Inc. of Clifton Park, New York for management training services, such agreement to be for the term of January 1, 2023 through December 31, 2023, at a cost not to exceed \$41,000; and it is further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 304 - 2023

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Grasso, Lant, Peck, Raymond and Winney

AMENDING THE 2023 COMPENSATION SCHEDULE TO RECLASSIFY POSITIONS UNDER THE DEPARTMENT OF HEALTH

WHEREAS, the Saratoga County Department of Health (SCDOH) requires personnel with specialized training and education to evaluate environmental health conditions, enforce both State and Federal regulatory and code compliance, to improve the health, safety, and wellbeing of individuals and the public, and to provide technical assistance as needed; and

WHEREAS, pursuant to Resolution 213-2023, the SCDOH reclassified positions to be consistent with the New York State Department of Health and New York State Civil Service and the compensation schedule needs to be amended to continue to provide a mechanism for employee growth, development and retention; and

WHEREAS, our Human Resources and Insurance Committee, the Director of Human Resources, and the Commissioner of Health have recommended that the 2023 Saratoga County Compensation Schedule be amended under the Department of Health to reclassify the titles of six (6) Public Health Trainees and two (2) Public Health Specialist I positions to eight (8) Public Health Trainee/Specialist I positions to allow for automatic advancement to Public Health Specialist I upon completion by the Trainee of the necessary requirements, with a salary of \$57,465-\$68,030; now therefore be it

RESOLVED, that the 2023 Saratoga County Compensation Schedule is amended as follows:

UNDER DEPARTMENT OF HEALTH

Reclassify:

Six (6) Public Health Trainee positions and Two (2) Public Health Specialist I positions to Eight (8) Public Health Trainee/Specialist I positions with a salary of \$57,465-\$68,030

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

November 21, 2023 Regular Meeting

Motion to Adopt:

Second:

AYES

NOES

ABSENT



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 305 – 2023

Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Gaston Kinowski and M. Veitch

AUTHORIZING THE TRANSFER OF FUNDS FROM THE COUNTY OPEN SPACE RESERVE AND AMENDING THE 2023 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 221-2015, this Board established a capital reserve fund to be known as the “County Open Space Reserve” for the purpose of depositing unexpended funds for the Saratoga County Farmland and Open Space Grant Program; and

WHEREAS, upon receipt of a reimbursement voucher from the municipal applicant, funds will be appropriated to the General Fund budget from the County Open Space Reserve for reimbursement to the municipal applicant; and

WHEREAS, unexpected grant fund for the 2018 Town of Clifton Park grant total \$14,000; and

WHEREAS, the Town of Clifton Park has requested reimbursement for a grant project previously approved via resolution 168-2018, and has presented a voucher for \$14,000; and

WHEREAS, the transfer of funds from the County Open Space Reserve to the Saratoga County Farmland and Open Space Grant Program account for disbursement to municipal applicants require this Board’s approval and an associated amendment to the 2023 County budget; and

WHEREAS, our Trails and Open Space Committee and the Director of Planning and Economic Development have recommended that \$14,000 be transferred from the County Open Space Reserve to the Saratoga County Farmland and Open Space Grant Program account; now, therefore, be it

RESOLVED, that this Board authorizes the transfer of \$14,000 from the County Open Space Reserve funds to the Saratoga County Farmland and Open Space Protection Program account to provide reimbursement to municipal applicants as approved by our Saratoga County Open Space Grant Program;

; and it is further

RESOLVED, that the Budget Officer is hereby authorized to enter the appropriate journal entries to reflect the approved budget transfer; and it is further

RESOLVED, that the 2023 County Budget is hereby amended as follows:

PLANNING

Increase Appropriations

A.80.000-7091.9 – Farmland and Open Space Protection \$14,000

Decrease Reserve

A-0888.OS Open Space Reserve \$14,000

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase appropriations and reduce the Open Space Reserve fund by \$14,000.

October 17, 2023 Regular Meeting

Motion to Adopt:

Second:

AYES

NOES (0):

ABSENT



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 306 - 2023

Introduced by Airport Improvement Committee: Supervisors Kusnierz, Barrett, Ostrander, K. Veitch and M. Veitch

AUTHORIZING AN AGREEMENT WITH NATIONAL GRID TO PROVIDE UTILITY UPGRADES FOR THE NEW FIXED BASE OPERATOR TERMINAL BUILDING AT THE SARATOGA COUNTY AIRPORT AND AMENDING THE 2023 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 298-2022, this Board authorized the acceptance of an Upstate New York Economic Development and Revitalization Grant from the New York State Department of Transportation (“NYSDOT”) (PIN 1902.19) for construction of the “New Fixed Base Operator Terminal Building” at the Saratoga County Airport (“the Project”), and appropriated local match funds for the Project; and

