



# Economic Development Committee

Wednesday, December 6, 2023 3:30PM

40 McMaster Street, Ballston Spa, NY

**Chair:** Mark Hammond

**Members:** C. Eric Butler, Joe Grasso, Jean Raymond, Kevin Tollisen, Kevin Veitch (vc), Sandra Winney

## Agenda

- I. Welcome and Attendance
- I. Approval of the minutes of the October 4, 2023 meeting.
- II. Authorizing the transfer of funds from the Economic Development Grant Reserve Fund and amending the 2023 County Budget in relation thereto – Jason Kemper, Planning & Economic Development
- III. Discussion/updates – Jason Kemper, Planning & Economic Development
- IV. Annual Update – Pete Bardunias, Capital Region Chamber
- V. SEDC Update – Greg Connors, SEDC President
- VI. Other Business
- VII. Adjournment



# DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

JASON KEMPER, DIRECTOR

518.884.4705

SARATOGACOUNTY.NY.GOV

50 WEST HIGH ST, BALLSTON SPA, NY 12020

## MEMORANDUM

**TO:** Economic Development Committee Members

**CC:** County Administrator's Office  
County Attorney's Office  
Clerk of the Board of Supervisors

**FROM:** Jason Kemper, Director of Planning and Economic Development

**DATE:** November 28, 2023

**RE:** December Economic Development Meeting

### Saratoga County Economic Development Grants Updates/Reserve Fund Transfer

The Town of Day and the Village of Victory are seeking reimbursement for their Economic Development Grant projects. Committee approval is required for the municipalities to be reimbursed. The Village of Victory will require a Board resolution to transfer funds from the Economic Development Grant Reserve Fund (A.0888.ED) to the Municipal Planning Grant Program (A.80.000-8763). The Town of Day is a 2023 grant and will be paid out of the 2023 budget, so no transfer is necessary.

1. 2022 Village of Victory - \$1,100.00
2. 2023 Town of Day - \$7,075.68

### Planning and Zoning Conference

The work for the 2024 Saratoga County Planning and Zoning Conference is well underway. The Save the Date mailing was sent on 11.20.23 and courses are being finalized. Numerous contracts for the event are in the process of being executed.

### Economic Development Around the County

The broadband access survey was finalized, and the official launch took place on 11.17.23.  
<https://www.saratogacountybroadband.com/>

County staff continue to work with the Town of Corinth, the Village of Corinth, SEDC, and International Paper on strategies for redevelopment at the old paper mill site.

November 28, 2023

Page 2 of 2

The Mechanicville-Stillwater Chamber Committee hosted the annual Mechanicville-Stillwater Chamber of Commerce Economic Summit, honoring Evolution Construction and Polysat.

Saratoga Economic Development Corporation held a meet and greet for stakeholders to congratulate Tori J. E. Riley and to welcome in the new President/CEO, Greg Connors.

The monthly meeting of the Saratoga County IDA will be held Tuesday, December 12, 2023 at the Saratoga County Planning Conference Room at 8:30am.

**Ag District Inclusion Update**

The annual AML-303b Agricultural District Inclusionary period ran from October 1, 2023 to October 31, 2023. There were no requests received for Ag District Inclusions during this time period.

If any of the committee members would like additional information on this item, feel free to contact me.



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michelle Granger, County Attorney  
Therese Connolly, Clerk of the Board  
Stephanie Hodgson, Director of Budget

**CC:** John Warmt, Director of Purchasing  
Jason Kemper, Director of Planning and Economic Development  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Audra Hedden, County Administrator's Office

**DEPARTMENT:** Department of Planning & Economic Development

**DATE:** 11.28.23

**COMMITTEE:** Economic Development

1. Is a Resolution Required:

Yes, Other

2. Proposed Resolution Title:

Authorizing the Transfer of Funds From The Economic Development Grant Reserve Fund And Amending the 2023 County Budget in Relation THERETO

3. Specific Details on what the resolution will authorize:

Resolution will authorize a budget transfer from the Economic Development Grant Reserve Account (A.-0888 ED) to the General Fund (A.80-000-8763) to allow for the payment of a 2022 Village of Victory Grant.

This column must be completed prior to submission of the request.

County Attorney's Office  
Consulted Yes



4. Is a Budget Amendment needed:  YES or  NO  
 If yes, budget lines and impact must be provided.  
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office  
 Consulted **Yes**

Please see attachments for impacted budget lines.  
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
A.0888ED	Econ. Dev. Grant Program Reserve	\$1,100.00

Expense

Account Number	Account Name	Amount
A.80.000-8763	Municipal Planning Grant Progra	\$1,100.00

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

Other

- a. G/L line impacted A.0888ED and A.80.000-8763
- b. Budget year impacted 2023
- c. Details

The budget will be amended to increase appropriations and reduce the Economic Development Grant Reserve fund by \$1,100.00

6. Are there Amendments to the Compensation Schedule?

YES or  NO (If yes, provide details)

a. Is a new position being created?  Y  N

Effective date

Salary and grade

b. Is a new employee being hired?  Y  N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification?  Y  N

Is this position currently vacant?  Y  N

Is this position in the current year compensation plan?  Y  N

Human Resources Consulted

7. Does this item require the awarding of a contract:  Y  N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department?  Y  N  N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement:  Y  N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office  
Consulted

8. Is a grant being accepted:  YES or  NO
- a. Source of grant funding:
  - b. Agency granting funds:
  - c. Amount of grant:
  - d. Purpose grant will be used for:
  - e. Equipment and/or services being purchased with the grant:
  - f. Time period grant covers:
  - g. Amount of county matching funds:
  - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Reimbursement Request Form

10. Remarks:

See attached memo for summary. A committee vote is first required to approve the reimbursement request for the 2023 Town of Day and 2022 Village of Victory grants (no resolution required). Secondly, a vote must be held to approve a resolution moving the funds out of the reserve account for the 2022 Village of Victory grant.



# BOARD OF SUPERVISORS

12/19/2023

## RESOLUTION XXX- 2023

**Introduced by Economic Development: Supervisors Hammond, Butler, Grasso, Raymond, Tollisen, K. Veitch and Winney**

### **AUTHORIZING THE TRANSFER OF FUNDS FROM THE ECONOMIC DEVELOPMENT GRANT RESERVE FUND AND AMENDING THE 2023 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, pursuant to Resolution 97-2021, this Board established a capital reserve fund to be known as the “Economic Dev Grant Reserve” for the purpose of depositing unexpended funds for the Municipal Economic Development Assistance Program; and

**WHEREAS**, pursuant to Resolution 97-2021 the reserve account was created to house the unexpended municipal economic grant program funds until such funds are needed, and a reimbursement voucher is submitted by the municipal applicant, at which point the funds will be appropriated to the General Fund budget; and

**WHEREAS**, the portion of unexpended grant funds from the 2022 Village of Victory total \$1,100.00; and

**WHEREAS**, the grant projects that were approved in 2022 have been submitted for payment and reimbursement were approved by our Economic Development Committee; and

**WHEREAS**, the transfer of Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account requires this Board’s approval and an associated amendment to the 2023 County budget; and

**WHEREAS**, our Economic Development Committee and the Director of Planning and Economic Development have recommended that \$1,100.00 be transferred from the Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account; now, therefore, be it

**RESOLVED**, that this Board authorizes the transfer of \$1,100.00 from the Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account to provide reimbursement to municipal applicants as approved by our Economic Development Committee; and it is further

**RESOLVED**, that the Budget Officer is hereby authorized to enter the appropriate journal entries to reflect the approved budget transfer; and it is further

**RESOLVED**, that the 2023 Saratoga County Budget is amended as follows:

PLANNING

Increase Appropriations:

Acct. #A.80.000-8763 Municipal Planning Grant Prog-Econ Dev \$1,100.00

Decrease Reserve:

Acct. #A-0888.ED Economic Dev Grant Reserve \$1,100.00

; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** The budget will be amended to increase appropriations and decrease the Economic Development Grant Reserve Fund by \$1,100.00.

