



BOARD OF SUPERVISORS

ORDER OF BUSINESS - Tuesday, February 20, 2024 4PM
40 McMaster Street, Ballston Spa, NY

1. WELCOME
2. ROLL CALL
3. ATTENTION TO FLAG
4. INVOCATION
5. PRESENTATION
Proclamation presentation
Department of Aging & Youth Services Award
6. APPROVAL OF MINUTES: January 16, 2024
7. CORRESPONDENCE
8. REPORTS OF COMMITTEES
9. REPORTS
Report No. 1 – 2023 Yearly Balance Sheet – County Clerk’s Office
10. RESOLUTIONS (30 - 65)
11. REQUEST FOR SEPARATE VOTES
12. ADOPTION OF RESOLUTIONS
13. UNFINISHED BUSINESS AND NEW PROPOSALS
14. EXECUTIVE SESSION (as necessary)
15. OTHER BUSINESS
16. PUBLIC INPUT
17. ADJOURN

**2023 YEARLY BALANCE SHEET
COUNTY CLERK'S OFFICE**

Fee charged or received for recording & cert. thereof	\$1,250,105.25
Fee charged or received for official services	1,297,565.94
Fee received for Motor Vehicle Registrations	2,701,744.52
Sales Tax Motor Vehicle	20,034.50
Real Estate Transfer Tax	6,285.25
Money refunded for errors & duplication services	***
Fee charged for RP-5217's	870,875.00
Fee charged for Education Fees	467,210.00
EZPass	21,400.00
Public Copiers	953.00
TOTAL:	<u>\$6,636,173.46</u>

RECEIPTS

Amount received as shown	\$6,636,173.46
DMV Sales Tax & Fees for State	35,803,994.30
Amount of Mtg Tax unapportioned as of Jan. 1, 2023	231,662.67
Amount of Mtg Tax received in 2023	15,405,419.13
Transfer Tax	8,324,324.97
TOTAL:	<u>\$66,401,574.53</u>

DISBURSEMENTS

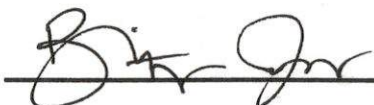
Amount paid to County Treasurer	\$4,441,620.46
Amount paid to NYS Education Dept.	467,210.00
Amount paid to RP-5217 Account	815,993.00
Amount paid State of New York for Court Fees	888,710.00
Amount of Mtg Tax paid County Treasurer	7,403,498.90
Amount of Mtg Tax paid Capitol Dist. Tran. Authority	3,712,790.97
Amount paid to State of NY Mtg Tax Agency	2,776,841.05
Amount of Mtg Tax paid to other counties & expenses	119,883.09
Amount of Mtg. Tax unapportioned Dec. 31, 2022	1,621,443.50
Amount paid to County Clerk 1/2 of Int. of Mtg. Acct	2,624.29
Amount paid to State for Notaries	22,640.00
Amount paid to NYS RETT	8,318,039.72
Amount paid to Co. Treasurer for RETT	6,285.25
Amount paid to NYS Sales Tax-for DMV	17,481,867.30
Amount paid to NYS DMV for fees	18,322,127.00
TOTAL:	<u>\$66,401,574.53</u>

STATE OF NEW YORK}
COUNTY OF SARATOGA}

I, Craig A. Hayner, being duly sworn, say that I am the Clerk of the County of Saratoga and that the foregoing is true and correct, to the best of my knowledge and belief.



Sworn to before me this 1st day of
February, 2024.



BRITTNEY LYNN GRAY
Notary Public, State of New York
No. 04GR6446288
Qualified in Saratoga County
Commission Expires January 17, 2027



BOARD OF SUPERVISORS

REGULAR BOARD MEETING RESOLUTIONS PRESENTED Tuesday, February 20, 2024

30. AUTHORIZING AN AGREEMENT WITH THE TOWN OF CLIFTON PARK TO PROVIDE YOUTH PROGRAMS AND SERVICES
31. AUTHORIZING THE ACCEPTANCE OF 2023-2024 STATE AID ALLOCATION FROM THE OFFICE OF CHILDREN AND FAMILY SERVICES FOR YOUTH TEAM SPORTS AND AUTHORIZING AGREEMENTS WITH VARIOUS YOUTH TEAM SPORTS PROVIDERS
32. AUTHORIZING AN AMENDMENT TO AGREEMENTS WITH A&H SERVICES
33. ACCEPTING A FEDERAL GRANT FOR SARATOGA COUNTY MENTAL HEALTH AND ADDICTION SERVICES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
34. AUTHORIZING IMPLEMENTATION OF A SCHOOL-BASED OPIOID AND SUBSTANCE USE DISORDER TREATMENT PROGRAM BETWEEN THE SHERIFF'S OFFICE AND DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
35. ADOPTING THE 2024 SARATOGA COUNTY LEGISLATIVE PROGRAM
36. AMENDING THE POLICIES AND PROCEDURES MANUAL TO REVISE THE COUNTY'S PURCHASING PROCEDURES, AND REGULATIONS FOR CONTRACTS AND SPENDING
37. AUTHORIZING THE ACCEPTANCE OF NEW YORK STATE HEALTHCARE WORKER BONUS PROGRAM FUNDS, DISBURSEMENT OF PROGRAM FUNDS TO ELIGIBLE SARATOGA COUNTY EMPLOYEES, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
38. AMENDING THE POLICIES AND PROCEDURES MANUAL RELATIVE TO THE PART-TIME EMPLOYEES POLICY
39. AMENDING THE 2024 COMPENSATION SCHEDULE TO RECLASSIFY POSITIONS UNDER THE DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
40. AMENDING THE 2024 COMPENSATION SCHEDULE TO RECLASSIFY POSITIONS UNDER THE COUNTY ATTORNEY'S OFFICE AND THE DEPARTMENT OF SOCIAL SERVICES, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
41. AMENDING THE 2024 COMPENSATION SCHEDULE TO CREATE A PARALEGAL SPECIALIST UNDER THE DEPARTMENT OF SOCIAL SERVICES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
42. AUTHORIZING A TEMPORARY INCREASE IN COMPENSATION FOR ACTING TREASURER, JOANN KUPFERMAN, FOR ADDITIONAL TREASURER DUTIES
43. AUTHORIZING PARTICIPATION IN THE CAPITAL REGION TRANSPORTATION COUNCIL'S 2023-2024 LOCAL ROAD SAFETY EDUCATION AND ENCOURAGEMENT PROGRAM AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
44. AUTHORIZING PARTICIPATION IN 2024 STATE STOP-DWI PROGRAM AND CONTRACTS WITH LOCAL AGENCY PARTICIPANTS
45. AUTHORIZING PARTICIPATION IN THE 2024 STOP-DWI HIGH VISIBILITY ENGAGEMENT CAMPAIGN AND THE DRUG RECOGNITION EXPERT CALL OUT PLAN

REGULAR BOARD MEETING RESOLUTIONS PRESENTED Tuesday, February 20, 2024

46. AUTHORIZING THE ACCEPTANCE OF A PUBLIC SAFETY ANSWERING POINTS (PSAP) GRANT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES
47. AUTHORIZING ACCEPTANCE OF AN IGNITION INTERLOCK DEVICE PROGRAM GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES
48. AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH ALBANY MEDICAL CENTER FOR THE USE OF LABORATORY AND MORGUE FACILITIES NEEDED BY THE COUNTY CORONERS
49. ACCEPTING AN AID TO DEFENSE GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES
50. AUTHORIZING THE TRANSFER OF FUNDS FROM THE ECONOMIC DEVELOPMENT GRANT RESERVE FUND AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
51. AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO SIGN AND CERTIFY A NOTICE OF INTENT FOR CONTINUATION OF COVERAGE UNDER THE NYSDEC SPDES GENERAL PERMIT FOR MUNICIPAL STORMWATER DISCHARGES
52. CORRECTING A 2024 TAX BILL IN THE TOWN OF WILTON
53. CANCELLING DELINQUENT TAXES IN THE TOWNS OF BALLSTON, CLIFTON PARK, MOREAU, NORTHUMBERLAND, AND WATERFORD
54. AMENDING THE 2024 COUNTY BUDGET TO INCREASE REVENUES AND APPROPRIATIONS RELATED TO CANNABIS SALES TAX IN ACCORDANCE WITH STATE TAX LAW
55. AUTHORIZING THE ACCEPTANCE OF AN AID TO PROSECUTION GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES
56. AMENDING THE 2024 BUDGET TO REAPPROPRIATE UNSPENT FUNDS FOR VARIOUS DEPARTMENTS FROM 2023
57. AUTHORIZING A POLLUTION LIABILITY POLICY THROUGH LIBERTY SURPLUS INSURANCE CORPORATION AND AMENDING THE COUNTY BUDGET IN RELATION THERETO
58. AUTHORIZING THE ACCEPTANCE AND DISBURSEMENT OF NEW YORK STATE SEPTIC SYSTEM REPLACEMENT PROGRAM GRANT FUNDS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
59. AUTHORIZING AN AGREEMENT WITH OFFICE DATA SYSTEMS, INC. TO MAINTAIN DIGITAL RECORDING EQUIPMENT TO RECORD AND PREPARE STATEMENTS IN CRIMINAL CASES
60. ACCEPTING A WATER QUALITY IMPROVEMENT PROGRAM (WQIP) GRANT FORM THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
61. ACCEPTING WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA) GRANT FORM THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION
62. ACCEPTING AN EMPIRE STATE DEVELOPMENT GRANT FROM THE NEW YORK STATE EMPIRE STATE DEVELOPMENT OFFICE
63. AUTHORIZING AN AGREEMENT WITH M/I/ ENGINEERING AND LAND SURVEYING, P.C FOR WORK RELATED TO THE ANALYSIS AND DESIGN OF SEWER FORCE MAIN UPGRADES IN THE TOWN OF WILTON AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

REGULAR BOARD MEETING RESOLUTIONS PRESENTED Tuesday, February 20, 2024

64. DESIGNATING BRENTWOOD INDUSTRIES INC. PRIMARY CLARIFIERS AS THE STANDARD TO BE USED IN PURCHASE CONTRACTS INVOLVING THE REPAIR, REPLACEMENT OR ADDITION OF PRIMARY CLARIFIERS AND ASSOCIATED EQUIPMENT WITHIN SARATOGA COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT FOR REASONS OF EFFICIENCY AND ECONOMY
65. APPOINTING A COMMISSIONER OF ELECTIONS



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 30 - 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AUTHORIZING AN AGREEMENT WITH THE TOWN OF CLIFTON PARK TO PROVIDE YOUTH PROGRAMS AND SERVICES

WHEREAS, a 2023-2024 Resource Allocation for programs and agencies participating in the Youth Development program include County sponsorship, administration and payment responsibility; and

WHEREAS, the proposed Youth Development program includes funding in the amount of seventeen thousand, four hundred forty-three dollars exactly (\$17,443); and

WHEREAS, The Town of Clifton Park has submitted a proposal to provide Youth Programs and Services; and

WHEREAS, our Health and Human Services Committee and the Director of the Department of Aging and Youth Services have recommended that the proposal of The Town of Clifton Park to provide Youth Programs and Services, at a cost not to exceed seventeen thousand, four hundred forty-three dollars exactly (\$17,443) be accepted; now, therefore, it is

RESOLVED, that the Chair of the Board is authorized to execute an agreement with The Town of Clifton Park to provide Youth Programs and Services, in the amount of seventeen thousand, four hundred forty-three dollars exactly (\$17,443); and it is further

RESOLVED, that the Chair of the Board, and Director of the Department of Aging and Youth Services are authorized to execute any and all documents required by the NYS Office of Children and Family Services for approval, reimbursement, and implementation of the 2023-2024 Youth Development Program for the County and its local governments; and it is further

RESOLVED, that the form and content of such agreements and documents to be subject to the approval of the County Attorney; and, be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 31 - 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AUTHORIZING THE ACCEPTANCE OF 2023-2024 STATE AID ALLOCATION FROM THE OFFICE OF CHILDREN AND FAMILY SERVICES FOR YOUTH TEAM SPORTS AND AUTHORIZING AGREEMENTS WITH VARIOUS YOUTH TEAM SPORTS PROVIDERS

WHEREAS, a new fund was created under the New York State Office of Children and Family Services (OCFS) in the state fiscal year 2023-2024 budget to provide awards to support youth team sports programs for underserved youth under age 18. The funding supports youth development through team sports programs. The funding, which will be allocated to the municipal youth bureaus, must be awarded to local community-based organizations and nonprofits. Youth bureaus may, in limited circumstances, be approved to directly operate or fund programming. This allocation provides \$10 million for the period of October 1, 2023, through September 30, 2024; and

WHEREAS, the County of Saratoga was awarded \$111,278.00 to disburse between seven (7) different Youth Team Sport programs; and

WHEREAS, to ensure that funding is going to the intended population, municipal youth bureaus must distribute funds based on local need; and

WHEREAS, agencies or municipalities will provide, from their current or prospective budgets, the program expenditures; and