WHEREAS, the New York State Department of Transportation provided final sign-off of the grant funding on February 23, 2023, and pursuant to the grant awarded, completion of the Project must occur two years from the date the parties executed the agreement, therefore, completion of the Project must be on or before February 23, 2025; and

WHEREAS, Niagara Mohawk Power Corporation d/b/a National Grid (“National Grid”) presently owns and operates certain Electric distribution and transmission facilities in the Town of Milton on or near the Project, and

WHEREAS, the Project requires additional service to the property and the installation of new underground electric service which will require National Grid, at minimum, to convert one phase to three phase underground service, remove a transformer, and add a second service to the property to upgrade utilities at an initial estimated cost not to exceed \$155,807.10; and

WHEREAS, our Airport Improvement Committee and the Commissioner of Public Works have recommended that the Chair of the Board be authorized to execute an agreement with National Grid in the amount of \$155,807.10 for utility upgrades for the New Fixed Base Operator Terminal Building at the Saratoga County Airport; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with National Grid in the amount of \$155,807.10 for utility upgrades for the New Fixed Base Operator Terminal Building at the Saratoga County; and it is further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2023 County budget is amended as follows:

UNDER PUBLIC WORKS

<u>Increase Appropriations</u> A.90.920.990-H2023	Transfer to 2023 Capital Plan	\$155,807.10
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<u>Decrease Fund Balance</u> A-0599.B	Appropriated Fund Balance-Budgetary	\$155,807.10
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UNDER 2023 CAPITAL PLAN

<u>Increase Revenue</u> H2023.50-5031	Transfer from General Fund	\$155,807.10
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<u>Increase Appropriations</u> H2023.50.100-7094	Building Component Realty	\$155,807.10
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; and, it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The Budget will be amended to authorize the related expenses and decrease fund balance by \$155,807.10

November 21, 2023 Regular Meeting

Motion to Adopt:

Second:

AYES

NOES

ABSENT



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 307 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

ESTABLISHING 2024 SCALE OF CHARGES FOR SARATOGA COUNTY SEWER DISTRICT NO. 1

WHEREAS, pursuant to County Law §266, the Commissioners of Saratoga County Sewer District No. 1 adopted a scale of charges for the Sewer District's 2024 services; and

WHEREAS, this scale was duly published in the official newspapers of the County and on the County of Saratoga's official website and was duly filed with our Clerk of the Board; and

WHEREAS, after due consideration, and upon the District's recommendation, this Board finds that it is in the public interest to adopt that scale of charges for collection, conveyance, treatment and disposal of sewage; now, therefore, be it

RESOLVED, that the following 2024 scale of charges for the Sewer District, be, and the same hereby is, confirmed and established:

2024 SCALE OF CHARGES FOR SARATOGA COUNTY SEWER DISTRICT NO. 1

SECTION 1 - SEWER CHARGES IMPOSED

Pursuant to County Law §266(1)(a), Saratoga County Sewer District No. 1 hereby imposes sewer charges for 2024 upon all premises and real property, within or without District boundaries, connected to, the District's sewer system.

SECTION 2 - ESTABLISHMENT AND CONFIRMATION OF SEWER CHARGES

Subject to confirmation by the County Board of Supervisors, this scale of charges may, from time to time, be amended by the District's Commission.

SECTION 3 - CRITERIA FOR ESTABLISHING SEWER USER CHARGES

The scale of sewer user charges shall use the following criteria:

(a) A user is defined as any piece of land upon which a building or buildings stand and is connected to an interceptor, trunk or collector sewer served by the District.

(b) The annual cost of debt service, administration, operation and maintenance for the District's treatment facilities will be generally allocated to all users.

(c) The annual cost of debt service and operation and maintenance associated with the interceptor sewer, will be generally allocated to all users connected to and/or discharging into the system.

(d) The annual cost of debt service and operation and maintenance associated with each major trunk sewer system will be generally allocated to all users connected to and/or discharging into the system.

(e) A connection unit is defined as a single-family dwelling unit. Units include, but are not limited to, a single family house, each apartment unit (e.g. an apartment building with six apartments is six units), each half of a duplex, a cottage, a camp, a mobile home, and each unit of a condominium or townhouse. A "unit" as used for billing purposes will be 200 gallons per day of sewer discharge, or any portion thereof. No user will be rated at less than one unit. Users will be rated in terms of whole connection units. Each tenant with sanitary facilities within a commercial complex will be defined as an individual user.

