



BOARD OF SUPERVISORS

ORDER OF BUSINESS - Tuesday, March 19, 2024 4PM
40 McMaster Street, Ballston Spa, NY

1. WELCOME
2. ROLL CALL
3. ATTENTION TO FLAG
4. INVOCATION
5. APPROVAL OF MINUTES: February 20, 2024
6. CORRESPONDENCE
7. REPORTS OF COMMITTEES
8. RESOLUTIONS (66 - 89)
9. REQUEST FOR SEPARATE VOTES
10. ADOPTION OF RESOLUTIONS
11. UNFINISHED BUSINESS AND NEW PROPOSALS
12. EXECUTIVE SESSION (as necessary)
13. OTHER BUSINESS
14. PUBLIC INPUT
15. ADJOURN



BOARD OF SUPERVISORS

REGULAR BOARD MEETING RESOLUTIONS PRESENTED Tuesday, March 19, 2024

66. PROCLAIMING APRIL 2024 AS "DONATE LIFE MONTH" IN SARATOGA COUNTY
67. AUTHORIZING AN AGREEMENT WITH BLUE RASTER LLC FOR TECHNICAL AND TRAINING SUPPORT OF THE ESRI ARC GIS ENTERPRISE SYSTEM SOFTWARE
68. PROCLAIMING APRIL 2024 AS "YOUTH MONTH" IN SARATOGA COUNTY
69. AUTHORIZING 2024 SUBCONTRACTS FOR THE DEPARTMENT OF AGING AND YOUTH SERVICES
70. AUTHORIZING AN AGREEMENT FOR THE ACQUISITION OF A FEE PARCEL AND A TEMPORARY CONSTRUCTION EASEMENT ASSOCIATED WITH THE COONS CROSSING ROAD OVER ANTHONY KILL BRIDGE REPLACEMENT PROJECT IN THE TOWN OF HALFMOON
71. AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF 100% OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID AND/OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS
72. AUTHORIZING AN AMENDED AGREEMENT WITH GRANICUS, LLC FOR THE PROVISION OF AGENDA MANAGEMENT SOFTWARE
73. AUTHORIZING AN AGREEMENT WITH MCFARLAND JOHNSON, INC. FOR PROFESSIONAL SERVICES RELATED TO THE ACQUISITION OF PROPERTY LOCATED WITH SARATOGA COUNTY AIRPORT'S RUNWAY PROTECTION ZONE AND AMENDING THE 2024 BUDGET IN RELATION THERETO
74. AUTHORIZING THE ACCEPTANCE OF A COUNTY PRETRIAL SERVICES GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES
75. AUTHORIZING AN AMENDED AGREEMENT WITH JACQUELINE BASHKOFF PH.D FOR THE PROVISION OF EXPERT PSYCHOLOGICAL SERVICES
76. PROCLAIMING APRIL 14TH-20TH, 2024 AS "PUBLIC SAFETY TELECOMMUNICATORS WEEK"
77. AUTHORIZING AN AMENDED AGREEMENT WITH PRIMECARE MEDICAL OF NEW YORK TO INCLUDE ADDITIONAL NURSING COVERAGE AT THE SARATOGA COUNTY CORRECTIONAL FACILITY
78. AUTHORIZING ACCEPTANCE OF A CRIMINAL JUSTICE DISCOVERY REFORM GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES
79. AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH HUGH G. BURKE, ESQ., FOR THE PROVISION OF LEGAL SERVICES PERTAINING TO FREEDOM OF INFORMATION LAW REQUESTS FOR THE DISTRICT ATTORNEY'S OFFICE
80. AUTHORIZING A THREE-YEAR AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR CYBERSECURITY PROTECTION ON THE COUNTY'S PUBLIC SAFETY RADIO INFRASTRUCTURE
81. AUTHORIZING THE TRANSFER OF FUNDS FROM THE ECONOMIC DEVELOPMENT GRANT RESERVE FUND AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
82. AUTHORIZING A "MULTI-JURISDICTIONAL CHIEF ELECTED OFFICIAL (CEO) AGREEMENT FOR THE SARATOGA-WARREN-WASHINGTON LOCAL WORKFORCE DEVELOPMENT AREA (LDWA)"

REGULAR BOARD MEETING RESOLUTIONS PRESENTED Tuesday, March 19, 2024

83. AUTHORIZING THE TRANSFER OF FUNDS FROM THE COUNTY TRAILS DEVELOPMENT RESERVE FUND AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
84. AMENDING RESOLUTION 318-2023 AUTHORIZING 2024 AGREEMENTS WITH VARIOUS AGENCIES
85. AUTHORIZATION TO DISBURSE A PORTION OF THE AID TO PROSECUTION GRANT TO QUALIFIED ASSISTANT DISTRICT ATTORNEYS IN THE FORM OF A RECRUITMENT/RETENTION INCENTIVE
86. AUTHORIZING AN AMENDED AGREEMENT WITH ENVIRONMENTAL DESIGN PARTNERSHIP LLP OF CLIFTON PARK FOR THE ACE PUMP STATION UPGRADE IN THE TOWN OF WILTON
87. AUTHORIZING THE ACCEPTANCE OF AN ABSENTEE BALLOT PRE-PAID POSTAGE GRANT FROM THE NEW YORK STATE BOARD OF ELECTIONS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
88. AUTHORIZING THE ACCEPTANCE OF A TECHNOLOGY INNOVATION & ELECTION RESOURCE GRANT FROM THE NEW YORK STATE BOARD OF ELECTIONS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
89. AUTHORIZING AN AGREEMENT WITH PHOENIX GRAPHICS INC. FOR THE PROVISION OF BALLOT PREPARATION AND MAILING SERVICES FOR THE 2024 GENERAL ELECTION



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 66 - 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

PROCLAIMING APRIL 2024 AS "DONATE LIFE MONTH" IN SARATOGA COUNTY

WHEREAS, through Saratoga County's membership with the New York State Association of Counties (NYSAC) and New York State Association of County Clerks (NYSACC) New York's Counties have come together to collectively support Donate Life Month in New York State; and

WHEREAS, nationally, one person is added to the organ transplant waiting list every eight minutes, more than 100,000 men, women and children are awaiting organ transplants and 17 people die each day because the organ they need is not donated in time; and

WHEREAS, organ, tissue, marrow and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives; an eye and tissue donation can save and heal the lives of up to 75 others; and a single blood donation can help three people in need; and

WHEREAS, no one is too old or too sick to register with the NYS Donate Life Registry. Anyone 16 years of age or older can register; and

WHEREAS, in New York State there are approximately 8,000 people waiting for an organ transplant; with more than 1,000 New Yorkers having been waiting more than five years for an organ transplant; and an estimated 400 New Yorkers dying every year while waiting for an organ transplant; and

WHEREAS, 3,580 transplants were performed in New York State in 2023; and

WHEREAS, New York State's County governments play a key role in raising awareness of the need for organ and tissue donation through the interactions County officials have with the public with regard to this subject through local DMV offices, local boards of elections, departments of health, naturalization ceremonies and veterans' programs; and

