

SPECIAL MEETING
WEDNESDAY, December 13, 2023
AT 4:30 p.m., E.S.T.

Board called to order by Chairman Kusnierz.

Roll call was taken.

PRESENT – Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819), Jean Raymond (1333), Michael Smith (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Scott Ostrander (18800), Theodore Kusnierz (16202), Matthew E. Veitch (14245.5), John Lant (17361) - 16
ABSENT – Thomas Richardson (5163), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Tara N. Gaston (14245.5), Edward D. Kinowski (9022), John Lawler (8208) - 7

On a motion by Mr. Hammond, seconded by Mr. Barrett, to ratify the special meeting. Unanimous.

On a motion by Mr. Tollisen, seconded by Mr. Butler, Resolutions 315 and 316 were removed from the table. Unanimous.

On a motion by Mrs. Edwards, seconded by Mr. Hammond, Resolutions 315 through 320 were adopted by a unanimous vote.

RESOLUTION 315 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

ADOPTING THE 2024 SARATOGA COUNTY BUDGET

BE IT RESOLVED, that the tentative 2024 Saratoga County Budget, submitted by the Budget Officer on November 8, 2023, with amendments, if any, be, and the same hereby is, adopted; and, be it further

RESOLVED, that this Resolution shall take effect immediately.

RESOLUTION 316 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

APPROPRIATING AMOUNTS FINALLY SET FORTH IN THE 2024 SARATOGA COUNTY BUDGET

WHEREAS, Resolution 344-2022 adopts, with certain amendments, the revised tentative 2024 Budget previously submitted by the Budget Officer; now, therefore, be it

RESOLVED, that the several amounts specified in the tentative 2024 Saratoga County Budget, with amendments, if any, be inserted by the Clerk of this Board in the column entitled "Adopted", and that the total amounts as listed under each department heading be carried into the column entitled "Total": and it is further

RESOLVED, that, effective January 1, 2024, these total amounts are appropriated for the objects and purposes specified in the now-adopted 2024 Budget for the County of Saratoga; and it is further

RESOLVED, that this Resolution shall take effect immediately.

RESOLUTION 317 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

ADOPTING THE 2024 - 2028 SARATOGA COUNTY CAPITAL PLAN

WHEREAS, pursuant to the Operating Budget Policy, the Long-Range Capital Planning Committee met on September 27, 2023 and forwarded recommendations to the Budget Officer regarding projects for the 2024 Capital Plan; and

WHEREAS, Resolution 315-2023 adopted the 2024 County Budget which includes expenses and revenues approved by the Long Range Capital Planning Committee; now, therefore, be it

RESOLVED, that the Saratoga County Capital Plan for the year 2024 is ratified and adopted; and be it further

RESOLVED, that the Chair of the Board is authorized to execute all contracts and agreements necessary to implement the 2024-2028 Capital Plan, contained within the 2024 adopted budget; and it is further

RESOLVED, that this Resolution shall take effect immediately.

RESOLUTION 318 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

AUTHORIZING 2024 AGREEMENTS WITH VARIOUS AGENCIES

WHEREAS, Resolution 316-2023, appropriated certain 2024 monies for various public benefit organizations as authorized by County Law §224; and

WHEREAS, written agreements with the public benefit organizations are necessary to expend these appropriations; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute agreements with the following organizations for the cited amounts for their provision of the following services:

<u>ORGANIZATION</u>	<u>SERVICE</u>	<u>APPROPRIATION</u>
Adirondack North Country Association, Inc.	Promotion of Adirondack regional economy	\$ 2,000
Adirondack Park Local Government Review Board	Adirondack Park Liaison	\$ 2,700
Ballston Spa Fire Department	Municipal Services	\$ 15,000
Saratoga County Historical Society (Brookside Museum)	Heritage Tourism	\$ 5,000
Capital District Regional Planning Commission	Regional studies	\$ 60,184
Cornell Cooperative Extension Association of Saratoga County Services	Saratoga Co. Farm Guide update and Stormwater Management	\$1,475,496
Regional Food Bank of Northeastern New York	Addressing Food Insecurities	\$ 100,000
Saratoga Center for the Family	Child Abuse Services	\$ 90,000
Saratoga County Agricultural Society	County Fair Advertising	\$ 26,000
Saratoga County Council of Fish and Gaming	Conservation Education	\$ 3,984
Emergency Medical Services Council	EMS Training	\$ 43,000
Saratoga County Soil & Water Conservation District	Soil & Water Conservation	\$ 142,931
Southern Adirondack Library System	Literacy Education	\$ 35,000
Campaign for Saratoga 250 th , Inc. Heritage Tourism	Economic Development &	\$ 300,000
Career Jam	Workforce Development	\$ 30,000
Center for Economic Growth	Economic Development	\$ 10,000
Discover Saratoga	Economic Development	\$ 400,000
Mathes Public Affairs	Economic Development	\$ 20,000
Saratoga Economic Development Corporation	Economic Development	\$ 325,000