(f) For all users, including single-family dwelling units, equivalent connection units (E.C.U.) will be determined based on the following schedule which accommodates peak demand and potential flow needs:

USER CHARGES:

Single parcel:

- A. Vacant - no charge unless a lateral was requested and installed. If lateral is installed, a collector fee shall be charged for each lateral.
- B. Occupied - Residential
 - (1) Single Family Residence
 - a. 1 user, 1 collector as applicable.
 - (2) Multiple Family Residence – Each separate dwelling unit in a two family, three family or multiple dwelling, which is not an apartment
 - a. 1 user per dwelling unit
 - b. 1 collector per dwelling unit as applicable
 - (3) Apartments
 - a. Each dwelling unit is assigned 1 user and 1 collector as applicable
 - b. Subsidized senior housing - For complexes receiving Federal, State or municipal rent subsidies for dedicated senior housing, each 2 dwelling units will be assigned 1 user and 1 collector as applicable
 - c. Proof of entitlement to the designation as senior subsidized housing will need to be provided by the user and will be subject to approval of the Sewer Commission; confirmation of continuance of the subsidy will need to be provided to the Sewer District by September 1st of each year.
 - (4) Trailer Parks
 - a. 1 user for each approved trailer site
 - (5) Condominiums
 - a. Each unit is assigned 1 user and 1 collector as applicable
 - b. Charges will commence upon issuance of a Certificate of Occupancy by the local municipality for those units that the New York State Department of Law

has authorized to be offered for sale. Common area facilities will be assessed to the owner of record as determined under provisions of Commercial Users.

- C. Occupied - Commercial
 - (1) 1 Collector for each user

COMMERCIAL USERS

- A. Restroom is defined as 1 toilet, sink and/or urinal to be adjusted proportionately for additional facilities
- B. Commercial, non-food
 - User - 400 GPD/restroom, or 0.1 GPD/sq. ft., whichever is greater.
 - Collector - 1 collector per each user
- C. Other commercial, food/gas, etc. (e.g., convenient store)
 - User - 2 per restroom, or 0.1 GPD/sq. ft., whichever is greater.
- D. Misc. GPD

 - Beauty/Barber shop (per chair) 100
 - plus 2 units for sanitary facilities
 - Bowling alley (per lane, no food) 75
 - plus restaurant facility (see below)
 - Camps, day (per person) 15 - 20
 - resort 65 - 75
 - Country club (per member) 25
 - Hotels/Motels (per room) no kitchen 120
 - (per room) with kitchen 150
 - plus dining facilities (see below)
 - Day worker (per shift) 15 - 35
 - Dental office Apply A (SEE ABOVE) -
 - Hospital (per bed) 250 - 350

 - Institutions other than hospitals (per bed) 125

 - Bed and Breakfast - 2 units per bathroom 400

 - Schools
 - Day (per student)/day care (per adult and child) 10
 - cafeteria, add 10
 - showers, add 5
 - Boarding (per student) 100
 - Service station (per restroom) 400
 - Self-service laundry (per machine) 400

 - Shopping center .05/sq. ft
 - (plus restaurant, see below)
 - 1 collector per each user
 - Swimming pool/beach with bathhouse 10
 - (per person)
 - Theatre indoor (per seat) 3
 - drive-in (per car space) 5
 - Public assembly (per person) 3 - 10
 - Car wash (per bay) 400
 - Campground (per site) w/facilities 100
 - Seasonal Use (6 months or less), per site 50
 - Food Service:

Ordinary restaurant ** (per seat)	35
24-hour restaurant (per seat)	50
restaurant on freeway (per seat)	70
tavern (little food service) (per seat)	20
curb service (per car space)	50
catering/banquet facilities - per seat	20
carryout food service (minimum of 3 users)	
**This assumes a minimum of 7 GPD/per person and turnover of 5x/day/seat	
Office building	.1/sq. ft.
or 2 units per restroom (whichever is more)	
Warehouse - storage floor space only	.02/sq. ft.

For all commercial users: where actual sewer flow is measured, that flow (one year's record data) shall be used for determining an E.C.U. count with adjustments for discharge strength and content. The data is to provide cumulative and daily peak flow volumes; the methodology is subject to approval of the Executive Director.

Users generating higher annual sewer flows than above schedule, the following rate table applies:

<u>Consumption (gallons)</u>	<u>Connection Units</u>
Up to 112,500	1
112,501 - 187,500	2
187,501 - 262,500	3
262,501 - 337,500	4
337,501 - 412,500	5

For each additional 75,000 gallons or any part thereof, the number of connection units shall be increased by one.

(g) When there is a substantial increase in sewer flows during the current year, the District may adjust the number of connection units charged and bill the user directly for that additional sum pursuant to Section 8.

(h) Saratoga Spa State Park will be charged based on their 2023 measured waste expressed in E.C.U.'s discharged to District facilities.

(i) Wastewater from wet processing and other operations is subject to the restrictions, prohibitions and surcharges outlined in the District's rules and regulations covering the discharge of sewage, industrial waste and other waste into the Saratoga County sewer system and all sewers tributary thereto.