WHEREAS, such interactions by Saratoga County officials with the public provide opportunities for the provision of information on how individuals can help their fellow New Yorkers by signing up as organ and tissue donors; and

WHEREAS, Counties across New York State are proclaiming the month of April 2024 as "Donate Life Month", and engaging in various activities designed to promote an increase in the number of registered organ and tissue donations; and

WHEREAS, one activity that Donate Life New York State has encouraged organizations to undertake is to have employees wear Donate Life's colors on the annual "Blue and Green Day" in order to raise awareness of the need for organ and tissue donations; and

WHEREAS, our Health and Human Services Committee and the Saratoga County Clerk's Office, through its Department of Motor Vehicles, wish to promote the month of April 2024 as "Donate Life Month" in Saratoga County; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors hereby proclaims the month of April 2024 as "Donate Life Month" in Saratoga County, and encourages those Saratoga County departments and agencies involved in providing information on organ and tissue donations or in registering organ and tissue donors to engage in activities throughout the month to increase the number of organ and tissue donors and promote awareness of the need for organ and tissue donations in Saratoga County; and be it further

RESOLVED, that Saratoga County employees shall be encouraged to wear blue and green, the official colors of Donate Life New York State, on the organization's "Blue and Green Day", which is April 12, 2024 as a means to raise awareness of the need for organ and tissue donors in Saratoga County; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 67 - 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AUTHORIZING AN AGREEMENT WITH BLUE RASTER LLC FOR TECHNICAL AND TRAINING SUPPORT OF THE ESRI ARC GIS ENTERPRISE SYSTEM SOFTWARE

WHEREAS, pursuant to Resolution 29-2021 this Board authorized an agreement with Blue Raster LLC for technical and training support of the ESRI ARC GIS Enterprise System; and

WHEREAS, Blue Raster LLC, a Federal General Services Administration corporation, is a service provider that supports ESRI Enterprise ARC GIS system to provide technical and training support for its GIS infrastructure; and

WHEREAS, our Commissioner of Health and Health and Human Services Committee have recommended that the County enter into an agreement with Blue Raster LLC at an hourly rate of \$145.00- \$285.00, for a total of 150 hours, at a cost not to exceed \$26,250.00; and

WHEREAS, Blue Raster LLC will provide technical support and training for the maintenance of the Substance Use Surveillance Dashboard as well as other dashboards and GIS applications; and

WHEREAS, Blue Raster LLC will provide design and development support for Substance Use Surveillance Dashboard and other dashboard enhancements; and

WHEREAS, Blue Raster LLC will provide design and development support for the Community Health Hub site including mobile-friendly modernization; and

WHEREAS, Blue Raster LLC will provide ad-hoc design, GIS and development support for County Department of Health initiatives to be used at the technical direction of the County; no, therefore be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Blue Raster LLC of Arlington, Virginia for technical and training support of ESRI Enterprise ARC GIS system software for a term of one year commencing at the signing of said agreement, for a total of 150 hours, at a cost not to exceed \$26,250.00; further be it

RESOLVED, that the form and content of such agreement is subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 68 - 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

PROCLAIMING APRIL 2024 AS "YOUTH MONTH" IN SARATOGA COUNTY

WHEREAS, our youth are our most valuable asset representing the bright future of our Country, State, County, Towns, Villages and Cities; and

WHEREAS, the yearly theme for Youth Month in 2024 is “Jump into Youth Month”; and

WHEREAS, with the participation of the agencies, municipalities, educational and religious institutions of the County of Saratoga, the County will celebrate our youth throughout the month of April 2024 with a variety of activities aimed at recognizing, engaging, and empowering youth in our County with the hope of creating upward mobility for our young people through opportunity; and

WHEREAS, our young people continue to emerge from a very challenging time while dealing with the impacts of the COVID-19 pandemic and while they have shown resiliency, there is a need for the community to offer them guidance and support and provide positive and nurturing environments that allow our youth to develop into individuals that have strong self-awareness, self-confidence and pride in themselves and in our communities; and

WHEREAS, activities planned for this month will increase youth participation in the community socially, economically, culturally and physically by recognizing outstanding young people and their contributions to society as well as showcasing their strengths and creativity; and

WHEREAS, this recognition represents a call to action for young people to revamp and rebuild their strategies, explore opportunities and engage with resources that will empower them as they strive to be the best versions of themselves; now, therefore, be it

RESOLVED, that this Board of Supervisors proudly proclaims the month of April 2024 as Youth Month in the County of Saratoga; and it is further

RESOLVED, that the Board of Supervisors offers to our youth the message that they represent the future of our nation and “If the children are our future, then there is no greater way to invest in the future than investing in our children”- Nirvadha Singh; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 69 – 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AUTHORIZING 2024 SUBCONTRACTS FOR THE DEPARTMENT OF AGING AND YOUTH SERVICES

WHEREAS, pursuant to Resolution 285-2023 this Board authorized subcontracts for the 2023-2024 Annual Implementation Plan; and

WHEREAS, the Saratoga County Department of Aging and Youth Services, provides programs to some elderly County residents under Title III of the Federal Older Americans Act of 1965, as amended, and the State Community Services Act of 1979 (Executive Law, Article 19-J); and

WHEREAS, the Federal Act requires the preparation of a Four-Year Service Plan, annual updates and funding applications for the provision of listed services; and

WHEREAS, the State Act requires the submission of an Annual Plan for the delivery of community services, which Plan also serves as the Federal annual update; and

WHEREAS, New York State has a tentative date of May 2024 for the release of the 2024-2028 Four Year Service Plan; and

WHEREAS, the Department of Aging and Youth Services will submit its proposed 2024-2028 Annual Implementation Plan when New York State releases the 2024-2028 Four Year Plan instructions; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute the following 2024 subcontracts:

Provider	Funding	Service	Term	Amount
Town of Corinth 600 Palmer Ave, Corinth, NY 12822	Community Services for the Elderly (CSE)	Transportation	04/01/2024-	
			03/31/2025	\$30,100.00
			Contributions	\$100.00
			Match	\$7,500.00
			Reimbursement	\$22,500.00