WHEREAS, these applications for State funds require authorized signatures of the Chair of this Board and of the Director of Aging and Youth Services; now, therefore, be it

RESOLVED, that the Chair of the Board, and the Director of Aging and Youth Services are authorized to execute all documents required by the State Office of Children and Family Services for approval, reimbursement and implementation of the actual 2023-2024 Department of Aging and Youth Services Resources Allocation for the County and its local governments;

RESOLVED, that the Chair of the Board and/or the County Administrator is authorized to execute the following subcontracts not to exceed \$15,000 for any individual program;

<u>AGENCY</u>	<u>2023-2024 YTS</u>
Mechanicville/Stillwater Little League	\$15,000.00
MACSC Volleyball, Dodgeball League	\$ 4,468.00
Mechanicville Stillwater United Soccer Club	\$ 5,606.00

Schuylerville Youth Lacrosse

\$ 6,917.00

and it is further

RESOLVED, that the Chair of the Board is authorized to execute the following subcontracts for acceptance of the 2023-2024 YTS funds by the following agency:

<u>AGENCY</u>	<u>2023-2024 YTS</u>
Old Saratoga Athletic Association	\$31,999.00
Galway Baseball Softball League	\$18,160.00
Corinth Youth Hockey Association, Inc.	\$18,000.00

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 32 - 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AUTHORIZING AN AMENDMENT TO AGREEMENTS WITH A&H SERVICES

WHEREAS, the Saratoga County Department of Aging and Youth Services entered into a contract with A&H Services per resolution 285-2023; and

WHEREAS, A&H filed for a business name change with New York State on October 17th, 2023; and

WHEREAS, an amendment to the original contract is needed to reflect the name change from A&H Services to AA&H Services Inc.; and

WHEREAS, an amendment to the original contract is needed to reflect the address change from 5 Thompson View, Ballston Spa, NY 12020 to 15 Cherry Choke Road, Ballston Spa, NY 12020; and

WHEREAS, an additional amendment to the original contract is needed to reflect the business address change from 5 Thompson View, Ballston Spa, New York 12020 to 15 Cherry Choke Road, Ballston Spa, New York 12020; and

RESOLVED, that the Chair of the Board is hereby authorized to execute the following 2024 amended subcontract:

<u>PROVIDER</u>	<u>FUNDING</u>	<u>SERVICE</u>	<u>TERM</u>	<u>AMOUNT</u>
AA & H Services Inc. 15 Cherry Choke Road Ballston Spa, NY 12020	IIIB and AAA Transportation & Community Services for the Elderly (CSE)	Transportation (6 Towns)	1/1/24-12/31/24 Contributions Match Reimbursement	\$450.00/day \$ 750.00 \$ 0.00 \$112,500.00
AA & H Services Inc. 15 Cherry Choke Road Ballston Spa, NY 12020	IIIB and AAA Transportation & Community Services for the Elderly (CSE)	Transportation (City of Saratoga Springs)	1/1/24-12/31/24 Contributions Match Reimbursement	\$ 450.00/day \$ 750.00 \$ 0.00 \$112,500.00

; and it is further

RESOLVED, that the form and content of such contracts and agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 33 - 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

ACCEPTING A FEDERAL GRANT FOR SARATOGA COUNTY MENTAL HEALTH AND ADDICTION SERVICES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the New York State Office of Mental Health (“OMH”) has notified the Department of Mental Health and Addiction Services that as part of the American Rescue Plan Act of 2021, additional one-time funding in the amount of forty-eight thousand, eight hundred, thirty-seven dollars (\$48,837) is available to assist in supporting programs through PROS Redesign; and

WHEREAS, Mental Health and Addiction Services intends to use the additional one-time funding to increase its capacity for provision of offsite services, one-on-one services, improvement of telehealth infrastructure, program specific staffing investments including peers and rehabilitation staff, outreach efforts and activities related to rebuilding program census; and

WHEREAS, Mental Health and Addiction Services also intends to use these funds to cover operational, workforce and other costs to preserve access to PROS; and

WHEREAS, the acceptance of this OMH grant requires this Board’s approval; now, therefore be it

RESOLVED, that the Chair of the Board and/or the Commissioner of Mental Health and Addiction Services is hereby authorized to execute all necessary documents and agreements for the acceptance of ARPA funding in the amount of forty-eight thousand, eight hundred, thirty-seven dollars (\$48,837); and it is further

RESOLVED, that the form and content of such documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2024 County Budget is amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES

Increase Revenues

A.43-4484

Federal Aid

\$48,837

Increase Appropriations

A.43.433-7010	Furniture & Furnishings	\$ 500
A.43.433-7020	Office Equipment	\$ 6,500
A.43.433-7033	Personal Computers	\$ 2,475
A.43.433-8150	Training	\$ 3,200
A.43.433-8160	Data Processing Fees	\$ 4,880
A.43.433-8200	Department Supplies	\$ 5,200
A.43.433-8211	Food/Food Supplies	\$ 2,000
A.43.433-8520	Software	\$ 1,673
A.43.433-8521	Minor IT Equipment	\$ 6,515
A.43.433-8540	Minor Office Furniture	\$ 1,550
A.43.433-8560.I	Printing	\$ 750
A.43.433-8611.I	Vehicle Fuel Internal	\$ 3,258

Increase Fund Balance:

A-0599.B	Appropriated Fund Balance Budgetary	\$10,336
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; and it is further;

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds, authorize the related expenses, and increase fund balance by \$10,336.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 34 - 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AUTHORIZING IMPLEMENTATION OF A SCHOOL-BASED OPIOID AND SUBSTANCE USE DISORDER SUPPORT PROGRAM BETWEEN THE SHERIFF'S OFFICE AND DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the New York State Office of Addiction Services and Support (OASAS) has distributed Opioid Regional Abatement (ORA) funding to municipalities for specific initiatives that address and reduce the impact of addiction and opioid use disorder in communities across New York, and ongoing 2024 funding in the amount of one hundred ten thousand dollars (\$110,000) is available for such services; and

WHEREAS, the NYS OASAS regulatory components of the planned use of funds require program implementation components, budgetary considerations and intra-departmental agreement(s); and

WHEREAS, the Sheriff's Office – Administrative Division and the Department of Mental Health and Addiction Services propose to use Certified Recovery Peer Advocates (CRPAs) to work with School Resource Officers to assist students suffering from opioid and/or substance use disorders (OUD/SUD) and wish to implement the program; and

WHEREAS, the ORA funding is dispersed as state aid advances and held by the County as deferred revenue wherein the yearly expenses incurred by the Sheriff's Office for services rendered by the CRPAs will be forwarded to the Department of Mental Health and Addiction Services for reimbursement through state aid; and

WHEREAS, our Health and Human Services Committee, the Sheriff, and the Commissioner of Mental Health and Addiction Services have recommended the proposed implementation of the school-based OUD/SUD Support Program including necessary budget amendments and authorization to execute necessary intra-departmental agreements as required by the NYS Office of Addiction Services and Support; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Sheriff and/or the Commissioner of Mental Health and Addiction Services are authorized to execute all agreements and documents necessary to accept ongoing ORA funding; and it is further

RESOLVED, that the County Administrator and/or the Sheriff and/or Commissioner of Mental Health and Addiction Services are authorized to submit any documentation or information as required by the New York State Office of Addiction Services and Support necessary to accept such state-aid or secure reimbursement for eligible expenses through the school-based OUD/SUD Support Program; and it is further

RESOLVED, that the Sheriff and the Commissioner of Mental Health and Addiction Services are authorized to execute any intra-departmental agreements or memoranda of understanding as required by the NYS Office of Addiction Services and Supports necessary to implement the school-based OUD/SUD Support Program; and it is further

RESOLVED, that the form and content of such documents, agreements and/or memoranda of understanding shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2024 County Budget is amended as follows:

SHERIFF'S OFFICE

Increase Revenues

A.30-2727	Opioid Revenue	\$110,000
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Increase Appropriations

A.30.000-8190	Other Professional Services	\$110,000
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 35 - 2024

Introduced by Legislative & Government Affairs: Supervisors Raymond, Connolly, Kinowski, Peck and Tollisen

ADOPTING THE 2024 SARATOGA COUNTY LEGISLATIVE PROGRAM

WHEREAS, Saratoga County is recognized as a statewide leader in the areas of economic opportunity and growth, public health and safety, history and cultural tourism, fiscal responsibility, and overall quality of life. These achievements are celebrated despite the sometimes burdensome and restrictive policies and mandates from state and federal government; and

WHEREAS, it is the responsibility of the Board of Supervisors to collectively advocate for policies and initiatives that benefit residents of Saratoga County, while also speaking out against harmful, non-productive, or restrictive policies that limit the rights of residents, or usurp the decision making authority of government; and

WHEREAS, the 2024 Legislative Program of the Saratoga County Board of Supervisors summarizes requested legislative action by state and federal officials, while also identifying important priorities and initiatives for consideration at state and federal levels; and

WHEREAS, the County Administrator has submitted to this Board for approval the 2024 Saratoga County Legislative Program attached hereto; and

WHEREAS, our Legislative and Government Affairs Committee has recommended the approval of the attached 2024 Saratoga County Legislative Program; and

RESOLVED, Board of Supervisors hereby approves the 2024 Saratoga County Legislative Program attached hereto; and, be it further

RESOLVED, the 2024 Saratoga County Legislative Program shall be forwarded to; U.S. Senator Charles Schumer, U.S. Senator Kirsten Gillibrand, U.S. Representative Paul Tonko, NYS Senator James Tedisco, Assemblymember John McDonald, Assemblyman Matt Simpson, Assemblywoman Mary Beth Walsh, Assemblywoman Carrie Woerner; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

SARATOGA COUNTY

**LEGISLATIVE
PROGRAM** *2024*



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1791

**SARATOGA
COUNTY**

NEW YORK

2024 SARATOGA COUNTY LEGISLATIVE PROGRAM

Saratoga County is recognized as a statewide leader in the areas of economic opportunity and growth, public health and safety, history and cultural tourism, fiscal responsibility, and overall quality of life. These achievements are celebrated despite the sometimes burdensome and restrictive policies and mandates from state and federal government.

It is the responsibility of the Board of Supervisors to collectively advocate for policies and initiatives that benefit residents of Saratoga County, while also speaking out against harmful, non-productive, or restrictive policies that limit the rights of residents, or usurp the decision making authority of government.

The 2024 Legislative Program of the Saratoga County Board of Supervisors summarizes requested legislative action by state and federal officials, while also identifying important priorities and initiatives for consideration at state and federal levels.



State Finance & Taxes

- **REFORM IN-REM TAX FORECLOSURE PROCESS.** United States Supreme Court decision in Tyler v. Hennepin County, MN called into question the constitutionality of the current tax foreclosure process used in municipalities around the state. The enactment of new processes and reforms that comply with the Tyler decision are necessary, and are a matter of urgency for municipalities, in order to get delinquent parcels back on the tax rolls. Any proposal should include provisions that direct surplus monies be subject to an interpleader proceeding.
- **RESTORE PASS-THROUGH OF FEDERAL EFMAP FUNDING.** This funding was included as part of the Affordable Care Act and is intended to be passed through the state to counties. In 2023, the State diverted these funds and held them, creating budget challenges.
- **AUTHORIZE SALES TAX COLLECTIONS FOR THE “GIG ECONOMY.”** Saratoga County has a bustling home rental industry where vacationers use platforms like AirBnB and VRBO to schedule their stay. Currently, no sales tax is collected on these transactions.
- **CONTINUE TO FUND INCREASED RATE FOR 18-B ATTORNEYS.** In 2023, the State doubled the hourly rate for 18-B attorneys paid through each county’s Assigned Counsel Program. The State is currently funding a portion of those increases and should continue to do so, along with any other state mandated increases, in the future.
- **INCREASE STATE CONTRIBUTION TO COMMUNITY COLLEGE.** The State’s reduction in community college tuition is driven by enrollment but fails to consider the rising costs of tuition. Historically, funding for community colleges was designed to be a three-way split between the State, counties, and students. Initially, the State offered financial support of 40% to encourage counties to develop campuses. This state commitment was later changed to “up to” 40%. Even with an increase in the per student rate, dropping enrollment can mean less state support for individual campuses and could ultimately lead to increased chargeback between counties based on the current chargeback methodology. State funding is currently well below the one-third promised and far short of 40%.
- **ALLOCATE STATE FUNDING FOR JUDICIAL CHAMBER CONSTRUCTION.** New York State has approved the creation of dozens of new judicial positions statewide, including one new Family Court Judge post in Saratoga County. The State should establish a Capital Facilities Fund accessible to counties to accommodate the expansion or construction of court facilities necessary to accommodate the increased number of judges and staff.
- **ENACT “NO NEW UNFUNDED MANDATES” LEGISLATION.** While counties are constrained from raising revenue by the tax cap, the State is free to enact new unfunded mandates and shift more costs on local governments for existing mandates with impunity. In 2024, all of the County property tax revenue will be consumed by unfunded mandates. Especially in this time of fiscal stress, it is imperative that the State does not apply additional weight to local government’s already hefty fiscal burden.