(j) A user discharging B.O.D. or T.S.S. to the District facilities exceeding the amount allowed in the District's rules and regulations will be charged \$700 per dry ton for that excess per conditions of their discharge permit.

(k) All costs of the District's pretreatment and spill response program including, but not limited to, laboratory testing, labor, equipment, materials, consultants and sub-consultants, contractors and subcontractors, and fines, shall be reimbursed by the individual or user.

(l) Outside non-residential users will be charged two and one-half times the rate established for the trunk system servicing that user, residential housing will be one and one-half times that rate.

(m) Users of collection sewers turned over to the District will be charged for that portion of the District facilities utilized and at the same rate as the other users of the particular system.

SECTION 4 - SCALE OF CHARGES

The following is the 2024 scale of charges for the trunking and treatment of sewage.

(a) The cost of the treatment facilities and interceptor sewer lines is allocated among the 23 trunk systems. The units for those trunks and the portion of the 2024 user charges based on those units are as follows:

2024 SEWER CHARGES

	<u>UNITS</u>	<u>CHARGE</u>	<u>REVENUE (thousands)</u>
Ballston Spa - Village	3,363	\$ 260.50	\$ 876,061.50
Ballston - Town	2,138	\$ 260.50	\$ 556,949.00
Clifton Park	15,926	\$ 278.50	\$ 4,435,391.00
Country Knolls - Clifton Park	1,151	\$ 270.50	\$ 311,345.50
Country Knolls North - Malta	2,000	\$ 260.50	\$ 521,000.00
Halfmoon	10,416	\$ 294.50	\$ 3,067,512.00
Mechanicville	3,107	\$ 257.50	\$ 800,052.50
Pruyn Hill - Halfmoon	674	\$ 267.50	\$ 180,295.00
Riverside - Stillwater	1,218	\$ 334.50	\$ 407,421.00
Round Lake - Village	447	\$ 305.50	\$ 136,558.50
Saratoga State Park	117	\$ 281.50	\$ 32,935.50
Saratoga Springs	15,325	\$ 264.50	\$ 4,053,462.50
Saratoga Lake - Saratoga, Stillwater	1,161	\$ 363.50	\$ 422,023.50
Wilton	5,181	\$ 292.50	\$ 1,515,442.50
Greenfield	550	\$ 294.50	\$ 161,975.00
Milton - Town	2,515	\$ 260.50	\$ 655,157.50
Malta	6,179	\$ 304.50	\$ 1,881,505.50
Cascade Service - Halfmoon	1,946	\$ 257.50	\$ 501,095.00
NYSERDA Service - Malta	104	\$ 278.50	\$ 28,964.00
Hemstreet Park - Outside, residential	239	\$ 356.00	\$ 85,084.00
Saratoga County Water Authority	30	\$ 292.50	\$ 8,775.00
Cold Springs Road - Stillwater	14,750	\$ 267.50	\$ 3,945,625.00
TOTAL	88,537		\$ 24,584,631.00

(b) The total user money needed in 2024 for debt service, maintenance and operation is \$24,584,631.00.

(c) The property owners served by the Sewer District will pay the established rate per connection unit listed above.

(d) Property owners within the other trunks will pay the following connection charges based on E.C.U.'s:

Saratoga Spa State Park	\$ 32,935.50
Saratoga County Water Authority	\$ 8,775.00

City of Saratoga Springs, including Geysers	
Crest, Crescent Avenue, Geysers Road, Floral Estates	
Saratoga Lake (within city limits)	\$4,053,462.50

(e) Outside non-residential users will pay two and one-half times the established rate.

(f) Outside residential housing units will pay one and one-half times the established rate.

SECTION 5 - COLLECTOR SEWER SYSTEM

Collector sewer rates are generally based on the overall construction costs of the collector system together with debt service or operation and maintenance costs of the collector system. The number of collector units charged per E.C.U. is defined under the "USER RATES".

The District's collector sewer charges, exclusive of any trunk and treatment charges are as follows:

SUMMARY OF COLLECTOR SEWER RATES

Does Not Include Trunk and Treatment Charge

<u>Description</u>	<u>Total Charge</u>
Ballston	\$ 50.00
Clifton Park systems served by Clifton Park/Halfmoon Trunk	\$ 50.00
Country Knolls system - Clifton Park	\$ 50.00
Pruyn Hill system	\$ 50.00
Halfmoon systems served by Clifton Park/Halfmoon trunk	\$ 50.00
Country Knolls North – Malta	\$ 50.00
Saratoga Springs (includes Kirby Road, Loughberry Lake, Crescent Avenue, Saratoga Lake portion of collection system, Floral Estates)	\$108,750.00
Sherwood Forest - Clifton Park	\$ 50.00
Riverside system – Stillwater	\$ 50.00
Saratoga Lake (towns)	\$ 50.00
Wilton	\$ 50.00
Greenfield	\$ 50.00