AA & H Taxi Services, Inc. 15 Cherry Choke Rd, Ballston Spa, NY 12020	Community Services for the Elderly (CSE) and/or Wellness in Nutrition (WIN)	Transportation (5 Town)	04/01/2024-03/31/2025 Contributions Match Reimbursement	\$250.00 per day \$0.00 \$0.00 \$50,250.00
Town of Clifton Park 1 Town Hall Plaza, Clifton Park, NY 12065	Community Services for the Elderly (CSE)	Senior Center Recreation and Education	04/01/2024-03/31/2025 Contributions Match Reimbursement	\$13,334.00 \$0.00 \$3,334.00 \$10,000.00
Senior Citizens Center of Saratoga Springs 290 West Ave, Suite 1, Saratoga Springs, NY 12866	Community Services for the Elderly (CSE)	Senior Center Recreation and Education	04/01/2024-03/31/2025 Contributions Match Reimbursement	\$10,000.00 \$0.00 \$2,500.00 \$7,500.00
Mechanicville Area Community Services Center 6 S. Main St, Mechanicville, NY 12118	Community Services for the Elderly (CSE)	Senior Center Recreation and Education	04/01/2024-03/31/2025 Contributions Match Reimbursement	\$10,000.00 \$0.00 \$2,500.00 \$7,500.00
Captain Community Human Services 543 Saratoga Rd, Glenville, NY 12302	Community Services for the Elderly (CSE)	Care Links Program	04/01/2024-03/31/2025 Contributions Match Reimbursement	\$40,000.00 \$0.00 \$10,000.00 \$30,000.00
Christine Kudlacik, RD 79 Louden Rd, Saratoga Springs, NY 12866	Title IIIC and/or WIN	Dietician Services	04/01/2024-03/31/2025	\$52.00/ hour
Greater Adirondack Home Aides 25 Willowbrook Rd #4, Queensbury, NY 12804	Expanded In-Home Services for the Elderly (EISEP)	Personal Care	04/01/2024-03/31/2025 Level 1-PCA Level 2-PCA	\$35.00 per hour \$35.00 per hour
Wesley Senior Solutions 131 Lawrence St, Saratoga Springs, NY 12866	Expanded In-Home Services for the Elderly (EISEP)	Personal Care	04/01/2024-03/31/2025 Level 1-PCA Level 2-PCA	\$35.00 per hour \$35.00 per hour
RAMA Associates, LLC P.O. Box 367 58 N. Pawling St. Hagaman, NY 12086	Expanded In-Home Services for the Elderly (EISEP) and/ or IIIE	Personal Care	04/01/2024-03/31/2025 Level 1-PCA	\$35.00 per hour

Visiting Nurses Home Care Corp. 35 Colvin Ave, Albany, NY 12206	Expanded In-Home Services for the Elderly (EISEP)	Personal Care	04/01/2024-03/31/2025 Level 1-PCA Level 2-PCA	\$35.00 per hour \$35.00 per hour
Mechanicville Area Community Services Center P.O. Box 30 6 S. Main St, Mechanicville, NY 12118	Community Services for the Elderly (CSE)	Elder Care Services	04/01/2024-03/31/2025 Contributions Match Reimbursement	\$66,667.00 \$0.00 \$16,667.00 \$ 50,000.00

; and it is further

RESOLVED, that the form and content of such contracts and agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2023

RESOLUTION 70 - 2024

Introduced by Public Works: Supervisors K. Veitch, Ball, Connolly, Edwards, Fish, Grasso and Madigan

AUTHORIZING A PURCHASE AGREEMENT FOR THE ACQUISITION OF FEE PARCEL AND A TEMPORARY CONSTRUCTION EASEMENT ASSOCIATED WITH THE COONS CROSSING ROAD OVER ANTHONY KILL BRIDGE REPLACEMENT PROJECT IN THE TOWN OF HALFMOON

WHEREAS, pursuant to Resolution 274-219, this Board authorized the 2020 Capital Plan which included the Coons Crossing Road over Anthony Kill, Bridge Replacement, Town of Halfmoon, Saratoga County, Project BIN 2202750, PIN 1761.78 (the "Project"); and

WHEREAS, pursuant to Resolution 273-2020, this Board accepted project funding for participation in the Design and ROW Incidentals phase for the Project; and

WHEREAS, pursuant to Resolution 274-2019, the County contracted with Creighton Manning Engineering, LLP in the amount of \$192,079 for Design and ROW Incidental services for the Project; and

WHEREAS, pursuant to Resolution 204-2023, this Board authorized acceptance of additional ROW Acquisition funding for the Project totaling \$10,690; and

WHEREAS, pursuant to Resolution 328-2023, this Board authorized an amended agreement with Creighton Manning Engineering, LLP in the amount of \$10,690 for additional ROW Incidental and Acquisition Services; and

WHEREAS, Creighton Manning Engineering, LLP has identified one (1) fee parcel and one (1) temporary easement that the County needs to acquire from an adjoining landowner for the project; and

WHEREAS, the fee parcel needed is a 475 ± sq. ft. parcel and the temporary easement needed is a 770 ± sq. ft. easement, both from James and Joyce Floud, the owners of Tax Parcel #260.-2-76, Town of Halfmoon, the cost of which fee parcel and temporary easement has been established at \$200 per an agreement between the County and said owners; and

WHEREAS, our Public Works Committee and the Commissioner of Public Works have recommended that the County enter into a purchase agreement with James and Joyce Floud for the acquisition of a 475 ± sq. ft. fee parcel and a 770 ± sq. ft. temporary easement across a portion of Tax Parcel #260.-2-76, at a cost of \$200; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute purchase agreements with James and Joyce Floud for the acquisition of a 475 ± sq. ft. fee parcel and a 770 ± sq. ft. temporary easement across a portion of Tax Parcel #260.-2-76, at a cost of \$200; and it is further

RESOLVED, that the form and content of said purchase agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 71 - 2024

Introduced by Public Works: Supervisors K. Veitch, Ball, Connolly, Edwards, Fish, Grasso and Madigan

AUTHORIZING THE IMPLEMENTATION AND FUNDING OF THE COSTS OF 100% OF THE COSTS OF A TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID AND/OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS

WHEREAS, a Project P.I.N 1762.87, BRIDGE NY, BIN 3304230, Stoney Creek Road over Wolf Creek, Town of Hadley, (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

WHEREAS, the County of Saratoga will design, let and construct the Project; and

WHEREAS, the County of Saratoga desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof;

NOW, THEREFORE, the Saratoga County Board of Supervisors duly convened does hereby

RESOLVE, that the Saratoga County Board of Supervisors hereby approves the above-subject Project; and it is hereby further

RESOLVED, that the Saratoga County Board of Supervisors hereby authorizes the County of Saratoga to pay 100% of the cost of all phases of work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

RESOLVED, that the additional sum of \$310,185 is hereby appropriated from the County's Highway Fund and made available to cover the cost of preliminary design, detailed design and ROW incidental services; and it is further

RESOLVED, that the Saratoga County Board of Supervisors hereby agrees that the County of Saratoga shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the County of Saratoga; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY funding exceed the amount appropriated above, the County of Saratoga shall

convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that the County of Saratoga hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Chairman of the Saratoga County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or state-aid on behalf of the County of Saratoga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County of Saratoga's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, that the 2024 County budget is amended as follows:

PUBLIC WORKS:

A Fund

Increase Appropriations:

A.90.920.9900-H2024 Transfer to 2024 Capital Plan	\$ 15,510
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Decrease Fund Balance

A-0599.B – Appropriated Fund Balance Budgetary	\$ 15,510
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H2023 Capital Fund:

Increase Revenue:

H2024.50-4590 – Federal Aid	\$294,675
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H2024.50-5031 – Transfer from General Fund	\$ 15,510
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Increase Appropriations:

H2024.50.100-7098 – Prof. Services for Capital Purposes	\$310,185
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; and it is further

RESOLVED, this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds, authorize the related expenses, and decrease fund balance by \$15,510.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 72 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING AN AMENDED AGREEMENT WITH GRANICUS, LLC FOR THE PROVISION OF AGENDA MANAGEMENT SOFTWARE

WHEREAS, the Legislative and Government Affairs committee, the Clerk of the Board of Supervisors and the Director of Information technology have identified that the installation and use of agenda management software would enable the Clerk of the Board and Administration to more efficiently and effectively manage agenda item requests and the agenda process for committee meetings and board meetings; and

WHEREAS, Resolution 128-2023, authorized an agreement with Granicus, LLC for agenda management software at a cost not to exceed \$54,209.50 for the first year, with two optional renewals at a cost not to exceed \$33,461.04 for the second year and at a cost not to exceed \$35,803.31 for the third year; and

WHEREAS, due to recommendations by Granicus LLC, the Clerk of the Board of Supervisors, and the Saratoga County Information Technology Department, it is necessary to add an additional encoder to the agenda management software package and to upgrade both encoders to Live Cast Encoders in order to improve efficiency and enhance the capabilities of the agenda management software; and

WHEREAS, Granicus LLC had provided an updated quote which includes two Granicus Live Cast Encoders which increases the total costs not to exceed \$59,343.90 for year the first year, with two optional renewals at a cost not to exceed \$38,204.78 for the second year and at cost not to exceed \$40,879.11 for the third year; and it is further

RESOLVED, that the Chair of the Board is hereby authorized to execute an amended agreement with Granicus, LLC for agenda management software at a cost not to exceed \$59,343.90 for the first year, with two optional renewals at a cost not to exceed \$38,204.78 for the second year and at a cost not to exceed \$40,879.11 for the third year; and it is further

RESOLVED, that the form and content of said agreement is subject to the approval of the County Attorney

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 73 - 2024

Introduced by Airport Improvement Committee: Supervisors Barrett, Murray, Ostrander, Raymond and K. Veitch

AUTHORIZING AN AGREEMENT WITH MCFARLAND JOHNSON, INC. FOR PROFESSIONAL SERVICES RELATED TO THE ACQUISITION OF PROPERTY LOCATED WITH SARATOGA COUNTY AIRPORT'S RUNWAY PROTECTION ZONE AND AMENDING THE 2024 BUDGET IN RELATION THERETO

WHEREAS, McFarland Johnson, Inc. has submitted a proposal for professional services related to property acquisition within Saratoga County Airport's Runway Protection Zone in the amount of \$60,540; and

WHEREAS, our Airport Improvement Committee and the Commissioner of Public Works have recommended the County enter into an agreement with McFarland Johnson, Inc. in the amount of \$60,540 for professional services related to property acquisition within Saratoga County Airport's Runway Protection Zone; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute agreement with McFarland Johnson, Inc. of Binghamton, New York, to provide professional services related to property acquisition within Saratoga County Airport's Runway Protection Zone, at a cost not to exceed \$60,540; and it is further

RESOLVED, that the form and content of said amendment is subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2024 County budget is amended as follows:

UNDER PUBLIC WORKS:

A Fund

Increase Appropriations:

A.90.920.9900-H2024 Transfer to 2024 Capital Plan \$ 3,027

Decrease Fund Balance

A-0599.B – Appropriated Fund Balance Budgetary \$ 3,027

H2024 Capital Fund:

Increase Revenue:

H2024.50-3592 – State Aid Airport \$ 3,027

H2024.50-4592 – Federal Aid Airport	\$54,486
H2024.50-5031 – Transfer from General Fund	\$ 3,027

Increase Appropriations:

H2024.50.513-7098 – Prof. Services for Capital Purposes	\$60,540
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; and it is further

RESOLVED, this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds, authorize the related expenses, and decrease fund balance by \$3,027.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 74 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING THE ACCEPTANCE OF A COUNTY PRETRIAL SERVICES GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

WHEREAS, pursuant to Resolution 110-2022, this Board authorized the approval of our current Alternatives to Incarceration (ATI) Performance- Based Service Plan through June 30th, 2023, and the acceptance of funding from the NYS Division of Criminal Justice Services' Office of Probation and Correctional Alternatives; and

WHEREAS, pursuant to Resolution 318-2022, this Board authorized the acceptance of a County Pretrial Services Grant from the New York State Division of Criminal Justice Services in the amount of four hundred nine thousand, two hundred eighty dollars (\$409,280.00) for the period of April 1st, 2022, through March 31st, 2023; and

WHEREAS, the NYS Division of Criminal Justice Services has allocated additional funding for County Pretrial Services in the amount of four hundred fifteen thousand, seven hundred thirty-eight dollars (\$415,738.00) for the period of April 1st, 2023, through March 31st, 2024; and

WHEREAS, acceptance of the County Pretrial Services grant from the State Division of Criminal Justice Services' Office of Probation and Correctional Alternatives requires this Board's approval; now, therefore, be it

RESOLVED, that the Chairman of the Board is authorized to execute all necessary documents and agreements with New York State Division of Criminal Justice Services' Office of Probation and Correctional Alternatives for the acceptance of the County Pretrial Services grant in the amount of four hundred fifteen thousand, seven hundred thirty-eight dollars (\$415,738.00) for the period of April 1st, 2023, through March 31st, 2024; and it is further

RESOLVED, that the form and content of such documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 75 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING AN AGREEMENT WITH JACQUELINE BASHKOFF, PH.D. FOR THE PROVISION OF EXPERT PSYCHOLOGICAL SERVICES

WHEREAS, Article 18B of the County Law requires counties to supply counsel, investigators, experts and other services to persons charged with a crime or involved in Family Court proceedings unable to obtain these services; and

WHEREAS, from time to time our Public Defender's Office requires expert psychological services to assist in the representation of persons who are financially unable to obtain these services; and

WHEREAS, the County entered into an existing minor contract with Jacqueline Bashkoff, Ph.D. on October 16th, 2013 for the provision of psychological services to assist in the representation of clients of the Public Defender's Office; and

WHEREAS, due to an increased need for Dr. Bashkoff's services in 2024, the cost of services rendered by Dr. Bashkoff this year is anticipated to exceed the minor contract limit of \$20,000.00 by an additional \$35,000.00; and

WHEREAS, the Public Defender's negotiated hourly rates with Dr. Bashkoff, effective July 1st, 2015 will remain in effect as follows: out-of-court work at \$150.00 per hour, in-court services at \$150.00 per hour; and

WHEREAS, our Public Safety Committee has recommended that the County enter into an agreement with Jacqueline Bashkoff, Ph.D. for psychological services through December 31st, 2024 at a cost not to exceed \$55,000.00, at the reduced hourly rate of \$150.00 for both in-court and out-of-court services effective as of January 1st, 2024; now, therefore be it