Health & Human Services

- **REFORM THE PROCESS BY WHICH CHILDREN WITH SPECIAL NEEDS ARE TRANSPORTED.** The County is responsible for the transportation of children with special needs to early intervention and preschool programs. School districts currently have transportation infrastructure in place and should assume this role. Saratoga County is willing to partner with the State, school districts, and regional BOCES to help offset costs to the school districts.
- **CONTINUE ADMINISTRATIVE AND FINANCIAL SUPPORT FOR COUNTY'S EFFORTS TO TRANSITION TO A FULL-SERVICE HEALTH DEPARTMENT.** The State has been a good partner in the County's effort to facilitate the transition of the of the County's Public Health Services to a full scale local department of health. We urge the state to continue to provide technical assistance and increase their funding allocation to ensure the smooth and timely transition of state responsibilities to the county department.
- **HOUSING AND SAFETY NET ASSISTANCE.** Many communities in New York State are experiencing challenges with housing availability and Saratoga County is no different. There are several mandated programs that are administered through the Department of Social Services that have seen steep declines in state support. These programs are meant to lift people out of poverty, but instead can sometimes create circumstances that keep people reliant on them. We request:
 - Restoration of the State Safety Net Assistance share from 29% back to 50%
 - Restoration of the State share of administration for Safety Net Assistance and Supplementation Nutrition Assistance Program (SNAP) from 0% back to 50%
 - Create a calculation for Code Blue Allocation that utilizes more current data and identifies future needs.
- **COMMIT MULTI-YEAR FUNDING FOR CHILD CARE PROGRAMMING.** Low-income residents may be eligible for child care programs funded by the State. However, the funding fluctuates and providers have limited space creating a "wait list." More certainty in funding is one solution that would benefit parents and child care providers.

Public Works

SUPPORT THE CREATION OF THE SAFE WATER INFRASTRUCTURE ACTION PROGRAM (SWAP). Continuing support for the creation of a Safe Water Infrastructure Action Program. This bill (S.4350) establishes a program to fund the replacement and rehabilitation of existing municipally-owned and funded drinking water, storm water and sanitary sewer systems, similar to the Consolidated Street and Highway Improvement Program (CHIPS). The program would apply to any county, city, town or village drinking water system, storm water system or sanitary sewer system within the state that is not under the maintenance and/or operational jurisdiction of the state nor any private entity. Annual funding for this program would be at least the same amount appropriated for CHIPS.

Public Safety

- **SUPPORT S5000/A4077 TO ALLOW EMS AGENCIES TO EXCEED THE TAX CAP RESTRICTIONS.** EMS agencies that serve the growing communities of Saratoga County are hamstrung by the State tax cap calculations. By lifting these restrictions, EMS agencies can grow their budgets at a rate comparable to the increasing demand for services and population growth.
- **REPEAL CERTAIN PROVISIONS OF THE CONCEALED CARRY IMPROVEMENT ACT.** This act imposes fees for background checks on the purchases of firearms and ammunition. In December 2023, this Board of Supervisors passed Resolution 331, advocating for the repeal of this fee provision.
- **SUPPORT INVESTMENTS IN CRISIS INTERVENTION TEAM TRAINING.** The proposed state budget includes funds to expand CIT training. This will provide additional assistance and resources to residents who come into contact with law enforcement and may be in need of mental health services.
- **SUPPORT LOCAL CONTROL OF SPEED LIMITS IN MUNICIPALITIES WITH POPULATIONS OF LESS THAN 50,000.** New York Vehicle and Traffic Law currently requires State approval for speed limit changes in all towns of Saratoga County. Authority to set speed limits on local roads shall be vested in local governing bodies.

Economic Development

- **SUPPORT EXPANSION OF CELLULAR SERVICE.** The County supports and encourages increased efforts by the state to enhance cell coverage throughout Saratoga County. Additionally, the County Adopted Resolution 330-2023 calling on the State to designate a point person to lead the state's effort to enhance cellular coverage through the Empire State Development Agency.
- **SUPPORT LEGISLATIVE EFFORTS TO INCREASE SNOWMOBILE REGISTRATION FEE AND ENHANCE THE STATE GRANT PROGRAM.** This Board of Supervisors adopted Resolution 135-2022 in support of then Assembly Bill A7747, which has been renumbered to A218 in 2024, to increase fees for the registration of snowmobiles by New York residents and non-residents who are not members of snowmobile clubs. The increased fee revenue will be dedicated to a grant program used specifically for snowmobile trail development and maintenance. The county recognizes the economic impact of snowmobiles on local businesses and supports State investments in the trail network to attract more users to Saratoga County.
- **EXPAND BROADBAND ACCESS AND ENHANCE FUNDING FOR PROJECTS.** The County supports the expansion of Broadband throughout the county, especially the more rural areas, and calls on the state to dedicate appropriate levels of funding to support these expansion efforts. Eligible uses for this funding should include the research and development phase of projects as well as implementation.

Workforce Development

- **REFORM CIVIL SERVICE PROCESS AND MODERNIZE THE CIVIL SERVICE LAW.** The State Civil Service process and system needs to be updated to make county jobs more competitive with private sector industry.
- **EXTEND THE HIRING FOR EMERGENCY LIMITED PLACEMENT (HELP) PROGRAM.** The HELP Program removed civil service exam requirements for several titles used by the County. The expansion of this program would expedite the hiring process while still attracting qualified candidates for the positions.
- **SUPPORT RECRUITMENT AND RETENTION PROGRAMS THAT BENEFIT THE COUNTY WORKFORCE.** The proposed state budget includes funding to recruit and retain people in the mental health workforce and would establish a loan forgiveness program for those serving as mental health clinicians for children.
- **ESTABLISH AN INTEGRATED DATA SYSTEM FOR WORKFORCE DEVELOPMENT.** An integrated data system would be an asset to the County's Workforce Development Department, as it would streamline communications between the county, state agencies, training providers, employers, and others in the workforce development efforts.

General Government Services

- **APPROPRIATELY FUND THE AMERICAN REVOLUTION 250TH ANNIVERSARY CELEBRATION.** As our Nation moves closer to celebrating our 250th Anniversary, New York needs to both complete the appointments to the Statewide 250th Commission and appropriately fund this effort to promote the central role that the State played in our war for independence. Other states including Virginia, Massachusetts, and New Jersey have already funded their 250th efforts with millions of dollars to develop programming and preparations for a large heritage tourism and educational opportunity.
- **REPEAL EVEN-YEAR ELECTION BILL.** The recently adopted law to move certain local elections to even-years is an infringement on local government's home rule authority and presents significant questions regarding legality and constitutionality of said law. Additionally, it does nothing to decrease election costs, as touted by bill sponsors, but only drowns out local issues during state and national office election cycles.
- **SUPPORT LOCAL MUNICIPAL CONTROL TO DETERMINE HOURS OF RETAIL SALE OF ALCOHOLIC BEVERAGES.** Currently, New York State's Alcohol Beverage and Control Laws provide counties with an opportunity to submit a request to the State Liquor Authority to restrict hours of sale of alcoholic beverages on a county-wide basis. The Board supports a change to this law to allow for both local municipalities to make requests directly to the State Liquor Authority, and for the State Liquor Authority to determine hours of retail sale of alcoholic beverages based on municipality without requiring county-wide actions and restricting sales in a neighboring town, city, or village.

Federal Priorities Supported by Saratoga County

- **PROVIDE FUNDING FOR THE 250TH AMERICAN REVOLUTION ANNIVERSARY EVENTS DIRECTLY TO COUNTY COMMISSIONS.** There is perhaps no more important battle in the American Revolution than the Battles of Saratoga in the Fall of 1777. The Patriot victory is known as the Turning Point of the American Revolution and convinced the French to become our nation's first ally. The Semiquincentennial Commission and the America250 organization have funding appropriated to support communities throughout the United State that are engaging in efforts to celebrate this anniversary.

Communities like Saratoga County are uniquely positioned to execute the goals of the America250 program on a local and regional level. Because New York State has not yet established its own Commission to commemorate the Semiquincentennial, Saratoga is at a disadvantage to secure federal money for important projects meant to boost heritage tourism, education, and preservation.

We request that County 250th Anniversary Commissions established by the county governments be able to directly apply for and access Federal Funding designated projects related to the Semiquincentennial. Learn more about Saratoga's efforts at Saratoga250.com.

- **AMPLIFY THE UNIQUE COUNTY ROLE IN THE INTERGOVERNMENTAL SYSTEM AND FEDERAL POLICYMAKING.** County governments are instrumental partners in our nation's intergovernmental system, which balances, divides and shares power and responsibilities between all levels of government. Uniquely positioned to implement and administer policies and investments at the local level, Saratoga County supports meaningful and consistent engagement between intergovernmental partners, and efforts that recognize and respect the unique roles and responsibilities of counties. Saratoga County supports bills that will reduce the regulatory burden of unfunded federal mandates on the public, increase transparency, foster intergovernmental dialogue and unite all levels of government in supporting our system of federalism.
- **STRENGTHEN COMMUNITY RESILIENCE THROUGH ENHANCED FEDERAL, STATE AND COUNTY PARTNERSHIPS FOR DISASTER PREPAREDNESS, RESPONSE AND RECOVERY.** Counties engage in all aspects of emergency management, including planning, preparation, mitigation, response, and recovery. As the frequency and costs of disasters increase, Saratoga County urges Congress and the administration to provide increased federal resources to counties so they can continue to protect our residents, property, infrastructure systems, and local economies. Counties support reforms to FEMA's Public Assistance Program to ensure expedited reimbursement for communities following a disaster. Furthermore, the County supports increased funding for the Emergency Management Grant Program and other mitigation grants to support local hazard mitigation and preparedness.

Federal Priorities Continued

- **PASS A BIPARTISAN FARM BILL WITH THE INCLUSION OF COUNTY PRIORITIES.** The Farm Bill authorizes key programs that help counties make critical investments in infrastructure, economic development, workforce training, nutrition and conservation within some of our nation's most underserved communities. Preserving and expanding these programs is vital to the continued prosperity of both urban and rural counties and the residents we serve. With the current legislation set to expire on September 30, 2024, counties will continue to work with our federal partners to ensure that a five-year, bipartisan Farm Bill that includes key county priorities is signed into law in 2024.

Saratoga County supports full funding for all twelve titles of the Farm Bill. For the 70 percent of America's counties, parishes and boroughs considered rural, the Farm Bill represents a significant opportunity to address acute issues unique to rural America. Programs authorized through the bill help counties strengthen rural infrastructure, deliver essential public services to county residents, protect our nation's food supply, increase access to healthy food for low-income populations through the Supplemental Nutrition Assistance Program (SNAP), and empower locally-led environmental stewardship and conservation initiatives.

- **PROMOTE COUNTY PRIORITIES AND LOCAL DECISION-MAKING IN FEDERAL RULEMAKING AROUND LAND USE, ENVIRONMENTAL QUALITY, AND ENERGY DEVELOPMENT.** Saratoga County supports federal policies that balance environmental, public health and safety and local economic needs. As both regulators and regulated entities, counties are responsible for protecting local air, water and land resources through delegated authority under state and federal laws. For example, counties spend \$23 billion on sewerage and solid waste management per year. Federal regulations and guidelines are more effective if they are clear, understandable and can be easily administered at the local level.

As the U.S. Environmental Protection Agency (EPA) and other federal agencies move forward with future rulemaking, the County supports further federal investments and consistent and meaningful engagement with local government officials. The County additionally supports increased federal funding to support the successful implementation of future rulemakings and urge the EPA to continue to hold meaningful consultation with local governments early in the rulemaking process to reduce the risk of unfunded mandates and other unintended consequences caused by implementing federal policy.

Federal Priorities Continued

- **PRIORITIZE AND INCENTIVIZE RURAL CELLULAR DEPLOYMENT.** Many areas of New York are either underserved or not served at all by cellular phone carriers, preventing access to education, economic advancement, and emergency services. Americans are increasingly dependent on cellular phones. According to a study released in 2017 by the Center for Disease Control, 50.8% of US households rely solely on cellular phones—up from 24.5% in 2009. The percentage is even higher for young adults (25-29) and renters at 72.7%. Still, many rural areas throughout the United States remain either unserved or underserved by cellular carriers.

Cell phones and the requisite cell coverage are often the first link of our emergency response chain. Americans who live in or travel to these areas cannot reach emergency services when they need them.

The Federal Communications Commission (FCC) designates the Universal Service Administrative Company (USAC) to administer the Universal Service Fund. The USAC established the High-Cost Program to provide funding to telecommunications carriers to deliver service to rural areas where the market alone cannot support the cost to provide telecommunications services.

- **REFORM IRS REPORTING REQUIREMENTS FOR ELECTION WORKERS.** Across New York State, counties are struggling to recruit and onboard election workers who are critical to the effective administration of elections. Current IRS reporting requirements add to the cost and administrative burden of onboarding these workers, most of whom earn less than \$1000 in a calendar year.