Saratoga Performing Arts Center and Economic Development	Pilot Marketing Campaign	\$ 105,000
Capital Region Chamber of Commerce Development	Tourism & Economic	\$ 60,000
Saratoga County Prosperity Partnership, Inc.	Economic Development	Amount Set By Tax Law §1202-g(9)

; and, be it further

RESOLVED, that each agreement include the following provisions:

- a) payments shall be made to the organization's disbursing officer at such times as determined by the County Administrator;
- b) payments shall only be made upon submission of a duly certified and documented County voucher;
- c) the documentation for an organization's initial voucher shall include copies of its current budget, financial statement and compensation schedule;
- d) the organization shall refund any unused portion of its appropriation; and it is further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect on January 1, 2024.

RESOLUTION 319 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

ADOPTING THE 2024 SARATOGA COUNTY COMPENSATION SCHEDULE

WHEREAS, Resolution 351-2022 adopted the 2023 County Budget; and

WHEREAS, the 2024 Budget includes numerous amendments to the 2024 Compensation Schedule to effect personnel staffing changes for various County departments in 2024; and

WHEREAS, approval by this Board of the proposed changes to the 2024 Compensation Schedule is necessary; now, therefore, be it

RESOLVED, that the 2024 Saratoga County Compensation Schedule is amended as follows:

UNDER ANIMAL SHELTER

(Re-classify) (1) Animal Shelter Aide, to (1) Senior Animal Shelter Aide, Base \$44,588

UNDER CONFLICT DEFENDER

(Salary Increase) (1) Conflict Defender from AC Plan, Step 6A to Grade 21 Step 6A, \$128,282

UNDER COUNTY ADMINISTRATOR

(Transfer) from Treasurer to County Administration (1) Government Grants and Aid Supervisor Grade 11, Base \$58,967

(Salary Increase) (1) Director of Public Relations from Grade 15 Step 2B to Grade 15, Step 3A, \$79,777

UNDER COUNTY ATTORNEY

(Salary Increase) (1) 1st Assistant County Attorney from AC Plan, Step 1A to Grade 21 Step 1A, Base, \$113,937

UNDER COUNTY CLERKAdministration

(Re-classify) (1) Electronic Media and Records Specialist to (1) Records Management Coordinator, Base \$44,838

Historian

(Create) (2) Assistant to the Historian, Base \$42,634

UNDER DISTRICT ATTORNEY

(Re-classify) (1) Criminal Investigator, PT to (1) Criminal Investigator FT, Base \$61,620

(Re-classify) (Salary Increase) (5) Senior District Attorney/Bureau Chief to (5) Bureau Chief, Grade 20, Base Salary \$106,349

(Salary Increase) (1) 1st Assistant District Attorney from AC Plan 8A to Grade 21, Step 8B, \$134,513.

(Re-classify) (Salary Increase) (2) Assistant District Attorney to (2) Senior District Attorney Grade 19, Base salary \$99,329

UNDER DEPARTMENT OF HEALTH

(Create) (1) Account Clerk Typist, Base \$41,279

(Create) (1) Public Health Engineer, Grade 17, Base \$86,815

(Re-classify) (2) Public Health Specialists I and (6) Public Health Specialist Trainee to (8) Public Health Specialist I/Trainee, Base \$68,080/\$57,465

UNDER HUMAN RESOURCES

(Create) (1) Human Resources Executive Assistant, Grade 9, Base \$49,575

(Abolish) (1) Data Officer (conf.), Grade 9, Base \$49,575

UNDER INFORMATION TECHNOLOGY

(Create) (1) Technical Support and Operations Supervisor, Grade 15, Base \$76,081

(Create) (1) IT Operations and Fiscal Specialist, Grade 10, Base \$55,167

(Re-classify) (1) Confidential Secretary to (1) IT Support Specialist, Grade 9, Base \$49,575