RESOLVED, that the Chair of the Board, or the Vice-Chair of the Board in the Chair's absence, are authorized to execute an agreement with Jacqueline Bashkoff, Ph.D. of Albany, New York, for the provision of expert psychological services to the Public Defender's Office to assist in the representation of their clients at a cost not to exceed \$55,000.00 for the term January 1st, 2024 through December 31st, 2024, subject to annual renewal, at the reduced hourly rate of \$150.00 per hour for both in-court and out-of-court services effective as of January 1st, 2024; and, be it further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the Department Budget



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 76 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

PROCLAIMING APRIL 14th-20th, 2024 AS “PUBLIC SAFETY TELECOMMUNICATORS WEEK”

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who contact the Saratoga County Sheriff's Office Communications Division; and

WHEREAS, public safety telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, public safety telecommunicators are the single vital link for our police officers, firefighters, and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, public safety telecommunicators of the Saratoga County Sheriff's Office have contributed substantially to the apprehension of criminals, suppression of fires and treatment of those in need of medical care; and,

WHEREAS, each telecommunicator of the Saratoga County Sheriff's Office has exhibited compassion, understanding and professionalism during the performance of their job during the 170,380.00 calls for service handled during 2023; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors hereby proclaims the week of April 14th- 20th, 2024 as “Public Safety Telecommunicators Week” in Saratoga County, in honor of the men and women of the Saratoga County Sheriff's Office Communications Division, whose diligence and professionalism keep us safe.

BUDGET IMPACT STATEMENT: No Budget Impact.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 77 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING AN AMENDED AGREEMENT WITH PRIMECARE MEDICAL OF NEW YORK TO INCLUDE ADDITIONAL NURSING COVERAGE AT THE SARATOGA COUNTY CORRECTIONAL FACILITY

WHEREAS, pursuant to Resolution 231-2022, this Board authorized the execution of a three (3) year agreement with Prime Care Medical of New York, Inc., Professional Care Medical Practice, P.C., and Professional Care Dental Services, P.C., (Prime Care) to provide medical and dental services to inmates; and

WHEREAS, pursuant to Resolution 34-2023, authorized an amended contract with Prime Care to provide Behavioral Health Services at the Saratoga County Jail; and

WHEREAS, pursuant to Resolution 337-2023, authorizing an amended contract with Prime Care to provide 24 Hour nursing services at the Saratoga County Jail; and these services are subject to an annual cost increase, based on the preceding 12-month U.S. Cost-of-Living index or 3%, whichever is higher; and

WHEREAS, the current contract will continue through July 31, 2025; and is subject to two (2) additional one-year renewal option periods, as mutually agreed upon by the parties in writing; and

WHEREAS, our Public Safety Committee and the County Sheriff have recommended that the County enter into an amended agreement with Prime Care Medical of New York, and Personalcare Registered Professional Nursing, P.C. to provide for the addition of one full-time Registered Nurse for the Saratoga County Jail at an additional cost of \$9,633.33 per month, effective February 19, 2024 through July 31, 2024, and the monthly cost, and the 8 hour shift plus prevailing shift differential, thereafter subject to an annual increase based on the preceding 12-month U.S. Cost-of-Living index or 3%, whichever is higher, for the duration of the current contract ending on July 31, 2025; and is subject to two (2) additional one-year renewal option periods, as mutually agreed upon by the parties in writing; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an amended agreement with Prime Care Medical of New York, Inc., Professional Care Medical Practice, P.C., Professional Care Dental Services, P.C. and Personalcare Registered Professional Nursing, P.C. to provide for the addition of one full-time Registered Nurse for the Saratoga County Jail at an additional cost of \$9,633.33 per month effective February 19, 2024 through July 31, 2024, and the monthly cost, and the 8 hour shift plus prevailing shift differential,

thereafter subject to an annual increase based on the preceding 12-month U.S. Cost-of-Living index or 3%, whichever is higher, for the duration of the current contract ending on July 31, 2025; and is subject to two (2) additional one-year renewal option periods, as mutually agreed upon by the parties in writing; and it is further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 78 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING ACCEPTANCE OF A CRIMINAL JUSTICE DISCOVERY REFORM GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

WHEREAS, a grant in the amount of \$839,465.00 has been awarded from the New York State Division of Criminal Justice Services to the County of Saratoga, District Attorney's Office, for the purpose of providing funding to support local district attorneys with expenses related to the implementation of discovery and pretrial reforms for the grant period April 1st, 2023 through March 31st, 2024; and

WHEREAS, the acceptance of this Criminal Justice Discovery Reform Grant requires the Board's approval; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the County Administrator execute all documents necessary to apply for and accept a New York State Division of Criminal Justice Services grant in the amount of \$839,465.00 to assist the District Attorney's Office with expenses related to the implementation of discovery and pretrial reforms for the grant period April 1st, 2023 through March 31st, 2024.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 79 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH HUGH G. BURKE, ESQ., FOR THE PROVISION OF LEGAL SERVICES PERTAINING TO FREEDOM OF INFORMATION LAW REQUESTS FOR THE DISTRICT ATTORNEY'S OFFICE

WHEREAS, the District Attorney's office has a backlog of FOIL requests due to unfilled positions, outside legal assistance is required to timely review, compile and respond to the FOIL requests pending in the District Attorney's office; and

WHEREAS, as a result of the FOIL backlog, the legal services rendered by Hugh G. Burke, Esq. since January 2024 will exceed the minor contract limit of \$15,000, and it is necessary to enter into an amended agreement with Hugh G. Burke, Esq. increasing the contract limit to a not to exceed amount of \$35,000; and

WHEREAS, Hugh G. Burke Esq. has submitted a Scope of Services letter dated February 28, 2024 to provide professional legal services related to FOIL requests involving the District Attorney's Office at the rate of \$158 per hour, plus additional expenses, if any; and

WHEREAS the Public Safety Committee and the County Attorney have recommended that the County enter into an amended agreement with Hugh G. Burke, Esq. to provide professional legal services related to FOIL requests involving the District Attorney's Office at the rate of \$158 per hour, plus additional expenses, if any, increasing the contract limit to not exceed the amount of \$35,000; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an amended agreement with Hugh G. Burke, Esq. converting the County's minor contract dated February 2, 2024 with Hugh G. Burke, Esq. to a major contract for professional legal services related to FOIL requests involving the District Attorney's Office at a rate of \$158 per hour, plus additional expenses, if any, increasing the contract's limit to a not to exceed amount of \$35,000; and it is further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 80 - 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING A THREE-YEAR AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR CYBERSECURITY PROTECTION ON THE COUNTY'S PUBLIC SAFETY RADIO INFRASTRUCTURE