Current IRS regulations require government entities to file a W-2 when a worker earns over \$600 in a calendar year. To be issued a W-2, the election worker must be an employee. If the election worker is an employee, they must file a W-4 when they are hired and be entered into government HR systems, creating an additional administrative burden.

There is a threshold of \$2000 which an election worker must earn in a calendar year before any FICA or income tax is required to be withheld by the IRS. The IRS further stipulates that once they reach \$2,000 employers must go back and calculate withholding from the first dollar.

The County urges the Federal government to reform IRS reporting requirements to stipulate that election workers earning between \$600 and \$2000 submit a Form 1099-MISC. This change would eliminate the need to make those election workers employees and save counties a substantial amount of money, time, and effort along with benefiting the many election workers that are already retired and enable them to collect a full paycheck.



BOARD OF SUPERVISORS

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Matthew Veitch, Vice Chair

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Town of Clifton Park Phil Barrett

Town of Clifton Park Angela Thompson

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Town of Stillwater Edward Kinowski

Town of Waterford David F. Ball

Town of Wilton John Lant



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 36 - 2024

Introduced by Legislative & Government Affairs: Supervisors Raymond, Connolly, Kinowski, Peck and Tollisen

AMENDING THE POLICIES AND PROCEDURES MANUAL TO REVISE THE COUNTY'S PURCHASING PROCEDURES, AND REGULATIONS FOR CONTRACTS AND SPENDING

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

WHEREAS, since adoption, the Board of Supervisors has enacted numerous amendments to the Manual; and

WHEREAS, Resolution 239-2020 amended the Policies and Procedures manual to revise the purchase order thresholds and use of Federal contracts for certain Information Technology, law enforcement, and disaster recovery purchases; and

WHEREAS, the annual review of the Manual, mandated by General Municipal Law Section 104-b (4), has disclosed the appropriateness of revisions proposed by the Director of Purchasing, in consultation with the County Administrator, County Attorney and County Auditor, to the County's Purchasing Procedures and Regulations for Contracts and Spending to provide additional guidance to County Departments: on competitive and noncompetitive procurement; update the policy with the proper department name; further define the need for a purchase order for the purchase of certain goods and commodities; to delegate authority for the timely execution of Utility Services Contracts to the County Administrator or the Commissioner of Public Works with approval from the Chair of the Board and either the Chair of Law and Finance or the Chair of the Building and Grounds Committee; and

WHEREAS, copies of the proposed revised Purchasing Procedures and Regulations for Contracts and Spending policies were provided to each member of this Board; and

WHEREAS, the implementation of legislative revisions to the Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the following sections of the Saratoga County Policies and Procedures Manual are hereby amended as set forth in the policy revisions distributed to this Board:

<u>CHAPTER</u>	<u>SECTION</u>	<u>TITLE</u>	<u>ORIGINALLY ADOPTED</u>	<u>LAST REVISED</u>
2	C	Purchasing Procedures	8/17/82	05/17/2022

and, be it further

RESOLVED, that the Human Resources Department shall distribute copies of these amendments to all County departments and agencies.

BUDGET IMPACT STATEMENT: No budget impact.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 37 - 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AUTHORIZING THE ACCEPTANCE OF NEW YORK STATE HEALTHCARE WORKER BONUS PROGRAM FUNDS, DISBURSEMENT OF PROGRAM FUNDS TO ELIGIBLE SARATOGA COUNTY EMPLOYEES, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, as part of the 2022 - 2023 enacted New York State Budget, the State Legislature allocated \$1.2 billion in funding to the New York State Health Care Worker Bonus (“HWB”) program for the payment of bonuses for certain frontline health care workers; and

WHEREAS, the HWB provision allows for the payment of bonuses to “recruit, retain, and reward health care and mental hygiene workers” meeting certain eligibility requirements as determined and approved by New York State, and bonuses are distributed over a series of five “vesting periods” between October 1, 2021 and March 31, 2024, at approximately six month intervals; and

WHEREAS, the HWB program funds were received and disbursed for the first two vesting periods pursuant to Resolution 21-2023, were received and disbursed for the third vesting period pursuant to resolution 212-2023 and funds in the amount of nine thousand, six hundred and eighty-eight dollars (\$9,688.50) have been received for the fourth vesting period to be disbursed to eligible employees; and

WHEREAS, the HWB program requires distribution of funds within 30 days of receipt of those funds thereby requiring the Saratoga County Board of Supervisors to approve receipt of those funds at the February 2024 board meeting; and

WHEREAS, the Law and Finance Committee and the Director of Human Resources have recommended the acceptance of these funds; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute all documents and agreements necessary to accept the New York State Health Care Worker Bonus program funds in the final amount as determined by New York State, with the form and content of such documents and agreements to be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2024 County Budget is amended as follows:

THE SHERIFF'S OFFICE

Increase Revenue

A.30-3086 State/Legislative Grant \$ 1,614.75

Increase Appropriations

A.30.301-6000 Regular Wages \$ 1,500.00

A.30.301-6930 Social Security \$ 114.75

MENTAL HEALTH AND ADDICTION SERVICES

Increase Revenue

A.43-3086 State/Legislative Grant \$ 8,073.75

Increase Appropriations

A.43.431-6000 Regular Wages \$ 7,500.00

A.43.431-6930 Social Security \$ 573.75

\$ 9,688.50

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 38 - 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AMENDING THE POLICIES AND PROCEDURES MANUAL RELATIVE TO THE PART- TIME EMPLOYEES POLICY

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County Government; and

WHEREAS, since its adoption, the Board of Supervisors has enacted numerous amendments to the manual; and

WHEREAS, the Human Resources Department's ongoing review of the Manual has disclosed the appropriateness of amending the County's "Part-Time Employees"; and

WHEREAS, copies of the proposed revised Part-Time Employees policy were provided to each member of the Board; and

WHEREAS, the implementation of legislative revisions to the Policies and Procedures Manual requires the approval of this Board; now therefore be it

RESOLVED, that the following chapter of the Saratoga County Policies and Procedures Manual is amended for the Part-Time Employees policy as set forth in the policy Revisions distributed to this Board; and be it further

<u>Chapter/Section</u>	<u>New Chapter/Section</u>	<u>Title</u>	<u>Originally Adopted</u>	<u>Last Revised</u>
3/H	N/A	Part-time Employees	05/13/1980	10/91/2010
3/H	N/A	Part-time Employees	10/19/2010	10/17/2017
4/O	3/H	Part-time Employees	09/27/1994	N/A

RESOLVED, that the Human Resources Department shall distribute copies of this amendment to all County departments and agencies.

BUDGET IMPACT STATEMENT: No Budget impact.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 39 - 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AMENDING THE 2024 COMPENSATION SCHEDULE TO RECLASSIFY POSITIONS UNDER THE DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES

WHEREAS, the Saratoga County Department of Mental Health and Addiction Services is facing staffing issues; and

WHEREAS, adequate staffing of the Mental Health Clinic is necessary to provide much needed mental health services to residents throughout the County; and

WHEREAS, this Community Mental Health Nurse (CMHN) position has been vacant for over nine months with no potential candidates; and

WHEREAS, the hiring of part-time CMHNs would help in alleviating the staffing issues created by the current staffing shortages; and

WHEREAS, the Commissioner of Mental Health & Addiction Services and the Director of Human Resources have recommended that the 2024 Saratoga County Compensation Schedule be amended under the Mental Health and Addiction Services reclassify one (1) full time CMHN to two (2) part time CMHN positions at an hourly rate of \$37.38; now, therefore, be it

RESOLVED, that the 2024 Saratoga County Compensation Schedule is amended as follows:

MENTAL HEALTH & ADDICTION SERVICES

Reclassify (1) Community Mental Health Nurse, FT, to two (2) part time Community Mental Health Nurse, PT at an hourly rate of \$37.38

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 40 - 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AMENDING THE 2024 COMPENSATION SCHEDULE TO RECLASSIFY POSITIONS UNDER THE COUNTY ATTORNEY'S OFFICE AND THE DEPARTMENT OF SOCIAL SERVICES, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the Board of Supervisors of Saratoga County pursuant to Social Service Law Section 66(1) may authorize the appointment of any number of attorneys to perform duties that the Board of Supervisors of Saratoga County consider necessary to carry out the provisions of the New York Social Services Law; and

WHEREAS, the Commissioner of the Saratoga County Department of Social Services shall appoint attorneys so authorized and direct their work pursuant to Social Services Law section 66(2); and

WHEREAS, the Commissioner of the Saratoga County Department of Social Services has recommended to the Saratoga County Board of Supervisors that three (3) full-time attorneys acting under his direction are necessary to carry out the provisions of the New York Social Services Law;

WHEREAS, the Director of the Saratoga County Department of Human Resources joins in the recommendation by the Commissioner of the Saratoga County Department of Social Services that the Saratoga County Board of Supervisors authorize the Commissioner of the Saratoga County Department of Social Services to appoint three (3) full time attorneys to carry out the provisions of the New York Social Services Law under his direction and that they each be given the job title of "Social Service Attorney" ; and

WHEREAS, the Saratoga County Attorney fully supports the recommendation being made by the Commissioner of the Saratoga County Department of Social Services; and

WHEREAS; the Saratoga County Attorney's Office currently has three Assistant County Attorney positions dedicated to representing the Saratoga County Department of Social Services which the Saratoga County Attorney recommends be eliminated if the Saratoga Board of Supervisors authorize the Commissioner of the Saratoga County Department of Social Services to appoint three (3) full time attorneys to carry out the provisions of the New York Social Services Law under his direction to avoid the unnecessary duplication of legal services ; and

WHEREAS, the Human Resources and Insurance Committee, after having carefully reviewed the recommendation, referred it to the Law and Finance Committee for further action; and

WHEREAS, the Law and Finance Committee, having also carefully reviewed the recommendation, referred it to the Saratoga County Board of Supervisors for further action; and

WHEREAS, the recommendation having come before the Saratoga County Board of Supervisors for further action;

WHEREAS, the Saratoga County Board of Supervisors having found that it considers three (3) full-time attorneys acting under the direction of the Commissioner of the Saratoga County Department of Social Services are necessary to carry out the provisions of the New York Social Services Law; and

WHEREAS, the Saratoga County Board of Supervisors having found that the Saratoga County Attorney's Office no longer needs to have three Assistant County Attorneys to represent the Saratoga County Department of Social Services: now, therefore it be,

RESOLVED, that the 2024 Saratoga County Compensation Schedule is amended as follows:

DEPARTMENT OF SOCIAL SERVICES

Create three (3) Social Services Attorney, Base salary \$96,071

COUNTY ATTORNEY

Unfund three (3) Assistant County Attorney, Base salary \$96,071 ; and it is further

RESOLVED, that the 2024 County Budget is amended as follows:

COUNTY ATTORNEY

Decrease Revenue:

A.20-1290.I - Attorney's Fees Internal	\$484,032.00
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Decrease Appropriations:

A.20.000-6000 - Regular Wages	\$302,520.00
A.20.000-6930 - Social Security	\$ 23,143.00
A.20.000-6910 - Retirement	\$ 60,504.00
A.20.000-6960 - Health Insurance	\$ 97,865.00

; and it is further

RESOLVED, that this Resolution shall take effect on Friday, March 1st, 2024.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the department budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 41 - 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AMENDING THE 2024 COMPENSATION SCHEDULE TO CREATE A PARALEGAL SPECIALIST UNDER THE DEPARTMENT OF SOCIAL SERVICES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the Department of Social Services has identified the need for a Paralegal Specialist to perform para-professional legal work of a complex nature within Saratoga County's Department of Social Services; and

WHEREAS, the Department of Social Services has also identified that the work involves responsibility for a wide variety of legal duties including but not limited to preparation, review, verification, and maintenance of legal documents; and

WHEREAS, the Human Resources and Insurance Committee, the Director of Human Resources, the Commissioner of Social Services have recommended that the 2024 Saratoga County Compensation Schedule be amended under The Department of Social Services to Create (1) Paralegal Specialist, Grade 10, Base/Step 1 at the salary of \$55,157; and

RESOLVED, that the 2024 Saratoga County Compensation Schedule is amended effective as follows:

DEPARTMENT OF SOCIAL SERVICES:

Create (1) Paralegal Specialist – Grade 10, Base 1/Step, Base Salary \$55,167

Increase Revenue:

A.60-3610	Social Services Administration	\$54,726.00
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Increase Appropriations:

A.60.610-6000	Regular Wages	\$55,167.00
A.60.610-6930	Social Security	\$ 4,221.00
A.60.610-6910	Retirement	\$11,034.00
A.60.610-6960	Health Insurance	\$17,846.00

Decrease Fund Balance:

A-0599.B	Appropriated Fund Balance Budgetary	\$33,542.00
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BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds, authorize the related expenses, and decrease fund balance by \$33,542.00.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 42 - 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AUTHORIZING A TEMPORARY INCREASE IN COMPENSATION FOR ACTING TREASURER, JOANN KUPFERMAN, FOR ADDITIONAL TREASURER DUTIES