December 19, 2023 Regular Meeting

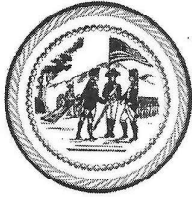
Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



# SARATOGA COUNTY EST. 1791

## Planning & Economic Development

### Economic Development Fund Reimbursement Request Form

Date 11/21/2023

#### Applicant Information

Town/City Day

#### Grant Information

Project Name Town of Day

Date of project completion 11/06/2023

Reimbursement Amount Requested (\$7,100 or less) ~~7,100~~ \$7,075.68 NM

#### Attached documentation

- Receipts
- Cancelled checks

#### Project Outcome Narrative:

Many of the planned upgrades are completed. Our Town Hall grounds & cemetery walkway has opened up due to removal, brighter, safer. Museum & recycle center have fresh paint, new podium & display racks for community room are a welcome & needed addition.

Signature of Town/City Supervisor

*Dina Edwards*

Please submit reimbursement request form with receipts and canceled checks to Jason Kemper at [jkemper@saratogacountyny.gov](mailto:jkemper@saratogacountyny.gov) or mail to:  
 Saratoga County Department of Planning and Economic Development  
 50 West High St.  
 Ballston Spa, NY 12020  
 518.884.4705

**2023 Economic Development Grant Expenditures**

<b>Date</b>	<b>Amount</b>	<b>Vendor</b>	<b>Description</b>
2/24/23	\$206.01	Arthur White & Son	Museum updates for opening - paint materials and new flag
2/25/23	\$258.65	Home Depot	Museum -paint for interior
3/9/23	\$26.00	Arthur White & Son	Paint for shutters at Day Museum
3/22/23	\$42.97	Arthur White & Son	Museum - materials for walls/paint
3/28/23	\$21.57	Arthur White & Son	Museum - materials for painting
4/12/23	\$15.98	Arthur White & Son	Museum - Paint for shutters at Day
7/13/23	\$29.56	Price Chopper	refreshmentss for public opening of Day Museum event
7/17/23	\$129.00	Amazon	microphone for community room
7/18/23	\$149.32	Signs on the Cheap	Signage for Fireworks Event
7/19/23	\$81.64	Price Chopper	Food for public opening of Day Museum event
7/19/23	\$21.13	Dollar Store	Paper goods public opening of Day Museum event Removal of
8/18/23	\$4,500.00	Buddys Tree Service	Trees at Town Hall by cemetery entrance Home Depot stain&
9/28/23	\$331.12	Home Depot	painting suplies for recycle center AJ Sign Co - new sign for
11/6/23	\$390.00	new signage	cemetary entrance
11/9/23	\$183.01	Home Depot	Home Depot stain for park pavillion
11/9/23	\$389.96	Amazon	literature racks and lectern for meeting room
11/9/23	\$299.76	Framed Art Town Hall	(Declaration Ind./Bill of Rights/Constitution
<b>\$7,075.68 Totals</b>			



**SARATOGA COUNTY**  
**DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT**

**2023 Economic Development Fund Application Form**

Date August , 2023

**Applicant Information**

Town/City Day  
Address 1650 North Shore Road, Hadley NY 12835

Contact person (if other than Supervisor) \_\_\_\_\_

Contact Email: daysupervisor@townofday.com

**Grant Information**

Project Name Day Town Center Upgrades & Events

Amount of grant request (\$7,100 or less) \$7,100.00

How funds will be used to upgrade the town museum and have celebration/opening), to provide places for citizens to gather at Town Hall during events, upgrades to historic Day Cemetery and capital improvements to town buildings,

Estimated project start date started February 2023 Estimated project completion December 2023

How does the project align with the economic development objectives in your community?

Project will improve the aesthetics of the Town of Day "center" on North Shore Road and make it more attractive for future events and gatherings for citizens in the community. We also have outbuildings in our town that are in need of some capital improvements. We have been working on upgrading our town playground, community park and recycling center and have more improvements that can be done in order to make it complete. We are going out to bid for a new roofs on our museum and Town Hall.

What are the project deliverables?

To refurbish existing museum; add some park benches at Day Town Hall; removal of a large tree by new entryway(installed this spring) to historic Day Cemetery behind Town Hall; to make Day Town Center a nice gathering place for the community to have future events to bring our community together.

How will you measure results (ex: new jobs or investment)?

New investment in the area at Town Hall used by those in the community. To expand on use of the Day Museum and generate interest in forming a Historical Society. Attendance at events at Museum and town center. Many people walk through the town center and historic cemetery which was overgrown and recently trimmed and cleaned. More work is needed in our town center to make it a place for our constituents to be proud to say is their home -- especially being within Saratoga County.

Signature of Town/City Supervisor: *Diana Edwards*

**Application Deadline:** September 15, 2023

Please submit application via email to [jkemper@saratogacountyny.gov](mailto:jkemper@saratogacountyny.gov) or mail to:  
Jason Kemper, Director

Saratoga County Department of Planning and Economic Development  
50 West High St.  
Ballston Spa, NY 12020





**SARATOGA COUNTY**  
**DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT**

**2023 Economic Development Grant Program**

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**Background:** The Saratoga County Board of Supervisors has allocated \$7,100 in grant funds per municipality to assist with economic development objectives. Grant funds are awarded directly to the municipality upon completion of the proposed project.

**Eligible Applicants:** All Saratoga County municipalities may apply for this grant program.

**Eligible Costs:** Grant funds may be used for costs associated with the planning, design, or construction of projects that further economic development within the municipality. The maximum amount of award for a single proposal is \$7,100.

**Match Requirements:** The grant program provides a reimbursement of the applicant's contribution to the project costs up to \$7,100.

**Post Award:** The funds must be spent by the municipality and then Saratoga County will issue a reimbursement when the request for funds is made. The Saratoga County Department of Planning and Economic Development is requesting the following documentation be provided when disbursement of the grant funding is sought by the municipality:

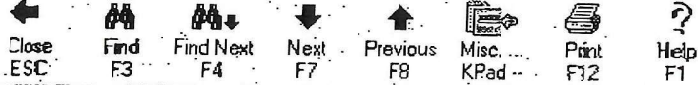
1. Reimbursement Request Form
2. Copies of invoices/receipts
3. Copies of cancelled checks

Once all the above-mentioned materials are provided, the request will be presented to the Economic Development Committee for reimbursement. Once the committee approves the reimbursement, a completed voucher will be sent to you for signature.