WHEREAS, Motorola Solutions, Inc. has submitted a quote for the purchase of the Motorola cybersecurity ASTRO 25 Managed Detection Response hardware, software, installation services and subscription period for an initial term of one (1) year, commencing on July 1, 2024 through June 30, 2025, at a cost not to exceed \$79,916.85 and with the yearly subscription to automatically renew for two (2) additional one (1) year terms commencing on July 1st, 2025, and continuing through June 30th, 2027, at a cost not to exceed \$45,052.80 for Year 2 and \$46,854.91 for Year 3; and

WHEREAS, our Public Safety Committee and the Director of the Office of Emergency Management have recommended that the County's cybersecurity agreement with Motorola Solutions, Inc be executed for the purchase of the Motorola cybersecurity ASTRO 25 Managed Detection Response hardware, software, installation services and subscription period for an initial term of one (1) year, commencing on July 1, 2024 through June 30, 2025, at a cost not to exceed \$79,916.85 and with the yearly subscription to automatically renew for two (2) additional one (1) year terms commencing on July 1st, 2025, and continuing through June 30th, 2027, at a cost not to exceed \$45,052.80 for Year 2 and \$46,854.91 for Year 3; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Motorola Solutions, Inc. of Chicago, Illinois, for the provision of cybersecurity services on the County's 800 MHz Public Safety Radio infrastructure for the purchase of the Motorola cybersecurity ASTRO 25 Managed Detection Response hardware, software, installation services and subscription period for an initial term of one (1) year, commencing on July 1, 2024 through June 30, 2025, at a cost not to exceed \$79,916.85 and with the yearly subscription to automatically renew for two (2) additional one (1) year terms commencing on July 1st, 2025, and continuing through June 30th, 2027, at a cost not to exceed \$45,052.80 for Year 2 and \$46,854.91 for Year 3; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 81 - 2024

Introduced by Economic Development: Supervisors Butler, Kinowski, Madigan, Murray, Raymond, Wright and Young

AUTHORIZING THE TRANSFER OF FUNDS FROM THE ECONOMIC DEVELOPMENT GRANT RESERVE FUND AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 97-2021, this Board established a capital reserve fund to be known as the “Economic Dev Grant Reserve” for the purpose of depositing unexpended funds for the Municipal Economic Development Assistance Program; and

WHEREAS, pursuant to Resolution 97-2021 the reserve account was created to house the unexpended municipal economic grant program funds until such funds are needed, and a reimbursement voucher is submitted by the municipal applicant, at which point the funds will be appropriated to the General Fund budget; and

WHEREAS, the portion of unexpended grant funds from the Town of Greenfield, Town of Ballston and City of Saratoga Springs total \$17,111.41; and

WHEREAS, the grant projects that were approved in 2022 and 2023 have been submitted for payment and reimbursement were approved by our Economic Development Committee; and

WHEREAS, the transfer of Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account requires this Board’s approval and an associated amendment to the 2024 County budget; and

WHEREAS, our Economic Development Committee and the Director of Planning and Economic Development have recommended that \$17,111.41 be transferred from the Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account; now, therefore, be it

RESOLVED, that this Board authorizes the transfer of \$17,111.41 from the Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account to provide reimbursement to municipal applicants as approved by our Economic Development Committee; and it is further

RESOLVED, that the Budget Officer is hereby authorized to enter the appropriate journal entries to reflect the approved budget transfer; and it is further

RESOLVED, that the 2024 Saratoga County Budget is amended as follows:

PLANNING

Increase Appropriations:

A.80.000-8763	Municipal Planning Grant Prog-Econ Dev	\$17,111.41
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Decrease Reserve:

A-0888.ED	Economic Dev Grant Reserve	\$17,111.41
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase appropriations and decrease the Economic Development Grant Reserve Fund by \$17,111.41.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 82 - 2024

Introduced by Economic Development: Supervisors Butler, Kinowski, Madigan, Murray, Raymond, Wright and Young

AUTHORIZING A “MULTI-JURISDICTIONAL CHIEF ELECTED OFFICAL (CEO) AGREEMENT FOR THE SARATOGA-WARREN-WASHINGTON LOCAL WORKFORCE DEVELOPMENT AREA (LDWA)”

WHEREAS, The Saratoga-Warren-Washington Workforce Development Board (SWW WDB) provides funding to three career centers, one in each County to provide career development services to Adults, Dislocated Workers and Youth (in school and Out of School till age 24), and

WHEREAS, this funding, which totaled over \$2 million in program year 2022, is vital to providing assessment, career development, training, and wraparound services to 365,000 Saratoga-Warren-Washington residents, and

WHEREAS, the funding comes with compliance responsibilities, one of which is for our WDB to be recertified biennially, and

WHEREAS, there are four elements to meet for this recertification, which include: Board Composition, Satisfactory Performance, Sustained Fiscal integrity and current CEO Agreement, and

WHEREAS, SWW WDB satisfies all elements for recertification, except a current Multi-Jurisdictional Chief Elected Official (CEO) Agreement for the Saratoga-Warren-Washington Local Workforce Development Area (LWDA), and

WHEREAS, the most recent agreement was signed in 2020; and

WHEREAS, the 2023 agreement mirrors the existing 2020 agreement with the exception of current signatories, and

WHEREAS, the Executive Director of the SWW WDB has requested the Director of Saratoga County Workforce Development to obtain the necessary signature of the Chairman of the Saratoga County Board of Supervisors so that a newly executed agreement may be sent to the New York State Department of Labor, who oversees our WOIA compliance for the United States Department of Labor, and

WHEREAS, the Director of Saratoga County Workforce Development, the Economic Development Committee and the Law and Finance Committee all recommend that the Chairman

of the Saratoga County Board of Supervisors sign the current Multi-Jurisdictional Chief Elected Official (CEO) Agreement for the Saratoga-Warren-Washington Local Workforce Development Area (LWDA); and, be it further

RESOLVED, that the Chairman of the Saratoga County Board of Supervisors is authorized to sign on behalf of Saratoga County the current “Multi-Jurisdictional Chief Elected Official (CEO) Agreement for the Saratoga-Warren-Washington Local Workforce Development Area (LWDA)”.