SECTION 6 - PAYMENT OF SEWER USER CHARGES

All sewer charges, excepting those for Saratoga Springs, Saratoga Spa State Park, Town of Schaghticoke, Saratoga County Water Authority, NYSERDA and GLOBALFOUNDRIES and the Town of Moreau shall be collected pursuant to Real Property Tax Law Article 11. The assessor of each municipality utilizing the town and county tax bills for the collection of taxes shall properly code the assessment roll as to the number of connection units for each particular property and for those properties utilizing the collector system. The assessor shall use the District's formula to determine the units for multiple dwellings and commercial users of the trunk and collector systems.

The City of Saratoga Springs, which includes the Geyser Crest, Geyser Road and a portion of the Saratoga Lake trunk sewer systems; as well as the Kirby Road, Loughberry Lake, Crescent Avenue and a portion of the Saratoga Lake collector systems shall all be included in the calculation of the initial baseline users for the City of Saratoga Springs. The City of Saratoga Springs shall have a baseline number of users of 15,325. This will be subject to increases (or decreases) based on Section 3 "User Charges" and be subject to annual review by the City and the Executive Director. The city's collecting officer shall determine the appropriate method of assessing and collecting its sewer user charge. This single-bulk user charge may be passed on to city residents as a city sewer rent and enforced pursuant to General Municipal Law §452.

City payments shall be due quarterly by March 31, June 30, September 30 and December 31, 2024. A late payment charge of one percent (1%) per month shall be added for each month or portion thereof until paid.

The District shall bill Saratoga Spa State Park their 2024 user charges payable no later than May 1, 2024.

The Town of Schaghticoke shall be billed by the District for service to the Hemstreet Park area of the Town on a semi-annual basis in accordance with the terms of the District's Inter-municipal Agreement with the Town.

GLOBALFOUNDRIES and Saratoga County Water Authority will be billed on a monthly basis based on flows discharged the preceding month per terms of their Industrial Discharge Permits.

The Town of Moreau will be billed in 2024 based for service provided to the Town's sewer districts, in accordance with the existing executed Intermunicipal agreements. Anticipated users will be included in the established scale of charges beginning in 2025. The rate per E.C.U. is \$282.50, which equates to \$3.76/1000 gallons.

Payments by single-bulk users shall be made to the County Treasurer who shall reject any untimely or insufficient payment. The postmark date of a payment shall be evidence of payment.

SECTION 7 - PENALTIES FOR LATE PAYMENTS

Sewer charges shall be subject to the same penalties and interest applicable to County taxes generally.

SECTION 8 - PAYMENT OF SEWER CHARGES NOT ON TOWN/COUNTY TAX ROLLS

The District shall bill directly those users of the collector sewer system and the trunk sewer system not appearing on the town and county tax rolls. Payments shall be made to the District and forwarded to the County Treasurer. Partial payments will not be accepted and will be returned.

The District shall also bill directly those users that have had an increase in connection units during the year.

The County Treasurer shall prepare and transmit to the Board of Supervisors, on or before December 1, a list of District residents or property owners within the District who are in arrears in the payment of such trunk or collector charges for a period of 30 days or more. The list shall contain a brief description of the properties for which the services were provided, the names of the persons or corporations liable to pay for same and the amount chargeable to each including penalties and interest computed to December 31.

The Board of Supervisors shall levy such sums against the properties liable and shall state the amount thereof in a separate column in the annual tax rolls of the various municipalities under the name of "county sewer charges". Such amounts, when collected by the several municipal collectors or receivers of taxes, shall be paid over to the County Treasurer. All of the provisions of the tax laws of the State of New York covering the enforcement and collection of unpaid taxes or assessments for special improvements not inconsistent herewith shall apply to the collection of such unpaid charges. Such amounts, when received by the County Treasurer, shall be credited to the County Sewer District fund for the District's exclusive use.

SECTION 9 - PROCEDURES

This proposed scale of charges shall be considered by the District's Commissioners. The adopted rates shall be published in accordance with Resolution No. 174 of 1977 as amended by Resolution No. 174-09. Aggrieved persons may appeal such scale of charges to the Saratoga County Board of

Supervisors within ten (10) days following publication in accordance with section three of Resolution No. 174 of 1977.

The County Board of Supervisors shall thereafter act upon the proposed scale of charges and upon all appeals in one of the following ways:

- (a) By confirming the scale of charges by a general resolution;
 - (b) By amending the scale of charges and confirming the amended scale by a general resolution;
- or
- (c) By committing the scale of charges to the Sewer District Commission for further study and consideration.