No grant monies shall be released without sufficient evidence of expenditures by the awardee.

**Application must be received by September 15, 2023.**

Please submit application via email to [jkemper@saratogacountyny.gov](mailto:jkemper@saratogacountyny.gov) or mail to:  
Jason Kemper, Director  
Saratoga County Department of Planning and Economic Development  
50 West High Street  
Ballston Spa, New York 12020  
518.884.4705



Museum

THANK YOU FOR SHOPPING AT A. WHITE & SON  
RECEIPT REQUIRED FOR RETURNS

DAY, TOWN OF  
1650 NORTH SHORE ROAD  
  
HADLEY NY 12835

CUST # 1687  
TERMS: DUE MARCH 10TH

INV # 544296  
DATE : 2/24/23  
CLERK: AL  
TERM # 560

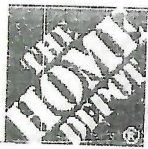
DUE DATE: 3/10/23

TIME :10:26  
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" INVOICE "  
\*\*\*\*\*

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
8	EA	82118	FLAG USA 3X5 POLYCOTTON	13.99	13.99 /EA	111.92 N
4	EA	1817907	PAINT BRUSH FOAM 3"W	1.79	1.79 /EA	7.16 N
5	EA	12993	PAINTBRSH CHIP 2"WT BRSL	1.99	1.99 /EA	9.95 N
1	EA	1020149	C+K EXT FLT-NB-1G	47.99	47.99 /EA	47.99 N
1	EA	16990	ZINSSER123 PRMR/SEALR GL	32.99	28.99 /EA	28.99SN
** AMOUNT CHARGED TO ACCOUNT **				206.01	TAXABLE	0.00
					NON-TAXABLE	206.01
					SUB-TOTAL	206.01
					TAX AMOUNT	0.00
					TOTAL INVOICE	206.01

(GARRETT )

X *[Handwritten signature]*



How doers  
get more done.

820 ROUTE 9, QUEENSBURY, N.Y. 12804  
STORE MGR: EVAN ROBITSON (518) 798-8301

6160 00002 55422 02/25/23 10:37 AM  
SALE CASHIER AMBER

Museum

678385136147 INT PAINT <A>  
3EHR MQI 2450 EGG UPW 1270Z  
2@52.98 105.96N

1002-169-000 GL Recyc\$ <A,U>  
PAINTCARE FEE  
2@0.95 1.90N

082474558010 1G PAINT <A>  
3EHR PPI CEILING PAINT 558 1280Z 20.98N

1002-169-000 GL Recyc\$ <A,U>  
PAINTCARE FEE 0.95N

678385136413 INT PAINT <A>  
3EHR MQI 3453 SG DEEP 1120Z 58.98N

1002-169-000 GL Recyc\$ <A,U>  
PAINTCARE FEE 0.95N

678385136369 INT PAINT <A>  
3EHR MQI 3450 SG UPW 1270Z 58.98N

1002-169-000 GL Recyc\$ <A,U>  
PAINTCARE FEE 0.95N

SUBTOTAL 258.65  
SALES TAX 0.00

TAX EXEMPT  
TOTAL \$258.65  
XXXXXXXXXXXX5732 VISA

AUTH CODE 721873/6024859 USD\$ 258.65  
Chi's Read TA

AID A0000000031010 VISA CREDIT

P.O.#/JOB NAME: MUSEUM  
<U> - NON-DISCOUNTABLE ITEM

6160 02/25/23 10:37 AM



6160 02 55422 02/25/2023 9051

RETURN POLICY DEFINITIONS  
POLICY ID DAYS POLICY EXPIRES ON  
A 1 90 05/26/2023

\*\*\*\*\*  
DID WE NAIL IT?

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: HXY 117293 111135  
PASSWORD: 23125 111133

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.



ARTHUR WHITE & SON, INC.

2 HAMILTON AVE.  
CORINTH, NEW YORK 12822  
PHONE: (518) 654-2331

THANK YOU FOR SHOPPING AT A. WHITE & SON  
RECEIPT REQUIRED FOR RETURNS

DAY, TOWN OF  
1650 NORTH SHORE ROAD

HADLEY NY 12835

CUST # 1687  
TERMS: DUE MARCH 10TH  
P.O. # GENERAL SERV

REF. # PO # GENERAL SERV  
DUE DATE: 4/10/23

INV # 544584  
DATE : 3/09/23  
CLERK: AL  
TERM # 551

TIME :11:48  
\*\*\*\*\*  
\* INVOICE \*  
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QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
11	EA	KEY	SINGLE CUT KEY	2.59	2.59 /EA	28.49 N
1	EA	5315692	A&M W/S BLK 3/8X3/4X10	5.99	5.99 /EA	5.99 N
4	EA	1396134	SPRYPNT 2X S-G HUNTR GRN	7.99	6.50 /EA	26.00SN
3	EA	71102	SprayPaint 2X 2for\$13 TRASH CAN 32GAL RED ACE	26.99	26.99 /EA	80.97*N
** AMOUNT CHARGED TO ACCOUNT **				141.45	TAXABLE	0.00
					NON-TAXABLE	141.45
					SUB-TOTAL	141.45
					TAX AMOUNT	0.00
					TOTAL INVOICE	141.45

*paint museum for shirts*

( DAVE )

X *Dave*  
Received By

GS

ARTHUR WHITE & SON, INC.

PAGE NO 1

2 HAMILTON AVE.  
COKIN TH, NEW YORK 12822  
PHONE: (518) 654-2331

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DAY, TOWN OF  
1650 NORTH SHORE ROAD  
HADLEY NY 12835

CUST # 1687  
TERMS: DUE MARCH 10TH  
P.O. # GENERAL

REF. # PO # GENERAL  
DUE DATE: 4/10/23


Museum

INV # 544832  
DATE : 3/22/23  
CLERK: AL  
TERM # 561

TIME :11:06  
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\* INVOICE \*  
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QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
1	EA	17910	JNT CMPND PLUS3 4.5GAL	22.99	22.99 /EA	22.99*N
2	EA	1499359	JOINT KNIF W/HAMMR6" FLEX	9.99	9.99 /EA	19.98 N
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					NON-TAXABLE	42.97
					SUB-TOTAL	42.97
					TAX AMOUNT	0.00
					TOTAL INVOICE	42.97

(DAVID BAKER )

X   
Received By

ARTHUR WHITE & SON, INC.

2 HAMILTON AVE  
 CORINTH, NEW YORK 12822  
 PHONE: (518) 654-2331

THANK YOU FOR SHOPPING AT A. WHITE & SON  
 RECEIPT REQUIRED FOR RETURNS

*Museum*

DAY, TOWN OF  
 1650 NORTH SHORE ROAD  
 HADLEY NY 12835

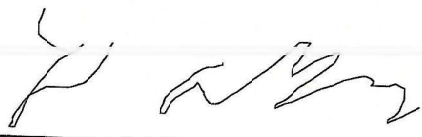
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 TERMS: DUE MARCH 10TH  
 P.O. # GENERAL  
 REF. # PO # GENERAL  
 DUE DATE: 4/10/23

INV # 544939  
 DATE : 3/28/23  
 CLERK: AL  
 TERM # 560

TIME : 8:19  
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 \* INVOICE \*  
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QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
1	EA	1099332	SANDSPONG MED WEDG ACE	3.59	3.59 /EA	3.59 N
2	EA	1024426	SANDING SPONGE ASST 4PK	8.99	8.99 /EA	17.98 N
** AMOUNT CHARGED TO ACCOUNT **				21.57	TAXABLE	0.00
					NON-TAXABLE	21.57
					SUB-TOTAL	21.57
					TAX AMOUNT	0.00
					TOTAL INVOICE	21.57

(DAVID BAKER )

X   
 Received By

ARTHUR WHITE & SON, INC.