RESOLVED, this resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 83 - 2024

Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Kinowski, Madigan and M. Veitch

AUTHORIZING THE TRANSFER OF FUNDS FROM THE COUNTY TRAILS DEVELOPMENT RESERVE AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 249-2015, this Board established a capital reserve fund to be known as the “County Trails Development Reserve” for the purpose of depositing unexpended funds for the Saratoga County Trails Grant Program; and

WHEREAS, upon receipt of a reimbursement voucher from the municipal applicant, funds will be appropriated to the General Fund budget from the Country Trails Development Reserve for reimbursement to the municipal applicant; and

WHEREAS, unexpended grant funds for the 2022 Town of Halfmoon, and 2023 Town of Northumberland grants total \$20,000.00; and

WHEREAS, reimbursement requests have been submitted by the Town of Halfmoon and Town of Northumberland for grant projects previously approved in 2022 and 2023; and

WHEREAS, the transfer of funds from the County Trails Development Reserve to the Saratoga County Trails Grant Program account for disbursement to municipal applicants require this Board’s approval and an associated amendment to the 2024 County budget; and

WHEREAS, our Trails and Open Space Committee and the Director of Planning and Economic Development have recommended that \$20,000.00 be transferred from the County Trails Development Reserve to the Saratoga County Trails Grant Program account; now, therefore, be it

RESOLVED, that this Board authorizes the transfer of \$20,000.00 from the County Trails Development Reserve funds to the Saratoga County Trails Grant Program account to provide reimbursement to municipal applicants as approved by our Saratoga County Trails Grant Program;

; and it is further

RESOLVED, that the Budget Officer is hereby authorized to enter the appropriate journal entries to reflect the approved budget transfer; and it is further

RESOLVED, that the 2024 County Budget is hereby amended as follows:

PLANNING

Increase Appropriations

A.80.000-8492.9	Local Assistance County Trails Grant Program	\$20,000.00
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Decrease Reserve

A-0888.TR	Trails Reserve	\$20,000.00
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase appropriations and reduce the Trails Reserve Fund by \$20,000.00



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 84 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AMENDING RESOLUTION 318-2023 AUTHORIZING 2024 AGREEMENTS WITH VARIOUS AGENCIES

WHEREAS, Resolution 318-2023, appropriated certain 2024 monies for various public benefit organizations as authorized by County Law §224; and

WHEREAS, Resolution 318-2023, authorized \$1,475,496 for Cornell Cooperative Extension; and

WHEREAS, written agreements with the public benefit organizations are necessary to expend these appropriations; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an amended agreement with Cornell Cooperative Extension increasing funding by \$53,548 for a total of \$1,529,044; and, and, be it further

RESOLVED, that each agreement include the following provisions:

- a) payments shall be made to the organization's disbursing officer at such times as determined by the County Administrator;
- b) payments shall only be made upon submission of a duly certified and documented County voucher;
- c) the documentation for an organization's initial voucher shall include copies of its current budget, financial statement and compensation schedule;
- d) the organization shall refund any unused portion of its appropriation; and it is further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 85 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZATION TO DISBURSE A PORTION OF THE AID TO PROSECUTION GRANT TO QUALIFIED ASSISTANT DISTRICT ATTORNEYS IN THE FORM OF A RECRUITMENT/RETENTION INCENTIVE

WHEREAS, pursuant to resolution 55-2024 the Board of Supervisors authorized acceptance of an Aid to Prosecution Grant from the New York State Division of Criminal Justice Services (DCJS) in the amount of \$604,692.00 for the term of April 1st, 2023, through March 31st, 2024; and

WHEREAS, the Governor's Office and Division of Criminal Justice Services have made it clear that the grant funding is intended to be used to cover prosecutorial services, including raises, stipends, bonuses, and the creation of new positions, with the intent to aid District Attorney's Offices in ongoing efforts to recruit and retain personnel and efficiently comply with the increased workloads resulting from the 2020 discovery requirements; and

WHEREAS, the District Attorney has recently requested that \$177,255 in gross compensation, plus any related payroll taxes and benefits, be made available to her for the purpose of paying retention bonuses to the Assistant District Attorneys currently employed in the Saratoga County District Attorney's Office, and

WHEREAS, the District Attorney has recommended that the amount of the retention bonuses be allocated as follows:

	Anniversary Date	Title	Proposed Stipend
1	22-Oct-04	1st Assistant	\$13,635
2	2-Jan-02	Bureau Chief	\$13,635
3	5-Jan-04	Bureau Chief	\$13,635
4	10-Jan-11	Bureau Chief	\$13,635
5	7-Mar-16	ADA	\$9,090
6	26-Jan-18	ADA	\$9,090
7	9-Mar-18	ADA	\$9,090
8	15-Mar-19	ADA	\$9,090
9	28-Jun-19	ADA	\$9,090
10	31-Jan-20	ADA	\$9,090
11	21-Feb-20	ADA	\$9,090

12	20-Aug-21	ADA	\$4,545
13	16-Apr-21	ADA	\$4,545
14	4-Mar-22	ADA	\$4,545
15	1-Apr-22	ADA	\$4,545
16	29-Apr-22	ADA	\$4,545
17	2-Sep-22	ADA	\$4,545
18	30-Sep-22	ADA	\$4,545
19	20-Jan-23	ADA	\$4,545
20	13-Nov-23	ADA	\$4,545
21	1-Mar-24	ADA	\$4,545
22			\$4,545
23			\$4,545
24			\$4,545
			\$177,255

WHEREAS the District Attorney recommends that fifty percent of any retention bonus vest on May 9, 2024; and

WHEREAS, the District Attorney recommends that an amount equal to one-sixth of the remaining fifty (50%) of any retention bonus vest on each of the following dates: May 23, 2024, June 6, 2024, June 20, 2024, July 4, 2024, July 18, 2024 and August 1, 2024; and

WHEREAS, the District Attorney recommends an Assistant Attorney must remain in the employ of the Saratoga County District Attorney's Office through the vesting date to earn the retention bonus due on that date; and

WHEREAS, the District Attorney recommends that an Assistant District Attorney forfeits any retention bonus that vests after their last day of employment in the Saratoga County District Attorney's Office; and

WHEREAS, the District Attorney recommends that any unearned retention bonus be used as a recruitment incentive to fill the position left vacant by the Assistant District who forfeited the retention bonus by leaving the employ of the Saratoga County District Attorney's Office prior to the applicable vesting date(s); and

WHEREAS, the Law and Finance Committee has carefully reviewed the District Attorney's request and has referred it to the Board of Supervisors for further action; now therefore be it

RESOLVED, that the District Attorney is authorized to award retention bonuses and recruitment incentives in the exact manner that she has recommended to the Board as stated in this resolution; and be it further

RESOLVED, that the total amount of the retention bonuses and recruitment incentives shall not exceed \$177,255 in gross compensation, plus all applicable payroll taxes and benefits as determined by the Budget Officer; and be it further

RESOLVED, that any remaining Aid to Prosecution funds not specifically allocated herein shall be appropriated to help offset the cost of prosecutorial services that the County incurred for the period April 1st, 2023 through March 31st, 2024 and the effective date of this Resolution; and be it further

RESOLVED, that the Saratoga County Budget Officer is authorized and directed to make the relevant transfers to make the journal and accounting entries appropriate and necessary to implement the intent of this resolution; and be it further

RESOLVED, that the Saratoga County Treasurer's Office is hereby authorized to pay said retention bonuses and recruitment incentives as requested by the District Attorney in manner acceptable to the Treasurer's Office; and be it further

RESOLVED, this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 86 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING AN AMENDED AGREEMENT WITH ENVIRONMENTAL DESIGN PARTNERSHIP, LLP OF CLIFTON PARK FOR THE ACE PUMP STATION UPGRADE IN THE TOWN OF WILTON

