

**Requirements for Saratoga County Sewer District #1
Construction Permit for Projects**

1. All information on the construction permit application must be completed.
2. Applicant is required to have the contractor portion filled out and the applicant or designated agent is required to sign the last page of the permit before submitting the permit for approval.
3. SCSD will require road permits from the appropriate entities which allow the contractor to work in the road R.O.W.
4. SCSD will require the contractor to have a certificate of insurance listing **County of Saratoga, 40 McMaster Street, Ballston Spa, NY 12020** as certificate holder and an additional named insured prior to the signing of the construction permit. See standard format.
5. SCSD will require a letter from the town in which the project is located stating that the town has reviewed and approved the project.
6. SCSD will require four (4) sets of NYSDEC stamped plans and one (1) scan disc in TIF format for as-builts prior to signing the plans and the construction permit.
7. SCSD requires inspection fees of \$720.00 per day prior to signing the construction permit.
8. SCSD requires that the plans submitted for signing have the SCSD stamp in proper format on the plans.