2 HAMILTON AVE.  
CORINTH, NEW YORK 12822  
PHONE: (518) 654-2331

THANK YOU FOR SHOPPING AT A. WHITE & SON  
RECEIPT REQUIRED FOR RETURNS

DAY, TOWN OF  
1650 NORTH SHORE ROAD  
HADLEY NY 12835

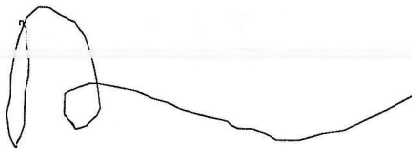
CUST # 1687  
TERMS: DUE MAY 10TH  
P.O. # GENERAL  
REF. # PO # GENERAL  
DUE DATE: 5/10/23

INV # 545329  
DATE : 4/12/23  
CLERK: AL  
TERM # 561

TIME :10:05  
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\* INVOICE \*  
\*\*\*\*\*

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
2	EA	1396134	SPRYPNT 2X S-G HUNTR GRN  Museum	7.99	7.99 /EA	15.98 N
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					NON-TAXABLE	15.98
					SUB-TOTAL	15.98
					TAX AMOUNT	0.00
					TOTAL INVOICE	15.98

(DUSTIN )

X   
\_\_\_\_\_  
Received By

Museum opening



Price Chopper  
Warrensburg #247  
Store Manager: Michael Keiser  
518-964-6500

07/13/2023 02:57 PM 035 #0057 C#: 0035

Member #71949

PIGS 24F89864	A	3.33	T F	Saved	1.46
BOTTLE DEP \$1.20		2.40	F		
2 @ 1.20					
PIGS 24F89864	A	3.33	T F	Saved	1.46
SD 6.8" 88537	A	3.00	I	Saved	0.29
SD EVRFD89563	A	3.00	I	Saved	0.29
SD DESIGNR C		3.39	I		
LIP TEA 72752	A	10.99	F		
LIP TEA 72752	A	0.00	F	Saved	10.99
LIP TEA 72752		-1.00	F		

✓ SUB TOTAL \$28.44

TAX 7.000% \$1.12

TOTAL PAID \$29.56

VISA \$29.56  
 [ ] XXXXXXXXXXXX5732  
 Auth# 53908E Ref# 1162039641  
 CHANGE \$0.00

07/13/2023 14:59:25  
 VISA CREDIT Entry Method: Chip  
 CARD #: XXXXXXXXXXXX5732  
 PURCHASE -- APPROVED  
 AUTH CODE: 539088

Mode:	Issuer
AID:	A0000000031010
TVR:	8000008000
IAD:	06011203602000
TSI:	6800
ARC:	00
TC:	479EFC4929F3BD4A
MID: 314677 TID:	003 RRN: 964141

Total: USD\$ 29.56

Total items = 7  
 ADVANTEGE SAVINGS 14.49  
 TOTAL SAVINGS 15.49

\*\*\*\*\*





### Details for Order #112-7889576-0271418

[Print this page for your records.](#)

**Order Placed:** July 17, 2023

**Amazon.com order number:** 112-7889576-0271418

**Order Total:** \$129.00

## Not Yet Shipped

### Items Ordered

1 of: <i>Shure Stage Performance Kit with SM58 Cardioid Dynamic Vocal Microphone, 15' XLR Cable, Mic Stand, A25D Mic Clip and Storage Bag, Perfect for Onstage or Studio (SM58-CN BTS)</i>	<b>Price</b> \$129.00
--	--------------------------

Sold by: Amazon.com Services LLC  
Supplied by: Other

Condition: New

### Shipping Address:

Town of Day Town Hall  
1650 N SHORE RD  
HADLEY, NY 12835-1710  
United States

### Shipping Speed:

FREE Shipping

## Payment information

### Payment Method:

Visa | Last digits: 5732

### Billing address

Town of Day Town Hall  
1650 N SHORE RD  
HADLEY, NY 12835-1710  
United States

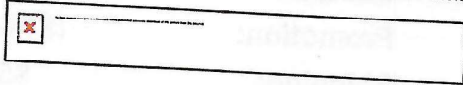
Item(s) Subtotal:	\$129.00
Shipping & Handling:	\$11.00
Free Shipping:	-\$11.00
	-----
Total before tax:	\$129.00
Estimated tax to be collected:	\$0.00
	-----
<b>Grand Total:</b>	<b>\$129.00</b>

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2023, Amazon.com, Inc. or its affiliates

From: Signs On The Cheap <service@signsonthecheap.com>  
 Sent: Tuesday, July 18, 2023 8:54 PM  
 To: Day Supervisor  
 Subject: Thank you for ordering from SignsOnTheCheap! Your Order Number is 90651494

To view this email as a web page, go [here](#).



Need help? Call us at 1-866-661-5239

Thank you for ordering from SignsOnTheCheap  
Your Order Number is 90651494

Make sure to print out this page or write down your order number for your records.  
Here is a summary of the order you placed on 7/18/2023:

Billing & Shipping Information

**Bill To:**  
 Diana Edwards  
 Day Town Hall 1650 North Shore Road  
 Hadley, NY, 12835  
 United States

**Ship To:**  
 Diana Edwards  
 Day Town Hall 1650 North Shore Road  
 Hadley, NY, 12835  
 United States



**Contact Info:**  
[daysupervisor@townofday.com](mailto:daysupervisor@townofday.com)  
 518-696-3789

**Shipping Method:**  
Ground

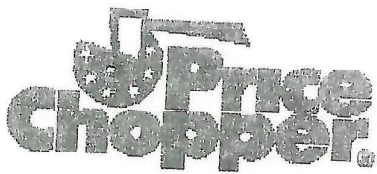
Your order should arrive by:  
7/27/2023

4149.32

Order Item Information

Item Description	Material	Size	Unit Price	Qty	Total
 24"h x 10"w Wire Stake <b>Sides:</b>			\$3.76	5	\$18.80
 Custom Sign (ID: 889648424) <b>Sides:</b> Double Sided	Corrugated Plastic	18" x 24"	\$37.56	5	\$187.80