WHEREAS, pursuant to Resolutions 100-2022, 130-2022, 140-2023 and 197-2023 the Saratoga County Sewer District No. 1 is authorized to upgrade the Ace Pump Station located in the Town of Wilton to ensure enough capacity exists to accept new flows from the Towns of Wilton and Moreau; and

WHEREAS, the Saratoga County Sewer District No. 1 received a proposal from Environment Design Partnership, LLP in the amount of \$42,000.00 for work related to construction administration and 400 hours of construction inspection services for the upgrades to the Ace Pump Station; and

WHEREAS, our Law and Finance Committee, the Saratoga County Sewer District No. 1 Sewer Commission and the Executive Director of the Sewer District have recommended that an agreement with Environmental Design Partnership, LLP be authorized in the amount of \$42,000.00 for construction administration and inspection services; and

WHEREAS, unforeseen conditions have led to increased contract times and the need for 360 hours of additional inspection for an additional cost not to exceed \$46,511.00; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an amended agreement with Environmental Design Partnership, LLP of Clifton Park, New York to provide an additional 360 hours of construction inspection services for the upgrades to the Ace Pump Station in the Town of Wilton at an amended cost not to exceed \$88,511.25; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and, it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget impact. Funds are included in the Department Budget.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 87 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING THE ACCEPTANCE OF AN ABSENTEE BALLOT PRE-PAID POSTAGE GRANT FROM THE NEW YORK STATE BOARD OF ELECTIONS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the New York State Legislature recently enacted amendments to Election Law §8-400 and §8-406 that requires county election boards to provide postage paid return envelopes for absentee ballot applications and ballots; and

WHEREAS, the Legislature appropriated grant funds to be distributed by the New York State Board of Elections to county boards to defray the additional expense of this expansion of early voting; and

WHEREAS, pursuant to Resolution 288-2022, the Board of Supervisors accepted \$56,377.69 in funding from the New York State Board of Elections for the reimbursement of expenses related to the expansion of early voting for the grant period of July 1st, 2022, through December 31st, 2022; and

WHEREAS, the New York State Board of Elections has advised our County Election Commissioners that the County is eligible to receive additional grant funding in the amount of \$56,377.69 for the extended grant period July 1, 2022, through March 31, 2024 for the purpose of defraying additional expenses related to this amendment; and

WHEREAS, the acceptance of these funds requires the approval of this Board and an amendment to the 2024 budget; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby accepts \$56,377.69 in funding from the New York State Board of Elections for the reimbursement of expenses related to the expansion of early voting; and it is further

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all agreements needed to accept this grant from the New York State Board of Elections in the amount of \$56,377.69 for the grant period of July 1, 2022, through March 31, 2024 for the reimbursement of expenses incurred relative to the provision of postage-paid return envelopes; and it is further

RESOLVED, that the form and content of such agreements and documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2024 County budget is amended as follows:

BOARD OF ELECTIONS

Increase Appropriations

A.22.000-8190	Other Prof. Services	<u>\$42,124.90</u>
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Increase Revenues:

A.22-3086	State/Legislative Grants	<u>\$42,124.90</u>
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 88 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING THE ACCEPTANCE OF A TECHNOLOGY INNOVATION & ELECTION RESOURCE GRANT FROM THE NEW YORK STATE BOARD OF ELECTIONS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the State of New York has appropriated a Technology Innovation and Election Resource ("TIER") fund to be administered by the New York State Board of Elections for the use by county boards of elections for upgrades of software, technology updates and equipment, including but not limited to the replacement of voting systems and equipment, absentee ballot scanners, mail processing equipment, and infrastructure to protect the connectivity and security of county elections software, including assistance for areas unserved and underserved by broadband services; and

WHEREAS, pursuant Resolution 342-2021, the Board of Supervisors accepted \$260,371.14 in TIER funding from the New York State Board of Elections for the grant period of April 7, 2021, through January 27, 2023, for the purpose of funding the above described improvements and upgrades; and

WHEREAS, the New York State Board of Elections has amended the above grant adding an additional \$127,043.75 and extending the contract period through March 31, 2024; and

WHEREAS, the New York State Board of Elections advised our County Election Commissioners that the County is eligible for reimbursement of grant funding totaling \$387,414.89 for the grant period April 7, 2021, through March 31, 2024; and

WHEREAS, the reappropriation of the initial \$260,371.14 in TIER funding outlined in Resolution 342-2021, requires the approval of this Board and an amendment to the 2024 budget; and

WHEREAS, the acceptance of \$127,043.75 in TIER funding requires the approval of this Board and an amendment to the 2024 budget; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby accepts the amended grant funding in the amount of \$127,043.75 and approves the reappropriation of the initial \$260,371.14 in grant funding, totaling \$387,414.89 in funding from the New York State Board of Elections for the reimbursement of expenses; and be it further

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all agreements needed to accept from the New York State Board of Elections said \$387,414.89 in funding for the grant period from April 7, 2021, through March 31, 2024, for the reimbursement of expenses related to software, technology, and equipment; and it is further

RESOLVED, that the form and content of such agreements and documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2024 County budget is amended as follows:

BOARD OF ELECTIONS

Increase Revenues:

A.22-3086	State/Legislative Grant	\$387,414.89
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Increase Expenditures

A.22.000-7080	Other Equipment	\$387,414.89
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



BOARD OF SUPERVISORS

03/19/2024

RESOLUTION 89 - 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING AN AGREEMENT WITH PHOENIX GRAPHICS INC. FOR THE PROVISION OF BALLOT PREPARATION AND MAILING SERVICES FOR THE 2024 GENERAL ELECTION

WHEREAS, when mailing an absentee ballot application to a voter the board of elections must provide a domestic postage paid return envelope pursuant to Election Law §8-400(2)(e) and §8-406(2), and

WHEREAS, when mailing an early mail ballot application to a voter the board of elections shall provide a domestic postage paid return envelope pursuant to Election Law 8-700(2)(e), and

WHEREAS, due to the anticipated high volume of requests for absentee ballots and early voting ballots the Saratoga County Board of Elections Department recommends an outside vendor to print the massive number of absentee ballots expected during this Presidential Election Year; and

WHEREAS, Phoenix Graphics, Inc. was awarded the competitive bid for Ballot Preparation and Mailing Services by the Saratoga County Department of Central Services on January 29, 2024 having proposed in their winning bid to charge \$1.95 per package for Absentee Mail Packages and Early Voting Mail Packages at a not to exceed amount of \$56,377.69 for 2024; and

WHEREAS, the Saratoga County Board of Elections has requested that the Chairman of the Board of Supervisors be authorized to sign an agreement with Phoenix Graphics Inc. for the provision of ballot preparation and mailing services,

WHEREAS, the Law and Finance Committee has carefully reviewed the request and has referred it to the full Board of Supervisors for further action, now therefore, be it

RESOLVED, the Chairman of the Board of Supervisors of Saratoga County is authorized to sign an agreement with Phoenix Graphics Inc. for the provision of ballot preparation and mailing services at an amount not to exceed \$56,377.69 in 2024; and further,

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.