UNDER MENTAL HEALTH AND ADDICTION SERVICES

(Re-classify) (1) Mental Health Program Coordinator to (1) Mental Health Program Coordinator 2, Grade 16, Base \$81,223

UNDER PUBLIC DEFENDER

(Salary Increase) (1) 1st Assistant Public Defender AC Plan, Step 3A to Grade 21 Step 3A, \$119,472

UNDER SHERIFF'S OFFICE

Administration

(Create) (1) Fiscal Manager, Base \$61,540

(Abolish) (1) Clerk to the Sheriff, Base \$49,575

Patrol/Investigations

(Re-classify) (1) Deputy Sheriff, Patrol, to (1) Deputy Sheriff, Sergeant (Training) Base \$60,914

Emergency Services

(Re-classify) (1) EMS Coordinator PT to (1) EMS Coordinator, FT, Grade 11, Base \$58,967

UNDER TREASURER

(Create) (1) Accounting Manager Grade 12, Base \$62,753

(Transfer) from Treasurer to County Administration (1) Government Grants and Aid Supervisor, Grade 11, Base \$58,967

(Create) (1) Special Clerk to the Treasurer, Base \$43,371

(Abolish) (2) Account Clerk Typist, PT \$22.1509/Hr.

UNDER VETERANS

(Salary Increase) Driver-Veteran's Agency, Per Diem from (\$16/hr. to \$20/hr.)

UNDER WIOA

(Create) (1) Deputy Director of Saratoga/Warren/Washington Counties Workforce Development Board, Grade 14, Base \$71,292

(Create) (1) WIOA Program Counselor, Base \$52,622

; and it is further,

RESOLVED, that the salary adjustments, position title changes, and the abolition and creation of positions contained herein shall take effect on January 1, 2024.

RESOLUTION 320 - 2023

Introduced by Law and Finance: Supervisors Schopf, Barrett, Edwards, Grasso, Lant, Tollisen and M. Veitch

INTRODUCING A PROPOSED LOCAL LAW IDENTIFIED AS INTRODUCTORY NO. 2, PRINT NO. 1 OF 2023, RELATIVE TO AMENDING THE 2024 SARATOGA COUNTY COMPENSATION SCHEDULE TO PROVIDE SALARY AND COST-OF-LIVING INCREASE FOR CERTAIN COUNTY OFFICIALS, AND SETTING A DATE FOR A PUBLIC HEARING THEREON

WHEREAS, Resolution 315-2023 adopted the 2024 County Budget; and

WHEREAS, the Board of Supervisors wishes to provide a step increase to an appointed County official due the step increase for 2024 during their term of office; now, therefore, be it

RESOLVED, that a proposed Local Law, identified as Introductory No. 2 of 2023, Print No. 1 of 2023, entitled "A LOCAL LAW AMENDING THE 2023 COUNTY COMPENSATION SCHEDULE TO PROVIDE A SALARY AND COST-OF-LIVING INCREASE FOR CERTAIN COUNTY OFFICIALS", is hereby introduced before the Saratoga County Board of Supervisors, and the Board of Supervisors shall hold a Public Hearing on January 10, 2024 at 4:30 P.M. in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York

12020, on the matter of the adoption of such proposed Local Law, and the Clerk of this Board of Supervisors be and she hereby is directed to give notice of such Public Hearing in the manner prescribed by law; and it is

RESOLVED, that this Resolution shall take effect immediately.

INTRODUCTORY NO. 2
PRINT NO. 1
INTRODUCED BY SUPERVISORS:

COUNTY OF SARATOGA
LOCAL LAW - 2024

A LOCAL LAW AMENDING THE 2024 COUNTY COMPENSATION
SCHEDULE TO PROVIDE A SALARY AND COST-OF-LIVING INCREASE
FOR CERTAIN COUNTY OFFICIALS

BE IT ENACTED by the Saratoga County Board of Supervisors as follows:

SECTION 1. The 2024 compensation for the following County officials shall be increased to the following levels, effective January 1, 2024:

APPOINTED OFFICIALS

Anna Stanko, Director of Real Property Tax Services \$ 97,321

SECTION 2. This Local Law is subject to a permissive referendum as provided in Municipal Home Rule Law §24.

SECTION 3. This Local Law shall become effective as provided in Municipal Home Rule Law §27.

On a motion by Mr. Butler, seconded by Mr. K. Veitch, the meeting was adjourned by a unanimous vote.

Mr. Kusnierz thanked all of the County staff involved in the Budget process.

Respectfully submitted,

Therese M. Connolly
Clerk of the Board