Total - over →  
4149.32



MUSEUM opening

Price Chopper  
Warrensburg #247  
Store Manager: Michael Keiser  
518-964-6500

DOLLAR GENERAL STORE #23797  
3760 MAIN ST,  
WARRENSBURG, NY 12885  
(838) 766-9459

SALE TRANSACTION

07/19/2023 11:17 AM 008 #0014 C#: 0074

Member #71949

30PK CANDY COOKIES		4.99	F		
16 PK SUB2686	A	3.99	F	Saved	0.80
COFFEE CAKE		6.99	F		
16 PK CH02686	A	3.99	F	Saved	0.80
MINI HUFFINS		5.49	F		
MINI HUFFINS		5.49	F		
RASPBERRY DA		5.99	F		
4PK CHERRY TURNOUR	A	3.99	F	Saved	1.50
4PK BLBRY TURNOVER	A	3.99	F	Saved	1.50
MINI HUFFINS		10.98	F		
2 @ 5.49					
H32 FRT PLAT	U	20.99	F		
PICS 24P89846	A	3.33	F	Saved	1.46
BOTTLE DEP \$1.20		1.20	F		
BONUS CP03956	A	0.00	F	Saved	0.01
Bonus Pts : FUEL_CPN				400	
Bonus Pts : H32 FRUIT PLAT 640Z				100	

✓ SUB TOTAL \$81.41

TAX 7.000% \$0.23

TOTAL PAID \$81.64

VISA \$81.64  
[ ] XXXXXXXXXXXXX5732  
Auth# 732148 Ref# 1162581088  
CHANGE \$0.00

07/19/2023 11:16:47  
VISA CREDIT Entry Method: Chip  
CARD #: XXXXXXXXXXXXX5732  
PURCHASE - APPROVED  
AUTH CODE: 732148

Mode:	Issuer
AID:	A0000000031010
TVR:	8000008000
IAD:	06011203A04000
TSI:	6800
ARC:	00
TC:	6C4B7453F886D1DB
MID: 314677	TID: 003 RKN: 108840

Total: USD\$ 81.64

S BEV NAPKIN STRIPE BLU 11179338016	\$1.00
S 7IN PLATES BLUE 16/20 11179338047	\$1.00
S 7IN PLATES BLUE 16/20 11179338047	\$1.00
S 7IN PLATES BLUE 16/20 11179338047	\$1.00
S TABLE COVER ROUND YEL 11179337590	\$1.50
S BEV NAPKIN YLW STRP 1 11179337514	\$1.00
S BEV NAPKIN STRIPE BLU 11179338016	\$1.00
S BEV NAPKIN YLW STRP 1 11179337514	\$1.00
S 24CT CUTLERY FORK CLE 11179360987	\$1.25
S HONEYCOMB W TAIL KIT 11179360574	\$5.00
S HONEYCOMB W TAIL KIT 11179360574	\$5.00
Tax: \$19.75 @ 7.0%	\$1.38

Items in Transaction: 11  
Balance to pay \$21.13  
Visa \$21.13 ✓

PAYMENT CARD PURCHASE TRANSACTION  
CUSTOMER COPY

VISA CREDIT \*\*\*\*\*5732  
Type: Chip Read Auth Code: 135322  
AID: A0000000031010 PAN Seq:  
TVR: 8000008000 TSI: 6C00  
IAD: 06011203A02000  
MID: \*\*\*\*\*27013 TID: \*\*\*\*6000  
TOTAL PURCHASE \$21.13

No Cardholder Verification

Please retain for your records

Save Time. Save Money.  
Every Day! At Dollar General

STORE	TILL	TRANS.	DATE
23797	3	12586	07-19-23 10:43 AM

Your cashier was: SC0







# Buddy's Tree Service

Over 30 years of satisfied customers

Buddy Allen

17 Rice Road

Hadley, New York 12835

518-696-4210

Job Estimate

Contract

Billing

#

CUSTOMER Town of Day Cemetery  
 ADDRESS 1650 North Shore Rd  
 CITY Hadley NY 12835  
 PHONE 696-3789 / 863-6548 (SKP)

### JOB DESCRIPTION

TREES TO BE REMOVED	AMOUNT
3 Pines all intertwined by new E.D. <del>Kranice</del> way Cut down & Away Grind Stumps	
TREES TO BE TRIMMED	
Terms:	
	Haul Away

The "Customer" identified in this Contract Warrants that he/she owns the property upon which the work is to be performed (or has legal authority to engage the services herein sought); that the trees or vegetation to be removed are wholly located within the boundaries of the property owned; or if on a boundary, or claimed by an adjoining owner to be so located that the removal has been agreed to by said adjoining owner and that no other person or entity has any right to dispute the removal. That the Customer will hold Buddy's Tree Service harmless from any claim or suit alleging such interest and will defend any such lawsuit and pay any reward of damages assessed against Buddy's Tree Service in any action asserting the Customer's lack of such title and/or authority.

SUBTOTAL	\$4500.00
TAX	Exempt
TOTAL	\$4500.00

Customer further agrees that cancellation of this contract before any work has begun, makes he/she responsible for 20% (twenty percent) of the total amount of the bill.

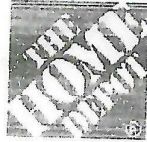
All payments due at job completion or cancellation. Overdue invoices will incur interest of 24% per year.

Buddy's Tree Service By: Buddy Allen Date: 8/18/23

Signature of Customer \_\_\_\_\_ Date: \_\_\_\_\_

By signing this you are entering into a legal binding contract.

work by Town Hall cemetery entry way  
to front Town Hall



How doers  
get more done.

3643 RTE. 50 SARATOGA SPR. NY. 518-581-6480  
THANK YOU FOR YOUR BUSINESS

1223 00002 33205 09/28/23 06:12 PM  
SALE CASHIER SUSAN

Stain & paint  
Supplies to Stair  
Day Recycle Center

037064096519 WIRE BRUSH <A>	6.98N
ANVIL CARBON WIRE BRUSH 4X16 ROWS	
037064096526 WIRE BRUSH <A>	7.98N
ANVIL CARBON WIRE BRUSH 6X19 ROWS	
077089100402 4" FR&TRAY <A>	7.28N
BEST 4 X 1/4 IN WOVEN MINI KIT 3PC	
037064096328 PUTTYKNIFE <A>	6.98N
HUSKY FLEXIBLE PUTTY KNIFE 1.5 IN	
077089217247 2.5 IN ANGLE <A>	10.77N
BETTER 2.5 ANGLE SASH LATEX BRUSH	
077089144642 4X1/2 IN MR <A>	11.34N
BETTER 4 X 1/2 IN KNIT MINI 6PK	
6948542301473 N95 10PK <A>	14.98N
HDX N95 NONVALVE RESPIRATOR M/L 10PK	
082474030059 PLUS 10 5GAL <A>	169.00N
BEHR SOLID HOUSE&FENCE 30 DEEP 4.53G	
1002-169-001 GL Recyc\$ <A,U>	1.95N
PAINTCARE FEE	
676885197865 EXT PAINT <A>	
BEHR I/E DTM EGG DEEP 7230 1160Z	
2@45.98	91.96N
1002-169-000 GL Recyc\$ <A,U>	
PAINTCARE FEE	
2@0.95	1.90N

SUBTOTAL 331.12  
SALES TAX 0.00

TAX EXEMPT

TOTAL \$331.12

XXXXXXXXXXXX5732 VISA

USD\$ 331.12  
TA

AUTH CODE 738534/1025224

Chip Read

ATD A0000000031010

VISA CREDIT

P.O.#/JOB NAME: RECYCLE  
<U> - NON-DTSCOUNTABLE ITEM

1223 09/28/23 06:12 PM



1223 02 33205 09/28/2023 9872

RETURN POLICY DEFINITIONS		
POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	12/27/2023

\*\*\*\*\*  
DID WE NAIL IT?