WHEREAS, County Treasurer Andrew Jarosh resigned effective February 19th, 2024; and

WHEREAS, until a successor Treasurer is elected or appointed, maintaining continuity in the Treasurer's Office is critical as the office performs a variety of important activities to ensure financial transparency and compliance with County policies, procedures, and contracts; and

WHEREAS, JoAnn Kupferman currently serves in the position of Deputy Treasurer and has assumed many of the duties of the Treasurer role since the resignation of the previous incumbent; now, therefore, be it

RESOLVED, for fulfilling the additional duties and responsibilities of the position of Treasurer, commencing February 20th, 2024, JoAnn Kupferman shall be compensated at the temporary rate of \$70.53 per hour as a salaried employee until such time as a new Treasurer is appointed and assumes the duties of the position; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 43 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING PARTICIPATION IN THE CAPITAL REGION TRANSPORTATION COUNCIL'S 2023-2024 LOCAL ROAD SAFETY EDUCATION AND ENCOURAGEMENT PROGRAM AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the Saratoga County Sheriff's Department has requested authorization to participate in the "Capital Region Transportation Council's 2023-2024 Local Road Safety Education and Encouragement Program" [the "Program"] in partnership with the Town of Clifton Park, and

WHEREAS, the Saratoga County Sheriff's Department is further requesting authorization to accept federal funds up to eight hundred sixty-five (\$865.00) U.S. Dollars as and for reimbursement of labor expenses directly related to the "Program"; now be it

RESOLVED, the Saratoga County Sheriff's Department is authorized to participate in the "Capital Region Transportation Council's 2023-2024 Local Road Safety Education and Encouragement Program" [the "Program"] in partnership with the Town of Clifton Park; be it further

RESOLVED, the Saratoga County Sheriff's Department is authorized to accept federal funds up to eight hundred sixty-five (\$865.00) U.S. Dollars as and for reimbursement for labor expenses directly related to the "Program"; and it be further

RESOLVED, that the Saratoga County Sheriff is authorized to execute all documents deemed necessary to obtain said reimbursement of the above-referenced labor expenses subject to the approval of said forms by the Saratoga County Attorney.

RESOLVED, that the 2024 County Budget is amended as follows:

SHERIFF'S OFFICE

Increase Revenues

A.30-4389	Other Public Safety	\$865
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Increase Appropriations

A.30.000-6810	Overtime	\$865
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 44 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING PARTICIPATION IN 2024 STATE STOP-DWI PROGRAM AND CONTRACTS WITH LOCAL AGENCY PARTICIPANTS

WHEREAS, Vehicle and Traffic Law §1197 authorizes establishment of county special traffic options programs for driving while intoxicated (STOP-DWI) to reduce drug-related and alcohol-related traffic injuries and fatalities; and

WHEREAS, Resolutions 147-2022 and 103-2023 authorized renewal and implementation of our local STOP-DWI program and its participation in the 2022 and 2023 State program; and

WHEREAS, 2023 County participants wish to continue their services in 2024; and

WHEREAS, the participation and cooperation of these local agencies and of the County are essential for effective action against this continuing menace to our residents; now, therefore, be it

RESOLVED, that the County of Saratoga renew its annual application to participate in the New York State STOP-DWI program for 2024; and, be it further

RESOLVED, that this Board of Supervisors approves the following 2024 STOP-DWI Program and budget for Saratoga County:

Personnel	\$ 9,075
Training/Travel	\$ 10,000
Dept. Expenses	\$ <u>4,750</u>

ADMINISTRATION: **\$ 23,825**

Enforcement/Equipment	\$ 21,000
Saratoga County Sheriff	\$ 57,325
City of Saratoga Springs Police Department	\$ 42,050
Village of South Glens Falls Police Department	\$ 7,250
Town of Waterford Police Department	\$ 7,250
City of Mechanicville Police Department	\$ 7,250
Village of Ballston Spa Police Department	\$ 7,250

Town of Stillwater Police Department	\$ 7,250
ENFORCEMENT AGENCIES:	<u>\$ 156,625</u>
District Attorney	\$ 32,000
Probation Department	\$ 30,000
Mental Health and Addiction Services	<u>\$ 30,000</u>
COUNTY DEPARTMENTS:	<u>\$ 92,000</u>
ASAPC	\$ 33,100
SADD Programs	<u>\$ 6,300</u>
INFORMATIONAL AGENCIES:	<u>\$ 39,400</u>
<u>Total 2024 Grants:</u>	<u>\$ 311,850</u>

;and, be it further

RESOLVED, the Chair of the Board is authorized to execute any documents or agreements and documents needed with the above agencies and the State of New York to implement the above 2024 STOP-DWI program; and it is further

RESOLVED, that the form and content of such documents or agreements are subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 45 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING PARTICIPATION IN THE 2024 STOP-DWI HIGH VISIBILITY ENGAGEMENT CAMPAIGN AND THE DRUG RECOGNITION EXPERT CALL OUT PLAN

WHEREAS, Vehicle and Traffic Law §1197 authorizes establishment of county special traffic options programs for driving while intoxicated (STOP-DWI) to reduce drug-related and alcohol-related traffic injuries and fatalities; and ;

WHEREAS, state funding is available in the amount of \$35,000 through the New York State STOP-DWI Foundation, Inc. for use in local DWI High Visibility Engagement Campaign (“HVEC”) and Drug Recognition Expert Call Out Plan (“DRE”) for patrols and activities during the grant cycle of October 1, 2023 through September 30, 2024; and

WHEREAS, funding for the HVEC and DRE programs will be used for enforcement overtime and callout times during certain crackdown dates specified by the STOP-DWI Foundation, Inc.; and

WHEREAS, our Public Safety Committee and the STOP-DWI Coordinator have recommended acceptance of these program funds in the amount of \$35,000 and the authorization of contracts with the following law enforcement agencies:

Saratoga County Sheriff’s Office	\$ 11,800
Ballston Spa Police Department	\$ 1,450
Stillwater Police Department	\$ 2,900
Mechanicville Police Department	\$ 2,900
Saratoga Springs Police Department	\$ 5,800
Waterford Police Department	\$ 8,700
South Glens Falls Police Department	\$ <u>1,450</u>
	\$ 35,000

WHEREAS, the acceptance of these funds requires approval of this Board; now, therefore, it is

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all documents necessary to apply for and accept state aid from the New York State STOP-DWI Foundation, Inc. for the 2024 High Visibility Engagement Campaign and Drug Recognition

Expert Call Out Plan during the grant cycle of October 1, 2023 through September 30, 2024 in the amount of \$35,000; and it is further

RESOLVED, that the Chair of the Board is hereby authorized to execute agreements with the aforementioned law enforcement agencies for their participation in the 2024 STOP-DWI High Visibility Engagement Campaign and Drug Recognition Expert Call Out Plan; and it is further

RESOLVED, that the form and content of such documents or agreements are subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 46 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING THE ACCEPTANCE OF A PUBLIC SAFETY ANSWERING POINTS (PSAP) GRANT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

WHEREAS, pursuant to Resolution 300-2022, authorized the acceptance of the awarded (PSAP) Grant funding; and

WHEREAS, funds are available from the New York State Division of Homeland Security and Emergency Services through a Public Safety Answering Points (PSAP) Grant in the amount of one hundred eighteen thousand nine hundred and twenty-six dollars exactly (\$118,926); and

WHEREAS, the PSAP grant funds will be used to offset operating expenses, including salaries and benefits, of the Sheriff's Office's PSAP system; and

WHEREAS, the acceptance of these grant funds requires this Board's approval; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Sheriff are hereby authorized to execute all agreements and documents with the New York State Division of Homeland Security and Emergency Services necessary to accept a Public Safety Answering Points (PSAP) grant in the amount of one hundred eighteen thousand nine hundred and twenty-six dollars (\$118,926) to offset operating expenses, including salaries and benefits, associated with the operation of the County's PSAP network, for the term January 1, 2023 through December 31, 2023; and it is further

RESOLVED, that the form and content of said documents and agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2024 County Budget is amended as follows:

SHERIFF'S OFFICE

Increase Revenues

A.30-3306

Homeland Security State Aid

\$118,926.00

<u>Increase Appropriations</u>		
A.30.000-7033	DHS Personnel Computers DHS	\$ 25,597.25
A.30.000-8520	Software	\$ 11,000.00
 <u>Increase Fund Balance</u>		
A-0599.B	Appropriated Fund Balance Budgetary	\$ 82,328.75

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds, authorize the related expenses, and increase fund balance by \$82,328.75.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 47 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING ACCEPTANCE OF AN IGNITION INTERLOCK DEVICE PROGRAM GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

WHEREAS, pursuant to Resolution 71-2022, authorized the acceptance of the awarded State Aid Grant funding in the amount of \$22,088 during the period of October 1st, 2021, through September 30th, 2022; and

WHEREAS, a State Aid grant in an amount not to exceed twenty four thousand seven hundred twenty two dollars exactly (\$24,722) is available from the New York State Division of Criminal Justice Services for the purpose of assisting the Probation Department with the cost of supervising and monitoring probationers using the ignition interlock device during the period from October 1, 2023 through September 30, 2024; and

WHEREAS, the acceptance of this grant requires our approval; now therefore, be it

RESOLVED, that the Chair of the Board and/or the County Administrator is authorized execute all documents necessary to apply for and accept a New York State Division of Criminal Justice Services grant in an amount not to exceed twenty four thousand seven hundred twenty two \$24,722 to reimburse the Probation Department for expenses incurred in supervising and monitoring its probationers using ignition interlock devices during the period from October 1, 2023 through September 30, 2024; and it is further

RESOLVED, that the form and content of such documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 48 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH ALBANY MEDICAL CENTER FOR THE USE OF LABORATORY AND MORGUE FACILITIES NEEDED BY THE COUNTY CORONERS

WHEREAS, the County Coroner's Office has recommended that the County enter into an agreement with Albany Medical Center ("AMC") for the use of the Medical Center's morgue facilities, X-Ray and laboratory services for the term January 1, 2024 through December 31, 2024 at the rates for services set forth in AMC's Morgue and Laboratory Fee Schedule effective January 1, 2024, which Fee Schedule includes a fee of \$2,000 per case for morgue facility use, at a total annual cost not to exceed \$30,000;

WHEREAS, the Public Safety Committee reviewed the Resolution and referred it to the Law and Finance Committee for further action, and

WHEREAS, the Law and Finance Committee has reviewed the Resolution and referred to the Saratoga County Board of Supervisor's for further action; and now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Albany Medical Center of Albany, New York, for the use of the AMC's morgue facilities, X-ray and laboratory services by our County Coroners for the term January 1, 2024 through December 31, 2024 at the rates for services set forth in AMC's Morgue and Laboratory Fee Schedule effective January 1, 2024, which Fee Schedule includes a fee of \$2,000 per case for morgue facility use, at a total annual cost not to exceed \$30,000; with the form and content of such agreement being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 49- 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

ACCEPTING AN AID TO DEFENSE GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

WHEREAS, pursuant to Resolution 181-2021, authorized the acceptance of the awarded Aid to Defense Grant funding in the amount of fourteen thousand six hundred and fifty-six dollars exactly (\$14,656) during the period of April 1st, 2021, through March 31st, 2022, and

WHEREAS, the New York State Division of Criminal Justice Services (DCJS) has awarded an Aid to Defense Grant to the Public Defender's Office to provide salary support for attorneys in the Public Defender's Office defending individuals charged with felonies; and

WHEREAS, DCJS requests County approval and acceptance of this grant for the contract period April 1, 2023 through March 31, 2024; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors and/or the County Administrator and/or Public Defender is authorized, on behalf of the Office of the Public Defender, to execute all necessary documents with the State Division of Criminal Justice Services for the acceptance of a 2023-2024 Aid to Defense grant in the amount of fourteen thousand six hundred and fifty-six dollars (\$14,656); with the form and content of such documents being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 50 - 2024

Introduced by Economic Development: Supervisors Butler, Kinowski, Madigan, Murray, Raymond, Wright and Young

AUTHORIZING THE TRANSFER OF FUNDS FROM THE ECONOMIC DEVELOPMENT GRANT RESERVE FUND AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 97-2021, this Board established a capital reserve fund to be known as the “Economic Dev Grant Reserve” for the purpose of depositing unexpended funds for the Municipal Economic Development Assistance Program; and

WHEREAS, pursuant to Resolution 97-2021 the reserve account was created to house the unexpended municipal economic grant program funds until such funds are needed, and a reimbursement voucher is submitted by the municipal applicant, at which point the funds will be appropriated to the General Fund budget; and

WHEREAS, the grant projects that were approved in 2022 have been submitted for payment and reimbursement of spent funds were approved by our Economic Development Committee; and

WHEREAS, the portion of unexpended grant funds from the 2022 Town of Corinth project totals fourteen thousand two hundred exactly (\$14,200); and

WHEREAS, the transfer of Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account requires this Board’s approval and an associated amendment to the 2024 County budget; and

WHEREAS, our Economic Development Committee and the Director of Planning and Economic Development have recommended that fourteen thousand two hundred exactly (\$14,200) be transferred from the Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account; now, therefore, be it

RESOLVED, that this Board authorizes the transfer of fourteen thousand two hundred exactly (\$14,200) from the Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account to provide reimbursement to municipal applicants as approved by our Economic Development Committee; and it is further

RESOLVED, that the Budget Officer is hereby authorized to enter the appropriate journal entries to reflect the approved budget transfer; and it is further

RESOLVED, that the 2024 Saratoga County Budget is amended as follows:

PLANNING

Decrease Reserve:

A-0888.ED	Economic Dev Grant Reserve	\$14,200.00
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Increase Appropriations:

A.80.000-8763	Municipal Planning Grant Prog-Econ Dev	\$14,200.00
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase appropriations and decrease the Economic Development Grant Reserve Fund by \$14,200.00



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 51 - 2024

Introduced by Economic Development: Supervisors Butler, Kinowski, Madigan, Murray, Raymond, Wright and Young

AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO SIGN AND CERTIFY A NOTICE OF INTENT FOR CONTINUATION OF COVERAGE UNDER THE NYSDEC SPDES GENERAL PERMIT FOR MUNICIPAL STORMWATER DISCHARGES

WHEREAS, the New York State Department of Environmental Conservation (DEC), pursuant to Article 17, Title 7, 8, and Article 70 of the Environmental Conservation Law has issued a State Pollution Discharge Elimination System (SPDES) General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4's; herein MS4 Permit); and

WHEREAS, Saratoga County has been identified by DEC as being an automatically or additionally designated Municipality eligible for coverage under the DEC SPDES MS4 Permit; and

WHEREAS, Saratoga County has been a permittee (SPDES Permit Number NYR20A209) in good standing since March 10th, 2003; and

WHEREAS, the MS4 Permit allows permitted municipalities to name a person or position as a Duly Authorized Representative per Part X.J.(b) of the permit; and

WHEREAS, the Saratoga County Department of Public Works has been identified in all subsequent reporting and other information related to the MS4 permit as the agency responsible for the operation of the Saratoga County MS4; and

WHEREAS, the Commissioner of Public Works is the position responsible for all Saratoga County Department of Public Works actions and activities, including the MS4 Permit; and

WHEREAS, the MS4 Permit in Part X.J.(b) also requires said authorization to be done in writing and submitted to the DEC; now, therefore be it

RESOLVED, that this Board has appointed the Commissioner of Public Works as the Duly Authorized Representative of the County of Saratoga for all matters related to maintaining coverage under the NYSDEC SPDES MS4 General Permit; and it is further

RESOLVED, that each Commissioner of Public Works shall attest to the following certification upon appointment or at the direction of the Board, in accordance with the NYSDEC SPDES MS4 Permit GP-0-24-001 (Part X.J.(d)) or as amended or revised: *I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations;* and it is further

RESOLVED, that this authorization will be remitted to the DEC as required by the MS4 Permit - Part X.J.(b)(3), without delay.

BUDGET IMPACT STATEMENT: No Budget Impact.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 52 - 2024

Introduced by Real Property Tax: Supervisors Connolly, Arnold, Fish, Winney and Young

CORRECTING A 2024 TAX BILL IN THE TOWN OF WILTON

WHEREAS, Real Property Tax Law §554 provides the procedure for the correction of errors on the tax rolls, and Real Property Tax Law §556 authorizes the provision of a credit against outstanding tax owed on a corrected tax bill; and

WHEREAS, Real Property Tax Law §550(2)(h) defines a “clerical error” as an incorrect entry on a tax roll of a relieved school tax or relieved village tax which has been previously paid; and

WHEREAS, the owner of the following property has timely submitted proof of an error in its 2023 tax bill, to wit: the property owner paid their 2023-2024 South Glens Falls School District tax bill on September 13th, 2023 but the payment was not credited resulting in school taxes being relieved to the 2024 Town and County tax bill; and

WHEREAS, our Director of Real Property Tax Services recommends that the error be corrected and a new tax bill generated for said property which removes the relieved school taxes and penalties; now, therefore, be it

RESOLVED, that the application of the following property owner for correction of the 2024 tax rolls be approved, and the tax rolls are so corrected:

<u>PROPERTY OWNER</u>	<u>TOWN/VILLAGE</u>	<u>S/B/L</u>	<u>CORR. TAX</u>
Donna Marie Triolo	Wilton	115.13-1-6	\$1,395.74

; and it is further

RESOLVED, that the property owner shall have eight (8) days from the date a corrected 2024 tax bill is mailed to them to pay the corrected tax without additional penalties and interest; and it is further

RESOLVED, that the Clerk of the Saratoga County Board of Supervisors shall forward a copy of this Resolution to the Town Tax Collector of the Town of Wilton and the Saratoga County Treasurer; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 53 - 2024

Introduced by Real Property Tax: Supervisors Connolly, Arnold, Fish, Winney and Young

CANCELLING DELINQUENT TAXES IN THE TOWNS OF BALLSTON, CLIFTON PARK, MOREAU, NORTHUMBERLAND, AND WATERFORD

WHEREAS, pursuant to Real Property Tax Law §1138(6), a taxing district may cancel a delinquent tax lien if the taxing district determines that there is no practical method to enforce the collection of the delinquent tax lien and that a supplementary proceeding to enforce collection of the tax would not be effective; and

WHEREAS, between 2009 and 2015, certain parcels in Saratoga County including tax parcels 620.89-9999-760.710-1881; 624.000-9999-760.710-1882; 644.89-9999-760.710-1881; 654.089-9999-705.820-1882; 620.1-9999-760.710-1883; 646.000-9999-760.710-1881; 646.000-9999-760.710-1882; because the fiber optics utility company that owed said taxes is no longer in existence and thus judgement proof; and

WHEREAS, the Tax Enforcement Officer has determined that there is no practical method to enforce the collection of such taxes and a supplementary proceeding to collect the taxes would be ineffective, and has recommended that the delinquent taxes be cancelled on those parcels; and

WHEREAS, Real Property Tax Law §1138(6) allows the County to cancel the tax liens, whether delinquent, current or prospective, on these parcels; now, therefore, be it

RESOLVED, that any delinquent, current or prospective tax lien on the following parcels is and are hereby cancelled pursuant to Real Property Tax Law §1138

<u>TOWN</u>	<u>PARCEL #</u>	<u>YEAR</u>	<u>AMOUNT</u>
Northumberland	646.000-9999-760.710-1881	2009	\$ 69.04
Clifton Park	624.000-9999-760.710-1882	2009	\$ 4.99
		2010	\$ 4.91
		2011	\$ 5.00
		2012	\$ 5.15
		2013	\$ 5.21
Waterford	654.089-9999-705.820-1882	2013	\$2,631.46
		2014	\$2,661.56

		2015	\$ 2,706.21
Ballston	620.89-9999-760.710-1881	2009	\$ 335.81
		2010	\$ 354.56
Ballston (Village)	620.1-9999-760.710-1883	2009	\$ 9.93
		2010	\$ 10.02
Northumberland	646.000-9999-760.710-1882	2009	\$ 128.39
Moreau	644.89-9999-760.710.181	2009	\$ 71.78
		2010	\$ 71.74
		2011	\$ 21.80
		2012	\$ 22.13
		2013	\$ 21.84

; and it is further

RESOLVED, that the Tax Enforcement Officer shall issue and file a certificate of cancellation for delinquent taxes on said parcels and file a copy of said certificate with the assessor of said town and with the Director of Real Property Tax Services; and it is further

RESOLVED, that the Saratoga County Treasurer shall cause the said delinquent taxes which have been credited to said town to be charged back to the town so credited; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 54 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AMENDING THE 2024 COUNTY BUDGET TO INCREASE REVENUES AND APPROPRIATIONS RELATED TO CANNABIS SALES TAX IN ACCORDANCE WITH STATE TAX LAW

WHEREAS, the Marihuana Regulation and Taxation Act 496-b (b) delineates the Administrative Provisions for the collection and distribution for taxes imposed under 493 and deposited under 171(a) of the Marihuana Regulation and taxation Act of 2021; and

WHEREAS, the Marihuana Regulation and Taxation Act 496-b (b) describes the acceptance of the distribution from the New York State Comptroller of funds collected under this statute, and authorizes Counties to retain twenty-five percent (25%) of the monies so distributed, and requires the County to distribute the remaining seventy-five percent (75%) of such monies to the towns, villages, and cities in which a retail dispensary is located, in proportion to the sales of adult-use cannabis products by the retail dispensaries in such towns, villages and cities as reported be a seed-to-scale system; and

WHEREAS, the Marihuana Regulation and Taxation Act 496-b(b) requires the distribution of monies received for each quarter ending on the last day of February, May, August or November to such towns, villages and cities no later than the thirtieth day after receipt of such monies from the comptroller; and

WHEREAS, our Law and Finance Committee has recommended the acceptance and distribution of these taxes as authorized by the Marihuana regulation and Taxation Act 496-b(b); and

WHEREAS, the 2024 County Budget needs to be amended to recognize unanticipated excise tax revenue from adult-use cannabis sales in the amount of \$100,000 in 2024 that must be distributed to municipalities pursuant to Section 496-b(b)(2) of the New York State Tax law; now, therefore be it

RESOLVED, that the 2024 County Budget be amended as follows;

NON-DEPARTMENTAL

Increase Revenues:

A.90-1116	Tax on Adult-Use Cannabis	\$100,000.00
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Increase Appropriations:
A.90.906-1986 Distribution of Adult-Use Cannabis Tax \$75,000.00

Increase Fund Balance:
A-0599.B Appropriated Fund Balance Budgetary \$25,000.00

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase revenues, authorize the related expenses and increase fund balance by \$25,000.00



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 55 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING THE ACCEPTANCE OF AN AID TO PROSECUTION GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

WHEREAS, the State Division of Criminal Justice Services (DCJS) has awarded the County a \$604,692.00 grant for the Saratoga County District Attorney Aid to Prosecution Program; and

WHEREAS, this funding assistance is being provided to help offset the cost of prosecutorial services that Saratoga County has and will incur for the period of April 1st, 2023 through March 31st, 2024; and

WHEREAS, the Saratoga County District Attorney recommends that the Board of Supervisors authorize the acceptance of the grant funds for the Saratoga County District Attorney Aid to Prosecution Program; and

WHEREAS, the acceptance of this DCJS grant requires this Board's approval; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors and/or the District Attorney, is hereby authorized, on behalf of the Office of the District Attorney, to execute all necessary documents with the State Division of Criminal Justice Services for the acceptance of an Aid to Prosecution Grant in the amount of \$604,692.00 for the term April 1, 2023 through March 31, 2024; and it is further

RESOLVED, that the form and content of such documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 56 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AMENDING THE 2024 BUDGET TO REAPPROPRIATE UNSPENT FUNDS FOR VARIOUS DEPARTMENTS FROM 2023

WHEREAS, unexpended 2023 funds in the amount of \$42,502,367.50 authorized for various Departments throughout the County need to be reappropriated to the 2024 County budget; now, therefore, be it

RESOLVED, that the 2024 Saratoga County Budget is amended as follows:

Department of Health

Increase Revenue

A.40-3450	State Aid Public Health	\$15,000.00
A.40-4482	Fed Aid	\$136,944.00
A.40-2727	Opioid Revenue	\$1,852.48

Increase Appropriations

A.40.000-7020	Office Equipment	\$3,495.79
A.40.000-7070	Building Components	\$4,208.33
A.40.000-7033	Personal Computers	\$4,617.32
A.40.000-7099	Other Capital Expenses	\$24,963.00
A.40.000-8190	Other Professional Services	\$15,000.00
A.40.000-8190	Other Professional Services	\$40,000.00
A.40.000-8490	Misc Dept Expense	\$4,279.40
A.40.000-8512	Conference Fees	\$2,705.00
A.40.000-8520	Software	\$9,850.00
A.40.000-8521	Minor Item Equipment	\$100.47
A.40.408-8200	Ancillary Supplies	\$1,852.48

Increase Fund Balance

A-0599.B	Appropriated fund balance-budgetary	\$42,724.69
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District Attorney

Increase Appropriations

A.25.000-6000	Regular Wages	\$181,800.00
A.25.000-6930	Social Security	\$13,908.00
A.25.000-6910	Retirement	\$34,542.00

Decrease Fund Balance

A.0599.B	Appropriated fund balance-budgetary		\$230,250.00
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DSS**Increase Revenue**

A.60-4641	HEAP - Federal		\$80,939.00
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Increase Appropriations

A.60.610-7020	Office Equipment	\$4,371.00	
A.60.610-7601	BICS Payments	\$73,963.52	
A.60.610-8261	Homemaker Supplies	\$3,000.00	
A.60.610.8512	Training	\$6,000.00	
A.60.610-8550	Office Supplies	\$4,372.00	
A.60.609-7601	BICS Payments - HEAP	\$80,939.00	

Decrease Fund Balance

A-0599.B	Appropriated fund balance-budgetary		\$91,706.52
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County Attorney**Increase Appropriations**

A.20.162-8/190	Other Professional Services	\$16,320.50	
A.20.992-8110	Attorney Fees	\$33,435.01	
A.20.992-8110	Attorney Fees	\$150.00	
A.20.992-9100	Claims Settlements	\$61,009.57	
A.20.992-9190	Reimbursed Defense Costs	\$21,627.47	

Decrease Fund Balance

A.0599.B	Appropriated fund balance-budgetary		\$132,542.55
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County Administrator**Increase Revenue**

A.14-4089	Federal Aid Other		\$20,000.00
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Increase Appropriations

A.14.000-8190	Other Professional Services	\$89,740.00	
A.14.000-8190	Other Professional Services	\$38,550.00	
A.14.000-8200	Departmental Supplies	\$100,000.00	
A.14.000-8535	Internet Service	\$975.85	
A.14.114-7112	250th Revolution Commission	\$20,000.00	
A.14.114-8190	Other Professional Services	\$15,000.00	
A.90.900-8492	Local Assistance	\$24,000.00	

Decrease Fund Balance

A.0599.B	Appropriated fund balance-budgetary		\$268,265.85
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ARPA**Increase Revenue**

A.90-4089	Federal Aid Other		\$54,999.00
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A.90-4089	Federal Aid Other	\$547,953.07
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Increase Fund Balance

A.0599.B	Appropriated fund balance-budgetary	\$602,952.07
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Sheriff

Increase Revenue

A.30-4306	Homeland Security - Federal Aid	\$24,295.36
A.30-4306	Homeland Security - Federal Aid	\$20,200.00
A.30-4306	Homeland Security - Federal Aid	\$128,374.00
A.30-3306	Homeland Security - State Aid	\$89,198.24
A.30-4306	Homeland Security - Federal Aid	\$58,454.70

Increase Appropriations

A.30.301-7093	Bldg - Construction Costs	\$68,222.63
A.30.000-8150	Training Services	\$5,600.00
A.30.000-7080	Other Equipment	\$24,295.36
A.30.000-7080	Other Equipment	\$113,374.00
A.30.000-6810	Overtime	\$15,000.00
A.30.000-7080	Other Equipment	\$58,454.70

Increase Fund Balance

A-0599.B	Appropriated fund balance-budgetary	\$35,575.61
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IT

Increase Appropriations

A.23.000-8160	Data Processing Fees	\$31,826.40
A.23.000-8190	Other Professional Services	\$7,075.00

Decrease Fund Balance

A-0599.B	Appropriated fund balance-budgetary	\$38,901.40
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IT -Board of Supervisors AV Project IT.BRU.Equipment

Increase Appropriations

A.11.000-7051	Communication Equipment	\$36,444.01
A.11.000-7092	Infrastructure	\$15,000.00
A.11.000-8200	Departmental Supplies	\$12,000.00

Decrease Fund Balance

A-0599.B	Appropriated fund balance-budgetary	\$63,444.01
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Clerk of the Board

Increase Appropriations

A.11.000-8560.I	Printing Internal	\$1,200.00
A.11.000-8560	Printing	\$900.00

Decrease Fund Balance

A-0599.B Appropriated fund balance-budgetary \$2,100.00

Emergency Services**Increase Revenue**

A.36-4306	Homeland Security - Federal Aid	\$21,698.12
A.36-4306	Homeland Security - Federal Aid	\$169,019.86
A.36-4306	Homeland Security - Federal Aid	\$88,864.80
A.36-4306	Homeland Security - Federal Aid	\$138,535.00
A.36-4306	Homeland Security - Federal Aid	\$115,641.50
A.36-4306	Homeland Security - Federal Aid	\$85,241.00
A.36-4960	Fema Disaster Assistance	\$190,000.00
A.36-3306	Homeland Security - State Aid	\$734,582.59
A.36-3306	Homeland Security - State Aid	\$737,522.20
A.90-4089	Federal Aid - Other	\$40,470.54
A.90-4089	Federal Aid - Other	\$200,187.82

Increase Appropriations

A.36.366-7051	Communication Equipment	\$60,089.45
A.36.366-7053	Medical Equipment	\$4,552.14
A.36.366-7080	Other Equipment	\$71,698.12
A.36.366-8200	Departmental Supplies	\$14,161.00
A.36.366-8241	Prescription Drugs and Supplies	\$6,480.50
A.36.366-8293	Equipment Maintenance	\$25,645.79
A.36.366-8519	Personal Safety Supplies	\$38,231.34
A.36.366-8520	Software	\$184,482.77
A.36.366-8533	Telephone	\$1,360.56
A.36.366-8535	Internet Service	\$7,745.29
A.36.366-8543	Office Equipment Rental	\$1,637.95
A.36.366-8544	Minor Communication Equipment	\$7,662.43
A.36.366-8293	Equipment Maintenance	\$5,630.00
A.36.366-8294	Equipment Repairs	\$6,531.00
A.36.366-8293	Equipment Maintenance	\$23,125.00
A.36.366-8293	Equipment Maintenance	\$43,557.00
A.36.366-8293	Equipment Maintenance	\$6,398.00
A.36.366-7098	Prof Serv for Cap Purposes	\$200,000.00
A.36.000-7051	Communications Equipment	\$191,269.61
A.36.366-8294	Equipment Repairs	\$15,000.00
A.36.366-8293	Equipment Maintenance	\$8,200.00
A.36.366-8294	Equipment Repairs	\$13,639.50
A.36.366-8520	Software	\$41,075.83
A.36.366-8520	Software	\$84,078.59
A.36.366-7051	Communications Equipment	\$305,898.06
A.36.366-7080	Other Equipment	\$35,000.00
A.36.366-8190	Other Professional Services	\$2,405.00
A.36.366-8190	Other Professional Services	\$97,595.00
A.36.000-7093	Bldg - Construction Costs	\$40,470.54
A.36.000-7051	Communication Equipment	\$124,217.67

A.36.000-8160	Data Processing Fees	\$75,970.15
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Increase Fund Balance

A-0599.B	Appropriated fund balance-budgetary	\$777,955.14
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DPW A-Fund

Increase Revenue

A.50-3592	State Aid - Airport	\$1,419,721.00
A.50-4592	Fed Aid - Airport	\$622,512.00
A.90-4089	Federal Aid - Other	\$38,150.00

Increase Appropriations

A.50.000-7093	Bldg - Construction Costs	\$38,150.00
A.50.000-7094	Bldg Components Realty	\$50,060.00
A.50.513-7093	Bldg - Construction Costs	\$1,488,347.00
A.50.513-7098	Prof Srv for Cap Purposes	\$47,479.00
A.50.513-8130	Architects/Engineers	\$687,971.00

Decrease Fund Balance

A-0599.B	Appropriated fund balance-budgetary	\$231,624.00
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DPW D-Fund

Increase Revenue

D.50-3590	State Aid - Transportation	\$67,865.00
D.50-4590	Federal Aid - Transportation	\$91,575.00
A.90-4089	Federal Aid Other	\$1,566,782.79

Increase Appropriations

D.50.510-7502	Contracted highway Srv	\$2,827,295.00
D.50.510-8130	Architects/Engineers	\$492,836.00
D.50.510-8190	Other Professional Services	\$6,760.00

Decrease Fund Balance

A-0599.B	Appropriated fund balance-budgetary	\$1,600,668.21
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Non-Departmental

Increase Appropriations

A.90.900-8724	Cooperative Extension	\$53,548.00
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Decrease Fund Balance

A-0599.B	Appropriated fund balance-budgetary	\$53,548.00
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H2023 Fund

Increase Appropriations

A.90.920.9900.H2023	Transfer to H2023 Capital Project Fund	\$7,698,243.70
A.90.920.990-H2024	Transfer to H2024 Capital Project Fund	\$645,800.00

Decrease Fund Balance

A-0599.B	Appropriated fund balance-budgetary		\$8,344,043.70
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Sewer

Increase Revenue

ES.81-4089	Federal Aid - Other		\$3,871,638.85
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Increase Appropriations

ES.81.812-7092	Infrastructure	\$5,975,271.75	
ES.81.812-7098	Prof Srv for Cap Purposes	\$604,287.31	
ES.81.813-7095	Capital Equipment	\$13,647,173.40	
ES.81.813-7098	Prof Srv for Cap Purposes	\$3,711,961.73	

Decrease Fund Balance

ES-0599.B	Appropriated fund balance-budgetary		\$20,067,055.34
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<u>\$42,502,367.50</u>	<u>\$42,502,367.50</u>
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; and, be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: Reappropriation from previous budget year.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 57 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING A POLLUTION LIABILITY POLICY THROUGH LIBERTY SURPLUS INSURANCE CORPORATION AND AMENDING THE COUNTY BUDGET IN RELATION THERETO.

WHEREAS, New York State Environmental Conservation Law (ECL) 6 NYCRR Part 613 states tank system owners or operators of petroleum underground storage tanks must demonstrate financial responsibility for taking corrective action and for compensating third parties for bodily injury and property damage caused by accidental releases arising from the operation of petroleum underground storage tanks; and

WHEREAS, New York State Environmental Conservation Law (ECL) 6 NYCRR Part 613 allows for a pollution liability policy with a minimum deductible of \$1,000,000 to satisfy Subpart 8 (Financial Responsibility) of 6 NYCRR Part 613; and

WHEREAS, the County's insurance agent, Arthur J. Gallagher & Co., formerly Cool Insuring Agency, Inc. ("Gallagher") have recommended a Pollution Liability Policy for the above ground and underground fuel storage tanks located at 3654 Galway Road; and

RESOLVED, that the Chair of the Board is authorized to accept the proposal of Arthur J. Gallagher & Co., for a Pollution Liability Policy with a \$1,000,000 deductible and premium cost of \$3,993.70 with the rejection of optional TRIA (Terrorism Risk Insurance Program)' and

COUNTY ADMINISTRATOR

Increase Appropriations

A.14.991-8639	Misc. Insurance Premiums	\$3,993.70
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Decrease Fund Balance

A.0599.B	Appropriated Fund Balance-Budgetary	\$3,993.70
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; and it is further

RESOLVED, that this Resolution shall take effect immediately for a one-year term.

BUDGET IMPACT STATEMENT: The budget will be amended to increase appropriations and decrease Fund Balance by \$3,993.70.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 58 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING THE ACCEPTANCE AND DISBURSEMENT OF NEW YORK STATE SEPTIC SYSTEM REPLACEMENT PROGRAM GRANT FUNDS, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the New York State Clean Water Infrastructure Act of 2017 established the Septic System Replacement Fund (“the Fund”) to provide property owners a source of funding for the replacement of failing cesspools and septic systems servicing residences and small businesses in New York State; and

WHEREAS, the Septic System Replacement Program (“the Program”) is a grant program that seeks to reduce the environmental and public health impacts associated with the discharge of effluent from cesspools and septic systems on groundwater used as drinking water, as well as threatened or impaired waterbodies; and

WHEREAS, pursuant to Resolution 45-2023, this board authorized the County to participate in the New York State Environmental Facilities Corporation (“EFC”) Septic System Replacement Program (“the Program”) for the term January 1, 2023 through December 31, 2026, and authorized the execution of a County Participation Agreement with the EFC; and

WHEREAS, the Program is being administered for the County by the Saratoga County Soil and Water Conservation District; and

WHEREAS, four property owners in the Town of Clifton Park submitted grant applications to the Saratoga County Soil and Water Conservation District requesting an award of Program funds for the replacement of the aging septic system on their properties; and

WHEREAS, the Saratoga County Soil and Water Conservation District determined that said proposed septic system projects would significantly and quantifiably reduce potential environmental and/or public health impacts that could result from the aging septic systems, and issued an award letter to the applicants notifying them of the award of Program funds for the reimbursement of their eligible project costs; and

WHEREAS, the property owners have completed their septic system replacement projects, and have applied to the Saratoga County Soil and Water Conservation District for the disbursement of their grant award of Program funds; and

WHEREAS, the Saratoga County Soil and Water Conservation District made an application to the EFC for disbursement of the Septic System Replacement Program funds awarded for these septic system projects, and EFC has distributed total funds in the amount of \$16,492 to the County in reimbursement of the eligible costs of said projects; and

WHEREAS, the acceptance and disbursement of these Septic System Replacement Program grant funds requires this Board’s approval, and an amendment to the 2024 Saratoga County Budget; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute all necessary documents and agreements with the New York State Environmental Facilities Corporation for the acceptance of Septic System Replacement Program grant funds in the amount of \$32,136.90; and it is further

RESOLVED, that the form and content of such documents and agreements are subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2024 Saratoga County Budget is hereby amended as follows:

NON-DEPARTMENTAL

Increase Revenues

A.90-3904	State Aid – Septic System Replacement Fund	\$32,136.90
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Increase Appropriations

A.90.000-8762	Septic System Replacement Fund Program	\$32,136.90
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; and it is further

RESOLVED, that the Saratoga County Treasurer is hereby authorized to disburse payment of said Septic System Replacement Program grant funds to the following property owners in the following amount in reimbursement of his respective eligible septic system project costs incurred:

<u>Property Owner</u>	<u>Amount</u>
Bret Wade 742 Wade Rd. Clifton Park, NY 12065	\$10,000.00
Nancy DeFilippo 44 Garnsey Rd. Rexford, NY 12148	\$8,422.50
Neal Cummings 18 Garnsey Rd. Rexford, NY 12148	\$7,879.40

Salvatore Galluzzo
1371 Rte. 146
Rexford, NY 12148

\$5,835.00

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



BOARD OF SUPERVISORS

02/20/2024

RESOLUTION 59- 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

**AUTHORIZING AN AGREEMENT WITH OFFICE DATA SYSTEMS, INC.
TO MAINTAIN DIGITAL RECORDING EQUIPMENT FOR THE DISTRICT
ATTORNEY'S OFFICE**

WHEREAS, pursuant to Resolution 246-13, an agreement with Office Data Systems, Inc. was authorized to purchase digital recording equipment known as the iRecord system, for the Saratoga County District Attorney's Office; and

WHEREAS, pursuant to Resolution 104-2023, an agreement with Office Data Systems, Inc. was authorized to update the existing digital recording equipment known as the iRecord system, including installation, maintenance, and training services for said system, for the Saratoga County District Attorney's Office; and

WHEREAS, Office Data Systems, Inc. has provided a proposal to the District Attorney's Office for the purpose of maintaining the iRecord -Universe IP Turnkey Recording System at nine locations throughout the County, at a cost not to exceed \$24,600 during the one-year term effective January 1st, 2024- December 31st, 2024; and

WHEREAS, our Public Safety Committee and the District Attorney have recommended that an agreement with Office Data Systems, Inc. for the maintenance of the iRecord -Universe IP Turnkey Recording System be approved; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Office Data Systems, Inc. of Latham, New York, to maintain the digital recording equipment known as the iRecord -Universe IP Turnkey Recording System, for the District Attorney's Office, at a cost not to exceed \$24,600 during the one-year term effective January 1st, 2024- December 31st, 2024; and it is further

RESOLVED, that the form and content of such agreement is subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

2/20/2024

RESOLUTION 60 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

ACCEPTING A WATER QUALITY IMPROVEMENT PROGRAM (WQIP) GRANT FROM THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

WHEREAS, in accordance with the provisions of Article 5-A of the County Law, the Board of Supervisors may make decisions relating to Saratoga County Sewer District No.1.; and

WHEREAS, the New York State Department of Environmental Conservation Water Quality Improvement Program Round 17 has been awarded to the Saratoga County Sewer District No. 1 of \$10,000,000.00 for the SCSD WWTP Ammonia Removal Project, with assigned contract number C1613GG on or about August 2, 2022; and

WHEREAS, the Executive Director of the Saratoga Sewer District No. 1 has recommended that the Saratoga Board authorize the Chairman of the Board to execute all documents and agreements deemed necessary for acceptance of the above-referenced New York State Department of Environmental Conservation Water Quality Improvement Program Round 17 grant funding in the amount of \$10,000,000.00.

RESOLVED, that the 2024 County Budget is amended to include the grant funding, and be it further

RESOLVED, that the Chairman of the Board of Supervisors and/or the County Administrator and/or Executive Director of the Sewer District is authorized, to execute all necessary documents with the New York State Department of Environmental Conservation Water Quality Improvement Program for the acceptance of \$10,000,000.00 for the SCSD WWTP Ammonia Removal Project; with the form and content of such documents being subject to the approval of the County Attorney; and be it further

RESOLVED, that the 2024 County Budget is amended as follows:

SEWER DISTRICT

Increase Revenues

HO.81.3990	Swr Cap Proj State	\$10,000,000
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Increase Appropriations

HO.81.813-7095	Swr Cap Proj State	\$10,000,000
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these finds and authorize the related expenses.



BOARD OF SUPERVISORS

2/20/2024

RESOLUTION 61 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

ACCEPTING A WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA) GRANT FROM THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION

WHEREAS, in accordance with the provisions of Article 5-A of the County Law, the Board of Supervisors may make decisions relating to Saratoga County Sewer District No.1.; and

WHEREAS, the New York State Environmental Facilities Corporation Water Infrastructure Improvement Grant program has been awarded to the Saratoga County Sewer District No. 1 of \$5,087,500.00 for the SCSD WWTP Ammonia Removal Project, Clean Water State Revolving Fund (CWSRF) Project No. C5-5539-06-00 on or about April 25, 2022; and

WHEREAS, the Executive Director of the Saratoga Sewer District No. 1 has recommended that the Saratoga Board authorize the Chairman of the Board to execute all documents and agreements deemed necessary for acceptance of the above-referenced New York State Environmental Facilities Corporation Water Infrastructure Improvement Grant funding in the amount of \$5,087,500.00.

RESOLVED, that the 2024 County Budget is amended to include the grant funding, and be it further

RESOLVED, that the Chairman of the Board of Supervisors and/or the County Administrator and/or Executive Director of the Sewer District is authorized, to execute all necessary documents with the New York State Environmental Facilities Corporation Water Infrastructure Improvement Grant program for the acceptance of \$5,087,500.00 for the SCSD WWTP Ammonia Removal Project; with the form and content of such documents being subject to the approval of the County Attorney; and be it further

RESOLVED, that the 2024 County Budget is amended as follows:

SEWER DISTRICT

Increase Revenues

HO.81.3990	Swr Cap Proj State	\$5,087,500
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Increase Appropriations

HO.81.813-7095	Swr Cap Proj State	\$5,087,500
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



BOARD OF SUPERVISORS

2/20/2024

RESOLUTION 62 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

ACCEPTING AN EMPIRE STATE DEVELOPMENT GRANT FROM THE NEW YORK STATE EMPIRE STATE DEVELOPMENT OFFICE

WHEREAS, in accordance with the provisions of Article 5-A of the County Law, the Board of Supervisors may make decisions relating to Saratoga County Sewer District No.1; and

WHEREAS, the New York State Empire State Development Grants program has recommended an award to the Saratoga County Sewer District No. 1 of \$2,750,000.00 for the SCSD WWTP Ammonia Removal Project, CFA # 108130/Project #134,650 on or about November 9, 2021; and

WHEREAS, the Executive Director of the Saratoga Sewer District No. 1 has recommended that the Saratoga Board authorize the Chairman of the Board to execute all documents and agreements deemed necessary for acceptance of the above-referenced New York State Empire State Development Grants program funding in the amount of \$2,750,000.00.

RESOLVED, that the 2024 County Budget is amended to include the grant funding; and be it further

RESOLVED, that the Chairman of the Board of Supervisors and/or the County Administrator and/or Executive Director of the Sewer District is authorized, to execute all necessary documents with the New York State Empire State Development Grants program for the acceptance of \$2,750,000.00 for the SCSD WWTP Ammonia Removal Project; with the form and content of such documents being subject to the approval of the County Attorney; and be it further

RESOLVED, that the 2024 County Budget is amended as follows:

SEWER DISTRICT

Increase Revenues

HO.81.3990	Swr Cap Proj State	\$2,750,000
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Increase Appropriations

HO.81.813-7095	Swr Cap Proj State	\$2,750,000
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



BOARD OF SUPERVISORS

2/20/2024

RESOLUTION 63 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING AN AGREEMENT WITH M&J ENGINEERING, P.C. OR ITS SUCCESSOR WITH THE SAME TAX IDENTIFICATION NUMBER FOR DESIGN SERVICES RELATIVE TO ANALYSIS AND DESIGN OF SEWER FORCE MAIN UPGRADES IN WILTON, NEW YORK

WHEREAS, the Saratoga County Sewer District #1 has an agreement with Wilton and Water and Sewer to take ownership of their sewer system and their capital accounts, and

WHEREAS, the Saratoga County Sewer District #1 has identified a need to begin analyzing a section of said sewer system in the Town of Wilton near Northern Pines, Traver and Jones Rd that is anticipated to reach capacity in the next five to ten years, and

WHEREAS, such work will allow the Saratoga County Sewer District #1 to determine the severity of the potential future capacity issues and develop plans on how to mitigate it, and

WHEREAS, the Saratoga County Sewer District Commission has solicited proposals for engineering services related to analysis and design of sewer force main upgrades in the Town of Wilton, and

WHEREAS, M&J Engineering, P.C. having a corporate headquarters located at 2003 Jericho Turnpike in Hyde Park NY, 11040 was shown to provide the most value;

WHEREAS, M&J Engineering P.C. has successfully completed multiple projects for Saratoga County Sewer District #1; and

WHEREAS, M&J Engineering, P.C. is undergoing a legal name change but maintaining its current tax identification number, and

WHEREAS, the Sewer District Commission has recommended that a contract for such engineering services be awarded to MJ Engineering, P.C. or its successors with the same tax identification number and

WHEREAS, this Resolution was reviewed by the Law and Finance Committee and referred to the Saratoga County Board of Supervisors for further action now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a contract with MJ Engineering, P.C. or its successors with the same tax identification number for engineering

services related to analysis and design of sewer force main upgrades in the Town of Wilton, at a cost not to exceed \$245,200; and, be it further

RESOLVED, that the 2024 County Budget is amended as follows:

SEWER DISTRICT

Increase Appropriations:

ES.81.812-7098	Professional Services for Capital Purpose	\$245,000.00
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Decrease Fund Balance:

ES-0599.B	Appropriated Fund Balance Budgetary	\$245,000.00
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; be it further

RESOLVED, that the form and content of said agreement shall be subject to the approval of the County Attorney; and, be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase appropriations and decrease Sewer fund balance by \$245,200.00.



BOARD OF SUPERVISORS

2/20/2024

RESOLUTION 64 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

DESIGNATING BRENTWOOD INDUSTRIES INC. PRIMARY CLARIFIERS AS THE STANDARD TO BE USED IN PURCHASE CONTRACTS INVOLVING THE REPAIR REPLACEMENT OR ADDITION OF PRIMARY CLARIFIERS AND ASSOCIATED EQUIPMENT WITHIN SARATOGA COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT FOR REASONS OF EFFICIENCY AND ECONOMY

WHEREAS, Saratoga County Sewer District No. 1 owns and operates six (6) primary clarifiers as part of the treatment of up to 22MGD of wastewater daily at the District's WWTP collected from throughout the County of Saratoga, New York; and

WHEREAS, the Sewer District currently operates and maintains three (3) primary clarifiers that are Brentwood Industry Inc. clarifiers; and

WHEREAS, the Sewer District has on hand an inventory of various replacement parts for the repair of the clarifiers currently, and condensing to one style of primary clarifiers parts would decrease the amount of inventory needed; and

WHEREAS, over the course of the last ten (10) years, the Sewer District has employed the use of three (3) primary clarifiers with Brentwood Industry parts; and

WHEREAS, the Sewer District maintenance staff have become familiar with the maintenance of the primary clarifiers treatment plant; and

WHEREAS, there are significant efficiency and economic benefits to the Sewer District in reducing the number of spare parts necessary to service the various primary clarifier types used throughout the treatment plant; and

WHEREAS, there are significant efficiency and economic benefits to the Sewer District in reducing the maintenance burden associated with the upkeep of non-Brentwood manufactures primary clarifiers based upon the relative cost of replacement parts and maintenance and replacement history; and

WHEREAS, General Municipal Law §103(5) authorizes this Board by a three-fifths vote to declare that for reasons of efficiency and economy there is a need for standardization of purchase contracts for a particular type or kind of equipment, material or supplies that exceed \$20,000.00 in cost; now therefore, be it

RESOLVED, that the Board of Supervisors hereby determines, for reasons of efficiency and economy, the designation of the Brentwood Industry Inc. primary clarifiers as the standard to be used in contract for the repair, replacement, and addition of new primary clarifiers as applicable in the Sewer District's treatment plant and this determination is in the best interest of the Sewer District and the County.

BUDGET IMPACT STATEMENT: No budget impact.



BOARD OF SUPERVISORS

2/20/2024

RESOLUTION 65 - 2024

Introduced by Chair of the Board: Philip C. Barrett

APPOINTING A COMMISSIONER OF ELECTIONS

WHEREAS, pursuant to Resolution 5-2021 Roger Schiera was reappointed as one of the Commissioners of Elections for the County of Saratoga for a term of four (4) years commencing on January 1, 2021 and ending on December 31, 2024; and

WHEREAS, Commissioner Schiera has retired effective January 25, 2024; and

WHEREAS, Resolution 2-97 established a Commissioner's term of office at four (4) years; and

WHEREAS, the Saratoga County Republican Committee, on February 12, 2024, having recommended that Joseph Suhrada be appointed as Commissioner of Elections for the County of Saratoga for the remaining term of Roger Schiera, commencing on February 21, 2024 and ending on December 31, 2024; now, therefore, be it

RESOLVED, that Joseph Suhrada is hereby appointed as Commissioner of Elections for the County of Saratoga, at a salary of \$91,800, for the remaining term of Roger Schiera, commencing on February 21, 2024 and ending on December 31, 2024; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.