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the 2024 Tentative Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 308 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

**AUTHORIZING AN AGREEMENT WITH MID STATE INDUSTRIES, LTD.
FOR THE REPLACEMENT OF THE ROOF OF BUILDING #5 AT SARATOGA
COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT**

WHEREAS, the roof on Building #5 at the Saratoga County Sewer District No. 1's Wastewater Treatment Plant is failing and needs replacement; and

WHEREAS, the Sewer District's Executive Director solicited bids for the provision of services to demolish the existing roof and install a replacement roof on Building #5; and

WHEREAS, our Law and Finance Committee, the Saratoga County Sewer District Commission and the Sewer District's Executive Director have recommended that the lowest bid, submitted by Mid-State Industries, Ltd. in the amount of \$304,811, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Mid-State Industries, Ltd., of Schenectady, New York, for the demolition and replacement of the roof on Building #5 at Saratoga County Sewer District No. 1's Wastewater Treatment Plant, at a cost not to exceed \$304,811; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 309 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ALL REQUIRED DOCUMENTS RELATING TO A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT, EMPIRE STATE DEVELOPMENT GRANT, AND WATER QUALITY IMPROVEMENT ACT GRANT, FOR SARATOGA COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT IMPROVEMENTS

WHEREAS, the Board of Supervisors of Saratoga County duly caused to be prepared a Basis of Design (BOD) report detailing improvements to be made to the County wastewater treatment plant; and

WHEREAS, the proposed improvements to such wastewater treatment plant includes two additional aeration tanks for biological treatment, tank modifications for proper ammonia removal, improvements to process air systems, and new chemical feed system to bring the facility into compliance with its State Pollution Discharge Elimination System (SPDES) permit and Order on Consent; and

WHEREAS, the total grant funding awarded to date is approximately \$18,000,000 for the project; and

WHEREAS, the Board of Supervisors desires to access this grant funding in a timely manner for the project under the New York State Water Infrastructure Improvement Act Grant Program, Empire State Development Grant Program and Water Quality Improvement Act Grant Program; now, therefore, be it

RESOLVED, that the Executive Director of the Saratoga County Sewer District is authorized to execute any agreements, instruments or other documents in connection with the County's acceptance and disbursement of any such grants named above and/or the funding thereof; and, it is further

RESOLVED, that such agreements and documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the Board acknowledges that any grant award funding through all grant programs may be subject to a required local match with respect to financing or grants

awarded to the County for the Project through the use of cash and/or in-kind services; and it is further

RESOLVED, that this resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 310 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

TRANSFERRING FUNDS TO THE CAPITAL RESERVE FUND

WHEREAS, pursuant to Resolution 246-2022, this Board authorized the creation of a Capital Reserve Fund; and

WHEREAS, pursuant to General Municipal Law §6-c(2), such fund may be established for the financing of all or part of the construction or acquisition of specific types of capital improvements or for the acquisition of specific items or types of equipment; and

WHEREAS, any funds in a Capital Reserve Fund must be deposited and secured in a manner as provided in Section 10 of the General Municipal Law; and

WHEREAS, our Law and Finance Committee, the County Treasurer, and the Budget Officer have recommended appropriating \$19,000,000 to the Capital Reserve Fund to be used for purposes enumerated in Section 6 of the General Municipal Law; now, therefore be it

RESOLVED, that this Board appropriates and directs that \$19,000,000 from the unassigned fund balance be transferred to the Capital Reserve Fund; and it is further

RESOLVED, that the monies be deposited and secured in a manner as provided in Section 10 of the General Municipal Law, and the County Treasurer shall invest such monies in the manner provided by Section 11 of the General Municipal Law, and any interest earned or capital gains realized on such monies shall continue to accrue and become part of the Capital Reserve Fund; and it is further

RESOLVED, that except as otherwise provided by law, expenditures from the Capital Reserve Fund shall be made only for the purpose for which the Capital Reserve Fund was established. No expenditure shall be made from the Capital Reserve Fund without the approval of the Board of Supervisors and such additional actions as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum as required by subdivision 4 of Section 6-c of the General Municipal Law; and it is further

RESOLVED, that the Director of Finance and/or the Budget Officer are authorized to effectuate the following transfer of funds:

Journal Entry

Decrease	A-0917	Unassigned Fund Balance	\$19,000,000
Increase	A-0888.CR	Special Reserves-Capital Reserve	\$19,000,000

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The journal entry will reduce the unassigned fund balance by \$19,000,000

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 311 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

AUTHORIZING AN AMENDED AGREEMENT WITH CROSS COUNTRY STAFFING, INC. DBA CROSS COUNTRY HEALTHCARE SERVICES AND DBA CRU48 FOR THE PROVISION OF NURSING SERVICES TO THE SARATOGA COUNTY CORRECTIONAL FACILITY

WHEREAS, the Saratoga County Correctional Facility requires round-the-clock staffing with qualified nursing personnel; and