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 67922 66701  
PASSWORD: 23478 66699

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.



Top Line Ltd. Inc DBA AJ Signs  
 842 Saratoga Rd.  
 Burnt Hills, NY 12027 US  
 (518)399-9291

**ADDRESS**

Town of Day  
 1650 N Shore Rd  
 Hadley, NY 12835

Cemetery Sign

**Commercial Sign**

Single sided 2' x 2' sign made from Lusterboard with a laminated printed graphic. Sign to come with bracket on the back for customer to install on 4" x 4" post with sleeve. Customer to pick up at AJ Signs

1 390.00 390.00T

**Commercial Sign**

Same as above double sided (one sign panel on each side of the post)

0 715.00 0.00T

This price reflects a cash discount price There will be a 3.5% convenience fee for all bills paid with a credit/debit card.

SUBTOTAL  
 TAX (0.07)

390.00  
~~27.30~~

*\$390.00*

Accepted By

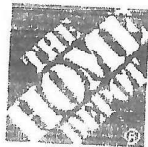
*Dina Elewad*

Accepted Date

*11/6/23*

All Quotes good for 10 Days. Electric to be brought to sign location by others. Estimate pending technical site survey where applicable. Assumes normal digging conditions. AJ Signs must have full access to site with their equipment unless specified otherwise. All overdue accounts will be subject to finance charges in the amount of 1.5% per month.





How doers  
get more done.

820 ROUTE 9, QUEENSBURY, N.Y. 12304  
STORE MGR: MICHAEL QUALITERO

6160 00002 39368 11/09/23 11:30 AM  
SALE CASHIER KIMBERLY

090489439064 2X6-8FT GC <A>	6.78N
2X6-8FT #1 PT WEATHERSHIELD GC	
090489439380 2X4-8FT GC <A>	5.28N
2X4-8FT #1 PT WEATHERSHIELD GC	
082474030059 PLUS 10 5GAL <A>	169.00N
BEHR SOLID HOUSE&FENCE 30 DEEP	4.53G
1002-169-001 GL Recy\$ <A,U>	1.95N
PAINTCARE FEE	

SUBTOTAL 183.01  
SALES TAX 0.00

TAX EXEMPT

TOTAL \$183.01

XXXXXXXXXXXX5732 VISA

USD\$ 183.01  
1A

AUTH CODE 365940/9021377

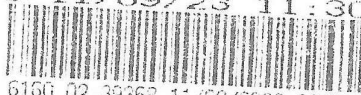
Chip Read

AID A0000000031010

VISA CREDIT

P.O.#/JOB NAME: POLE BARN  
<U> - NON-DISCOUNTABLE ITEM

6160 11/09/23 11:30 AM



6160 02 39368 11/09/2023 2945

RETURN POLICY DEFINITIONS		
POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	02/07/2024

\*\*\*\*\*  
DID WE NAIL IT?

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

(Opine en español)

[www.homedepot.com/survey](http://www.homedepot.com/survey)

User ID: HXY 85185 79027  
PASSWORD: 23559 79025

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.



Details for Order #112-3724478-6608207

Order Placed: November 9, 2023  
PO number : A1620.4 Grant2  
Amazon.com order number: 112-3724478-6608207  
Order Total: \$389.96

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
2 of: Kroey Floor Magazine Rack brochure Display Stand for Offices and Public Reception Area Literature Rack with 4 Universal Wheels (70"×27×13.8") Sold by: KELINER ( <a href="#">seller profile</a> )   Product question? ( <a href="#">Ask Seller</a> ) Condition: New	\$129.99
1 of: Audio-Visual Direct Wheeled Lectern - Standing Desk with Storage Shelf - Cherry/Black - Ideal for Presentations and Laptop Use Sold by: Audio-Visual Direct ( <a href="#">seller profile</a> )   Product question? ( <a href="#">Ask Seller</a> ) Business Price Condition: New	\$129.98
<b>Shipping Address:</b> Town of Day Town Hall 1650 N SHORE RD HADLEY, NY 12835-1710 United States	
<b>Shipping Speed:</b> Amazon Day Delivery	

Payment information	
<b>Payment Method:</b> Visa   Last digits: 5732	Item(s) Subtotal: \$389.96 Shipping & Handling: \$0.00
<b>Billing address</b> Town of Day Town Hall 1650 N SHORE RD HADLEY, NY 12835-1710 United States	----- Total before tax: \$389.96 <b>Estimated Tax:</b> \$0.00 ----- <b>Grand Total: \$389.96</b>

To view the status of your order, return to [Order Summary](#) .





Details for Order #112-9509662-0007427

**Order Placed:** November 9, 2023  
**PO number :** A1620.4 GRANT  
**Amazon.com order number:** 112-9509662-0007427  
**Order Total:** \$299.76

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Framed Constitution, Bill of Rights, and Declaration of Independence Set; Standard Size: Replica Historical Documents; Lawyer Gift. Handmade in USA</i> Sold by: Patriot Gear Company ( <a href="#">seller profile</a> ) Business Price Condition: New	\$199.76
<b>Shipping Address:</b> Town of Day Town Hall 1650 N SHORE RD HADLEY, NY 12835-1710 United States	
<b>Shipping Speed:</b> Standard Shipping	

Payment information	
<b>Payment Method:</b> Visa   Last digits: 5732	Item(s) Subtotal: \$299.76
<b>Billing address</b> Town of Day Town Hall 1650 N SHORE RD HADLEY, NY 12835-1710 United States	Shipping & Handling: \$0.00 ----- Total before tax: \$299.76 Estimated Tax: \$0.00 ----- <b>Grand Total: \$299.76</b>

To view the status of your order, return to [Order Summary](#) .



**SARATOGA COUNTY**  
**DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT**

**Economic Development Fund Reimbursement Request Form**

Date 11/22/2023

**Applicant Information**

Town/City Village of Victory

**Grant Information**

Project Name Comm. Survey/Comp. Plan

Date of project completion July 2023

Reimbursement Amount Requested (\$14,200 or less) \$1,100.00

Attached documentation

Receipts

Cancelled checks

Project Outcome Narrative:

The village procured with Barton & Loguidice to prepare a survey monkey in order to receive input by village residents. The initial grant application for updating the Comprehensive Plan was denied and the lack of village resident outreach was a factor. The survey resulted in many residents feedback to questions developed from B&L specifically relating to land uses and living in the village. It is hopeful this data will aid in the application for assistance through the CFA in updating the village outdated Comp. Plan.

Signature of Town/City Supervisor

A handwritten signature in black ink, appearing to be "Jason Kemper", written over a horizontal line.

Please submit reimbursement request form with receipts and canceled checks to Jason Kemper at [jkemper@saratogacountyny.gov](mailto:jkemper@saratogacountyny.gov) or mail to:  
Saratoga County Department of Planning and Economic Development  
50 West High St.  
Ballston Spa, NY 12020  
518.884.4705

# A/P Invoice Voucher

## VILLAGE OF VICTORY

23 Pine Street PO Box 305  
 Victory Mills, NY 12884-0305 USA  
 (518) 695-3808 Fax: (518) 695-3808

Department \_\_\_\_\_

Voucher A23.280

### Ordered From

Barton & Loguidice  
 443 Electronics Parkway  
 Liverpool, New York 13088

Abstract No. 12

Invoice Date: 5/8/2023

Invoice #: inv.132601

PO #:

Fund - Appropriation	Amount
1440.4	660.
<b>PAID</b>	
MAY 10 2023	
BY: <u>B</u>	
<u>Ch 9813</u>	Total <u>660</u>

Terms \_\_\_\_\_

Ref #	Description	Debit G/L #	Credit G/L #	Amount
inv.132601	30% complete.Comm Survey.funding assistance	014404.01.000.00	000600.01.000.00	\$660.00

I \_\_\_\_\_ certify that the above account in the amount of \$660.00 Invoice Total: \$660.00

is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt, are not included; and that the amount claimed is actually due.

Date \_\_\_\_\_ Authorized Signature \_\_\_\_\_ Title \_\_\_\_\_

Departmental Approval

Approval for Payment

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

Date 3/25/23 Authorized Official (M)

Date: 5/9/23 Signature: [Signature]  
 Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RECEIVED

APR 24 2023

VILLAGE OF VICTORY

**Barton & Loguidice, D.P.C.**

443 Electronics Parkway  
Liverpool, NY 13088  
315-457-5200

V 423.260

(10) ✓

April 24, 2023

Project No: 2343.001.003

Invoice No: 132601

Maureen Kemmet  
Clerk  
Village of Victory  
23 Pine Street  
P.O. Box 305  
Victory Mills, NY 12884

Project 2343.001.003 Victory (V) Community Survey and Funding Assistance  
**Professional Services thru March 25, 2023**

Phase 01 Online Community Survey

**Fee**

Total Fee 2,200.00

Percent Complete 30.00

Total Earned 660.00

Previous Fee Billing 0.00

Current Fee Billing 660.00

**Total Fee 660.00**

**Billing Limits**

Total Billings

**Current**

660.00

**Prior**

0.00

**To-Date**

660.00

Limit

2,200.00

Remaining

1,540.00

**Total this Phase \$660.00**

**Total Amount Due \$660.00**

For billing questions please contact:  
Jody Downs  
Senior Project Accountant  
Email: jdowns@bartonandloguidice.com  
Phone 315-457-5200 Ext. 1036



# A/P Invoice Voucher

## VILLAGE OF VICTORY

23 Pine Street PO Box 305  
 Victory Mills, NY 12884-0305 USA  
 (518) 695-3808 Fax: (518) 695-3808

Department \_\_\_\_\_

Voucher A23.303

<b>Ordered From</b>
Barton & Loguidice 443 Electronics Parkway Liverpool, New York 13088

Abstract No. 12  
 Invoice Date: 5/22/2023  
 Invoice #: inv.133278  
 PO #:

Fund - Appropriation	Amount
1440.4 	660.-
BY: <u>B</u>	
Chk 9832	Total 660.-

Terms \_\_\_\_\_

Ref #	Description	Debit G/L #	Credit G/L #	Amount
inv.133278	comm survey and funding asstance.60%	014404.01.000.00	000600.01.000.00	\$660.00

I \_\_\_\_\_ certify that the above account in the amount of \$660.00 Invoice Total: \$660.00

is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied: that taxes from which the municipality is exempt. are not included; and that the amount claimed is actually due.

Date \_\_\_\_\_ Authorized Signature \_\_\_\_\_ Title \_\_\_\_\_

Departmental Approval

Approval for Payment

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

Date: 5/22/23 Signature:

Date: \_\_\_\_\_ Signature:

Date: \_\_\_\_\_ Signature:

Date \_\_\_\_\_ Authorized Official \_\_\_\_\_

**Barton & Loguidice, D.P.C.**

443 Electronics Parkway  
 Liverpool, NY 13088  
 315-457-5200

V Ang. 303  
 (M) ✓

Maureen Kemmet  
 Clerk  
 Village of Victory  
 23 Pine Street  
 P.O. Box 305  
 Victory Mills, NY 12884

May 18, 2023  
 Project No: 2343.001.003  
 Invoice No: 133278

Project 2343.001.003 Victory (V) Community Survey and Funding Assistance  
**Professional Services thru April 22, 2023**

Phase 01 Online Community Survey

**Fee**

Total Fee	2,200.00			
Percent Complete	60.00	Total Earned	1,320.00	
		Previous Fee Billing	660.00	
		Current Fee Billing	660.00	
		<b>Total Fee</b>		<b>660.00</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	660.00	660.00	1,320.00
Limit			2,200.00
Remaining			880.00

*Services rendered for this invoice:*

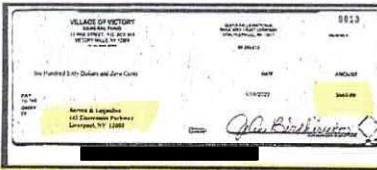
- Completed edits to the survey instrument and instructions
- Posted the survey in the SurveyMonkey hosting site
- Developed promotional materials for the survey with Maureen

**Total this Phase** \$660.00  
**Total Amount Due** \$660.00

**Outstanding Invoices**

Number	Date	Balance
132601	4/24/2023	660.00
<b>Total</b>		<b>660.00</b>

For billing questions please contact:  
 Jody Downs  
 Senior Project Accountant  
 Email: jdowns@bartonandloguidice.com  
 Phone 315-457-5200 Ext. 1036



05/15/2023 Check 9813 \$660.00



05/30/2023 Check 9832 \$660.00



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michelle Granger, County Attorney  
Therese Connolly, Clerk of the Board  
Stephanie Hodgson, Director of Budget

**CC:** John Warmt, Director of Purchasing  
Jason Kemper, Director of Planning and Economic Development  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Audra Hedden, County Administrator's Office

**DEPARTMENT:** Department of Planning & Economic Development

**DATE:** 11.28.23

**COMMITTEE:** Economic Development

1. Is a Resolution Required:

No, Discussion Only

2. Proposed Resolution Title:

3. Specific Details on what the resolution will authorize:

This column must be completed prior to submission of the request.

County Attorney's Office  
Consulted No



4. Is a Budget Amendment needed:  YES or  NO  
If yes, budget lines and impact must be provided.  
Any budget amendments must have equal and offsetting entries.

County Administrator's Office  
Consulted **No**

Please see attachments for impacted budget lines.  
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
----------------	--------------	--------

Expense

Account Number	Account Name	Amount
----------------	--------------	--------

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact

- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or  NO (If yes, provide details)

a. Is a new position being created?  Y  N

Effective date

Salary and grade

b. Is a new employee being hired?  Y  N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification?  Y  N

Is this position currently vacant?  Y  N

Is this position in the current year compensation plan?  Y  N

Human Resources Consulted

7. Does this item require the awarding of a contract:  Y  N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department?  Y  N  N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement:  Y  N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office  
Consulted

8. Is a grant being accepted:  YES or  NO
- a. Source of grant funding:
  - b. Agency granting funds:
  - c. Amount of grant:
  - d. Purpose grant will be used for:
  - e. Equipment and/or services being purchased with the grant:
  - f. Time period grant covers:
  - g. Amount of county matching funds:
  - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other \_\_\_\_\_

10. Remarks:

See attached memo for summary of updates.



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michelle Granger, County Attorney  
Therese Connolly, Clerk of the Board  
Stephanie Hodgson, Director of Budget

**CC:** John Warmt, Director of Purchasing  
Jason Kemper, Director of Planning and Economic Development  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Audra Hedden, County Administrator's Office  
Laurie Vroman, County Attorney's Office

**DEPARTMENT:** Board of Supervisors



**DATE:** 11/13/2023

**COMMITTEE:** Economic Development



1. Is a Resolution Required:

No, Discussion Only 

2. Proposed Resolution Title:

3. Specific Details on what the resolution will authorize:

Discussion: Capital Region Chamber of Commerce Udate -  
Pete Bardunias

This column must be completed prior to submission of the request.

County Attorney's Office  
Consulted

4. Is a Budget Amendment needed:  YES or  NO  
If yes, budget lines and impact must be provided.  
Any budget amendments must have equal and offsetting entries.

County Administrator's Office  
Consulted

- Please see attachments for impacted budget lines.  
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Amount:

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- a. G/L line impacted
- b. Budget year impacted
- c. Details

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YES or  NO (If yes, provide details)

a. Is a new position being created?  Y  N

Effective date

Salary and grade

b. Is a new employee being hired?  Y  N

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Appointed position:

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c. Is this a reclassification?  Y  N

Is this position currently vacant?  Y  N

Is this position in the current year compensation plan?  Y  N

Human Resources Consulted

7. Does this item require the awarding of a contract:  Y  N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department?  Y  N  N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement:  Y  N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office  
Consulted

8. Is a grant being accepted:  YES or  NO

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

Marked-up previous resolution

No Markup, per consultation with County Attorney

Information summary memo

Copy of proposal or estimate

Copy of grant award notification and information

Other \_\_\_\_\_

10. Remarks:



## Community Questionnaire – Fall 2023

Municipality Name: \_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

What are the strengths of your community? What is it known for? How do you communicate these strengths to the outside world?

What are some concerns raised by your local business community? Are there needs which may be different from the desires of residents?

Is there something the chamber can assist with that would positively impact the above?





## **09/28/2023 Discussion with Sheriff's Department regarding vandalism protection of community projects**

### **Meeting Notes**

#### ***Attendees (2):***

***Pete Bardunias, the Capital Region Chamber***

***William Heid, Lieutenant, Saratoga County Sheriff's office***

Discussion was called to see if there were any best practices available that might help local communities plan ahead and protect their projects from the impacts of vandals and other mischief.

### **Elements of Vandalism**

Saratoga County Sheriff's Department tends to see the following types of vandalism:

- Carvings onto seats/structures (most common form of vandalism observed)
- Painting on surfaces
- Breaking things
- Arson

### **Ideas for Prevention**

- Materials considerations
  - Metal versus wood
  - Stainless steel best to prevent carvings, etc
- Modular Construction
  - Build with panels that can be easily replaced versus a totally integrated construction that is hard to repair when a portion is damaged
- Cost considerations
  - Build it really strong and solid (hard to damage, but costly)
  - Build it really simple and flimsy (easily replaceable, cheap)
  - A combination of the two – decide which pieces need to be robust versus what can be simple
  - Consider easily available parts (for example wood to repair damaged picnic tables)
  - Simplify materials costs where possible – for example using same paint (by paint codes) at Historic Lock 19 and at the picnic area 2 miles away
  - Storage of parts/materials

- Plexiglas or other covering materials
  - Can cover sensitive signage or other materials so that the vandals damage the Plexiglas and not the item underneath (example the Exit 9 Rest Area Canal map)
- Make things visible!
  - Remove brush or other objects in front of the project in question so that it is more in the open, providing less cover for vandals to do damage without being seen



- Are cameras an option?
  - Trail cameras can catch perpetrators and especially be useful in repeat situations
  - Put signs up saying there are cameras even if there are no cameras! Let the perp take the risk that it's a bluff
- Contact Sheriff's office
  - For recurring incidents, they can do an area check or target check, assign the incident a service number and inspect for about 2-3 weeks to see if they can spot evidence of someone returning to the scene
  - If a very specific time that the perpetrator is coming to the area, they can try to target that time and see if they can catch them in the act
- Be vigilant – consider the overall picture

## Maintenance Considerations

- Mayor Giuliani's "Broken Window" Rule
  - Fix things when they break
  - Apparent neglect leads to more vandalism
  - Nature can be as big a "vandal" too sometimes
- When considering a project, the following should be factored in:
  - Who is going to do the ongoing maintenance?
    - Town/village departments?
    - Volunteers?
  - What is the budget for replacement parts/spares?
    - "budget" can mean finding people willing to donate them
  - Where will replacement parts be stored?

## NOTE – GUIDANCE FOR STORE OWNERS

Store owners who wish to defend their premises need to be aware of Article 35 of NY State Penal Law, Part 1, Title C, which governs the use of force in defense of persons or property. Lt. Heid suggested the following:

- Call police if any theft is observed
- If a perpetrator is using a knife to cut boxes open, etc, do not approach them. The criminal has a knife, thus is armed and has an advantage. Call police instead and get the license plate if you can when the person departs
- CAMERAS ARE CHEAP!!! You can get facial recognition
- Armed store owners especially need to be aware of Article 35 and would have to articulate why there was an imminent threat to someone's safety – will be a very serious concern should lethal force be used



## Illustrations

### Materials

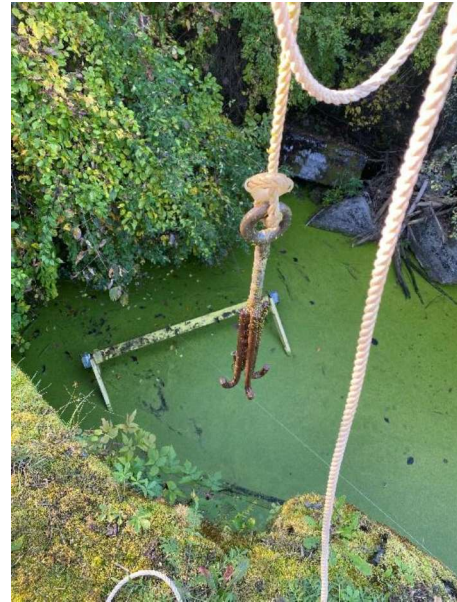


### Plexiglas Protection





Sometimes there is no substitute for just going out and fixing the problem – cant stop all incidents of vandalism and mischief



**Summary** – it appears that the Chamber’s practices, done in conjunction with our members and their efficiency/safety teams, have been efficient and effective at minimizing and mitigating the effects of vandalism. Lt. Heid commented that the Sheriff’s department isn’t used to being consulted in advance but rather being called in reaction to malfeasance. He felt it was very refreshing to see our approach and hoped it would help others make considerations ahead of time to keep their public spaces safe and secure. He gave some good ideas for materials considerations and other concepts which could help in our work and these best practices should be shared across our communities. The Sheriff is the best option to keep people safe and prevent crimes, and contacting police to intervene in the event of theft or damage is the appropriate measure.



Respectfully submitted by Pete Bardunias  
September 28, 2023