



# Buildings & Grounds Committee

Tuesday, December 5, 2023 4PM  
40 McMaster Street, Ballston Spa, NY

## Minutes

Present: Chairman Matthew Veitch; Committee Members Philip Barrett, Diana Edwards, John Lant, Scott Ostrander, Mike Smith.

Absent: Eric Connolly

Steve Bulger, Ridge Harris, Stephanie Hodgson, Christine Rush, County Administrator; Michelle Granger, County Attorney; Chad Cooke, Public Works; Charles Foehser, County Clerk.

Chairman Veitch called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Smith, seconded by Mr. Ostrander, the minutes of the October 31, 2023 meeting were approved unanimously.**

**A motion was made by Mr. Barrett, seconded by Mr. Lant, to authorize an amendment and renewal of the lease with CCM Associates of Clifton Park LLC for the lease of space for a satellite office for the Department of Motor Vehicles in Clifton Park. Unanimous.**

**A motion was made by Mr. Smith, seconded by Mrs. Edwards, to authorize an amendment and extension agreement with Wilton Mall, LLC for a satellite office for the Department of Motor Vehicles. Unanimous.**

**On a motion made by Mr. Smith, seconded by Mr. Barrett, the meeting was adjourned unanimously.**

Respectfully submitted,  
Bridget Rider  
Deputy Clerk of the Board