WHEREAS, pursuant to Resolution 86-2023, this Board of Supervisors authorized an agreement with Cross Country Staffing, Inc. d/b/a Cross Country Healthcare Services and d/b/a CRU48, for a term of three (3) years, commencing January 1, 2023 through December 31, 2025, subject to renewal for up to two (2) additional terms of one (1) year each; and

WHEREAS, with the ongoing lack of qualified nursing personnel, an increase in personnel hourly rates is recommended to maintain the required nursing staff at the Saratoga County Correctional Facility; and

WHEREAS, our Law and Finance Committee and the County Sheriff have recommended that the County amend the contract with Cross Country Staffing, Inc. d/b/a Cross Country Healthcare Services and d/b/a CRU48 for the provision of personnel hourly rates to for nursing services, to commence November 21, 2023, with such rates subject to additional charges for shift differential, holiday rate, and overtime; and

	<u>Current/New Weekday Rate</u>	<u>Current/New Weekend Rate</u>
Licensed Professional Nurses	\$51/\$55	\$53/\$60
Registered Nurses	\$65/\$75	\$67/\$80

WHEREAS, beginning January 1, 2025 the current hourly rate for Licensed Professional Nurses of \$55 per hour for weekday coverage and \$60 per hour for weekend coverage; and the currently hourly rate for Registered Nurses of \$75 per hour for weekday coverage and \$80 per hour for weekend coverage, shall be updated yearly with no more than a four percent (4%) cost of living adjustment, subject to approval by the Board of Supervisors; now, therefore be it

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute an amended agreement with Cross Country Staffing, Inc. d/b/a Cross Country Healthcare Services

and d/b/a CRU48, of Boca Raton, Florida, for the provision of nursing services for the Saratoga County Correctional Facility, including Licensed Professional Nurses at the rate of \$55 per hour for weekday coverage and \$60 per hour for weekend coverage; and Registered Nurses at the rate of \$75 per hour for weekday coverage and \$80 per hour for weekend coverage with such rates subject to additional charges for shift differential, holiday rate, and overtime, commencing November 21, 2023 through December 31, 2025, subject to renewal for up to two (2) additional terms of one (1) year each; and it is further

RESOLVED, subject to approval by the Board of Supervisors, beginning January 1, 2025 the hourly rate for Licensed Professional Nurses at the rate of \$55.00 per hour for weekday coverage and \$60.00 per hour for weekend coverage; and Registered Nurses at the rate of \$75.00 per hour for weekday coverage and \$80.00 per hour for weekend coverage, shall be updated yearly with no more than a four percent (4%) cost of living adjustment; and it is further

RESOLVED, that the form and content of said agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 312 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

AMENDING THE 2023 COMPENSATION SCHEDULE TO CREATE A TEMPORARY POSITION UNDER THE COUNTY ATTORNEY

WHEREAS, the County Attorney's Office has experienced unprecedented attrition, and this Board having recognized the difficulty in recruiting qualified individuals for attorney positions throughout the County, authorized an agreement with Alaant Workforce Solutions for their recruitment services pursuant to Resolution 258-2023; and

WHEREAS, potential candidates have been identified for the current openings in the County Attorney's Office, but no candidates are available in the near-term, and without immediate personnel, it will have significant operational impact on the ability of the County Attorney's Office to provide timely and efficient legal counsel to County Departments; and

WHEREAS, the Law and Finance Committee, the Director of Human Resources and the County Attorney have recommended that the 2023 Saratoga County Compensation Schedule be amended under the County Attorney to create one (1) part-time Assistant County Attorney position, for a period of six (6) months at a salary of \$85 per hour which reflects the hourly rate of a full-time Assistant County Attorney including the approximate costs of benefits, as benefits will not be provided to the temporary part-time Assistant County Attorney; now, therefore, be it

RESOLVED, that the 2023 Saratoga County Compensation Schedule is amended as follows:

UNDER COUNTY ATTORNEY

Create (1) Part-time Assistant County Attorney, Base Salary \$85/hour

; and it is further

RESOLVED, that the Part-time Assistant County Attorney position is for a period of six (6) months; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 313 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH BARTLETT, PONTIFF, STEWART & RHODES, P.C. TO INCREASE THE CONTRACT AMOUNT FOR LEGAL SERVICES RENDERED TO SERVE AS SPECIAL APPELLATE COUNSEL FOR LITIGATION COMMENCED BY JAMES B. NUTTER & CO.

WHEREAS, the County retains outside counsel for certain litigation matters, and entered into a minor contract on April 8, 2022 with Bartlett, Pontiff, Stewart & Rhodes, P.C. for professional legal services to serve as special appellate counsel for litigation entitled *James B. Nutter & Co v. County of Saratoga, Stephen Dorsey, Town of Galway, Galway Central School District, Steven Abdo, Sensible Property Holdings, LLC and John Doe #1 through John Doe #12* (Hereinafter "*Nutter*"); and

WHEREAS, efforts by Bartlett, Pontiff, Stewart & Rhodes, P.C. to resolve the litigation were unsuccessful, necessitating additional professional legal services, including but not limited to ongoing settlement discussions, motion practice, conducting discovery and depositions, participating in alternative dispute resolution and trial, if necessary; and

WHEREAS, as a result, the legal services rendered by Bartlett, Pontiff, Stewart & Rhodes, P.C. since April 2022 have exceeded the minor contract limit of \$15,000, and it is necessary to enter into an amended agreement with Bartlett, Pontiff, Stewart & Rhodes, P.C. increasing the contract limit to a not to exceed amount of \$35,000; and

WHEREAS, Bartlett, Pontiff, Stewart & Rhodes, P.C. has submitted a Letter of Engagement dated November 8, 2023, to provide professional legal services related to the *Nutter* litigation matter for the duration of the litigation, at the rate of \$250 per hour for attorneys, and \$190 per hour for services provided by paralegals; plus any additional charges including but not limited to: duplicating, messenger and delivery, travel, and filing fees; and

WHEREAS, the Law and Finance Committee and the County Attorney have recommended that the County enter into an amended agreement with Bartlett, Pontiff, Stewart & Rhodes, P.C., to provide professional legal services related to the *Nutter* litigation matter, at the rate of \$250 per hour for attorneys, and \$190 per hour for services provided by paralegals; plus any additional charges including but not limited to: duplicating, messenger and delivery, travel, and filing fees, related to the *Nutter* litigation matter, increasing the contract's limit to a not to exceed amount of \$35,000; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an amended agreement with Bartlett, Pontiff, Stewart & Rhodes, P.C. of Glens Falls, New York, converting the County's minor contract dated April 8, 2022 with Bartlett, Pontiff, Stewart & Rhodes, P.C. to a major contract for professional legal services related to the *Nutter* litigation matter, at the rate of \$250 per hour for attorneys, and \$190 per hour for services provided by paralegals; plus any additional charges including but not limited to: duplicating, messenger and delivery, travel, and filing fees, related to the *Nutter* litigation matter, increasing the contract's limit to a not to exceed amount of \$35,000; and it is further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 314 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

SETTING DECEMBER 6, 2023 FOR A PUBLIC HEARING ON THE REVISED TENTATIVE 2024 SARATOGA COUNTY BUDGET

WHEREAS, the Budget Officer timely submitted the tentative 2024 Budget on November 8, 2023 to this Board; and

WHEREAS, pursuant to Local Law 1-50, our Law and Finance Committee reviewed and revised the tentative Budget on November 13, 2023; and

WHEREAS, on November 15, 2023 the entire Board reviewed and made revisions to the tentative Budget during the scheduled Budget Workshop; and

WHEREAS, County Law Section 359 requires the Board to conduct a public hearing on the revised tentative budget before its adoption; now, therefore, be it

RESOLVED, that this Board of Supervisors shall hold a public hearing on the revised tentative 2024 Saratoga County Budget on December 6, 2023, at 4:30 P.M. at the Saratoga County Board of Supervisors Chambers, 40 McMaster Street, Ballston Spa, New York 12020; and it is further

RESOLVED, that the Clerk of this Board give the required notice of this hearing by publication in designated newspapers including: *The Saratogian*, *The Daily Gazette*, and *Saratoga Today*; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:
ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 315 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

ADOPTING THE 2024 SARATOGA COUNTY BUDGET

BE IT RESOLVED, that the tentative 2024 Saratoga County Budget, submitted by the Budget Officer on November 8, 2023, with amendments, if any, be, and the same hereby is, adopted; and, be it further

RESOLVED, that this Resolution shall take effect immediately.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



BOARD OF SUPERVISORS

11/21/2023

RESOLUTION 316 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

APPROPRIATING AMOUNTS FINALLY SET FORTH IN THE 2024 SARATOGA COUNTY BUDGET

WHEREAS, Resolution 344-2022 adopts, with certain amendments, the revised tentative 2024 Budget previously submitted by the Budget Officer; now, therefore, be it

RESOLVED, that the several amounts specified in the tentative 2024 Saratoga County Budget, with amendments, if any, be inserted by the Clerk of this Board in the column entitled "Adopted", and that the total amounts as listed under each department heading be carried into the column entitled "Total": and it is further

RESOLVED, that, effective January 1, 2024, these total amounts are appropriated for the objects and purposes specified in the now-adopted 2024 Budget for the County of Saratoga; and it is further

RESOLVED, that this Resolution shall take effect immediately.

November 21, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT: