



Buildings & Grounds Committee

Tuesday, March 5, 2024 4PM
40 McMaster Street, Ballston Spa, NY

Chair: Scott Ostrander

Members: J.D. Arnold, Dave Ball, Angela Thompson, Kevin Tollisen, Kevin Veitch, Matt Veitch VC

Agenda

- I. Welcome and Attendance
- II. Approval of the minutes of the February 6, 2024 meeting
- III. Authorizing an amended agreement with Granicus LLC for the provision of agenda management software – Therese Connolly, Clerk of the Board
- IV. Other Business
- V. Adjournment



SARATOGA COUNTY AGENDA ITEM REQUEST

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
George Conway, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warnt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office
Samantha Kupferman, County Attorney's Office

DEPARTMENT: Clerk of the Board of Supervisors



DATE: 2/9/2023

COMMITTEE: Buildings & Grounds

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted Yes

1. Is a Resolution Required:

Yes, Contract Amendment

2. Proposed Resolution Title:

Authorizing an amended agreement with Granicus, LLC for the provision of agenda management software

3. Specific Details on what the resolution will authorize:

Amending the agreement to authorize the purchase of two Granicus, LLC Live Cast Encoders which will increase the total contract amounts to \$59,343.90 for year the first year, with two optional renewals at a cost not to exceed \$38,204.78 for the second year and at cost not to exceed \$40,879.11 for the third year.

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted Yes

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted **See Below**
- b. Budget year impacted
- c. Details

A.23.000-8520- increase of \$4,433.40 (\$31,272 was paid by IT in 2023)
 A.11.000-7051 - \$23,638.50 (increase of \$701 from previous quote)

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

N/A

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

N/A

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Agency granting funds:
 - c. Amount of grant:
 - d. Purpose grant will be used for:
 - e. Equipment and/or services being purchased with the grant:
 - f. Time period grant covers:
 - g. Amount of county matching funds:
 - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Quote included in original contract

10. Remarks:

Since the contract was awarded, our AV contractor (PCC) has recommended we use two encoders (one for each meeting room). Doing so will minimize the work and equipment needed to provide a full solution for both rooms. The new encoders will also allow for improved capabilities for video streaming of meetings. IT has been consulted and they also recommend switching to two upgraded encoders.

Granicus Budgetary Proposal for Saratoga County NY

This quote is for budgetary purposes only. Please do not submit a Purchase Order against this document. Pricing is subject to change based on the scope, reseller, or contract utilized. Please contact your Granicus representative for an official quote, which will include a period of performance, final pricing, and terms and conditions. Please note: This is not an invoice. This is a budgetary proposal that outlines the products and fees associated with the subscription renewal. Please inform the Granicus Contact listed below if you wish to issue a PO against this budgetary proposal.

ORDER DETAILS

Prepared By: Josh Gondwe
Phone: +1 2024376416
Email: josh.gondwe@granicus.com
Order #: Q-333400
Prepared On: 28 Feb 2024
Expires On: 31 Mar 2024

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Granicus Live Cast Encoder – Hardware	Upon Delivery	1 Each	\$1,460.00
Legistar - Setup & Configuration	Upon Delivery	1 Each	\$8,475.50
Legistar - Online Training	Upon Delivery	15.5 Hours	\$6,572.00
Legistar Administration Group Training	Upon Delivery	2 Hours	\$530.00
GovMeetings Live Cast SetUp and Config	Up Front	1 Hours	\$212.00
Granicus Live Cast Encoder – Hardware	Upon Delivery	1 Each	\$1,460.00
Granicus Video - Online Training	Upon Delivery	6 Hours	\$2,544.00
Granicus Live Cast Encoder Setup and Configuration	Up Front	1 Each	\$927.50
US Shipping Charge C - Large Item	Upon Delivery	1 Each	\$132.50
US Shipping Charge C - Large Item	Upon Delivery	1 Each	\$132.50
Open Platform - Setup and Configuration	Up Front	1 Each	\$0.00
Send Agenda (Legistar) Set up and Config	Up Front	1 Each	\$0.00
Granicus Live Cast Encoder Setup and Configuration	Up Front	1 Each	\$927.50
US Shipping Charge C - Large Item	Upon Delivery	1 Each	\$132.50
US Shipping Charge C - Large Item	Upon Delivery	1 Each	\$132.50
Open Platform - Setup and Configuration	Up Front	1 Each	\$0.00
govDelivery for Integrations Set Up and Config	Up Front	1 Each	\$0.00
SUBTOTAL:			\$23,638.50

New Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Legistar	Annual	1 Each	\$14,916.00
GovMeetings Live Cast	Annual	1 Each	\$11,429.40
Open Platform Suite	Annual	1 Each	\$0.00
Send Agenda (Legistar)	Annual	1 Each	\$0.00
Open Platform Suite	Annual	1 Each	\$0.00
Granicus Live Cast Encoding Software	Annual	1 Each	\$1,110.00
Upgrade to 1080p Streaming	Annual	1 Each	\$3,570.00
govDelivery for Integrations	Annual	1 Each	\$0.00
Granicus Live Cast Encoding Software	Annual	1 Each	\$1,110.00
Upgrade to 1080p Streaming	Annual	1 Each	\$3,570.00
SUBTOTAL:			\$35,705.40

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
Legistar	\$15,960.12	\$17,077.33
GovMeetings Live Cast	\$12,229.46	\$13,085.52
Open Platform Suite	\$0.00	\$0.00
Send Agenda (Legistar)	\$0.00	\$0.00
Open Platform Suite	\$0.00	\$0.00
Granicus Live Cast Encoding Software	\$1,187.70	\$1,270.84
Upgrade to 1080p Streaming	\$3,819.90	\$4,087.29
govDelivery for Integrations	\$0.00	\$0.00
Granicus Live Cast Encoding Software	\$1,187.70	\$1,270.84
Upgrade to 1080p Streaming	\$3,819.90	\$4,087.29
SUBTOTAL:	\$38,204.78	\$40,879.11

PRODUCT DESCRIPTIONS

Solution	Description
Legistar	Legistar is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire legislative process of the clerk's office. Clerks can leverage Legistar to easily manage the entire legislative process from drafting files, through assignment to various departments, to final approval. Legistar includes: <ul style="list-style-type: none"> • Unlimited user accounts • Unlimited meeting bodies and meeting types • Unlimited data storage and retention • Up to one (1) Legistar database • Up to one (1) InSite web portal
GovMeetings Live Cast	govMeetings Live Cast provides the ability to manage public meetings from anywhere, on almost any device using cloud based software and a Granicus Live Cast encoder. It will stream public meetings in HD, allow users to live index items, record and publish minutes, and provide archive videos for on-demand viewing.
Granicus Live Cast Encoder – Hardware	Granicus Live Cast encoder is the hardware appliance used convert the video feed for video streaming on the web. It also records the video and provides the MP4 file for archive playback.
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Send Agenda (Legistar)	Send Agenda is dependent on an active subscription to the relevant govMeetings agenda.
Legistar - Setup & Configuration	Setup and Configuration for Legistar includes: <ul style="list-style-type: none"> • Access to an implementation consultant until project acceptance • Access to existing Web-based recorded trainings around standard account functions and capabilities • Up to five (5) two-hour needs analysis calls with a business analyst • Up to one (1) Standard Agenda and Minutes report template • Configuration of up to one (1) meeting body or type

Solution	Description
Legistar - Online Training	Legistar - Online Training is for online training for Legistar, which allows clients to have online sessions with a Granicus trainer to learn how to use the system.
Legistar Administration Group Training	Legistar Admin Group Training is for Group training of Legistar Administration, which allows clients to have up to six (6) users participate in online Group sessions with a Granicus trainer and other client users, to learn how to use the system.
Granicus Live Cast Encoder – Hardware	Granicus Live Cast encoder is the hardware appliance used convert the video feed for video streaming on the web. It also records the video and provides the MP4 file for archive playback.
Granicus Video - Online Training	Granicus Video - Online Training
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Granicus Live Cast Encoding Software	<p>Granicus Live Cast Software will convert the video feed for video streaming on the web which will also record video and provides the MP4 file for archive playback.</p> <p><i>Only used with the Live Cast encoder hardware and Live Cast solution.</i></p>
US Shipping Charge C - Large Item	US shipping of a large item
Upgrade to 1080p Streaming	Upgrade to 1080p Streaming (requires Live Cast and Live Cast Encoder)
US Shipping Charge C - Large Item	US shipping of a large item
Open Platform - Setup and Configuration	Setup and configuration for Open Platform

Solution	Description
govDelivery for Integrations	<p>Send notification bulletins directly to constituents who subscribe to receive updates directly through Granicus (powered by govDelivery). Receive a monthly metrics report delivered via email to show subscriber growth and engagement activity for the past month of bulletin sends, and grow subscribers through access to the Granicus Advanced Network.</p> <p>Note: govDelivery integrations is dependent on an active subscription to the relevant govMeetings agenda or govAccess CMS solutions.</p>
Granicus Live Cast Encoding Software	<p>Granicus Live Cast Software will convert the video feed for video streaming on the web which will also record video and provides the MP4 file for archive playback.</p> <p><i>Only used with the Live Cast encoder hardware and Live Cast solution.</i></p>
US Shipping Charge C - Large Item	US shipping of a large item
Upgrade to 1080p Streaming	Upgrade to 1080p Streaming (requires Live Cast and Live Cast Encoder)
US Shipping Charge C - Large Item	US shipping of a large item
Open Platform - Setup and Configuration	Setup and configuration for Open Platform

GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
 - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
 - Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use

and disclosure of such information).

- **Data obtained through the Granicus Advanced Network.**
 - Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
 - Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
 - Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.

UPDATES TO SHARED SHORT CODES FOR SMS/TEXT MESSAGING (US CLIENTS ONLY):

- Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
- Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~128-2023~~

Introduced by ~~Legislative and Government Affairs: Supervisors Butler, Hammond, Lant, K. Veitch and Winney~~

AUTHORIZING AN **AMENDED** AGREEMENT WITH GRANICUS, LLC FOR THE PROVISION OF AGENDA MANAGEMENT SOFTWARE

WHEREAS, the Legislative and Government Affairs committee, the Clerk of the Board of Supervisors and the Director of Information Technology have identified that the installation and use of agenda management software would enable the Clerk of the Board and Administration to more efficiently and effectively manage agenda item requests and the agenda process for committee meetings and board meetings; and

WHEREAS Resolution 128-2023, authorized an agreement with Granicus, LLC for agenda management software at a cost not to exceed \$54,209.50 for the first year, with two optional renewals at a cost not to exceed \$33,461.04 for the second year and at a cost not to exceed \$35,803.31 for the third year; and

WHEREAS, due to recommendations by Granicus LLC, the Clerk of the Board of Supervisors and the Saratoga County Information Technology Department, it is necessary to add an additional encoder to the agenda management software package and to upgrade both encoders to Live Cast Encoders in order to improve efficiency and enhance the capabilities of the agenda management software: and

WHEREAS, Granicus LLC had provided an updated quote which includes two Granicus Live Cast Encoders which increases the total costs not to exceed \$59,343.90 for year the first year, with two optional renewals at a cost not to exceed \$38,204.78 for the second year and at cost not to exceed \$40,879.11 for the third year, and it is further

~~**WHEREAS**, members from the departments of the Clerk of the Board of Supervisors, County Administrator's Office, Information Technology Department, and County Attorney's Office reviewed the submitted proposals and have recommended that a contract be awarded to Granicus, LLC for agenda management software at a cost not to exceed \$54,209.50 for the first year, with two optional renewals at a cost not to exceed \$33,461.04 for the second year and at a cost not to exceed \$35,803.31 for the third year; now, therefore, be it~~

RESOLVED, that the Chair of the Board is hereby authorized to execute an **amended** agreement with Granicus, LLC for agenda management software at a cost not to exceed **\$59,343.90** for the first year, with two optional renewals at a cost not to exceed **\$38,204.78** for the second year and at a cost not to exceed **\$40,879.11** for the third year; and it is further

RESOLVED, that the form and content of said agreement is subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.



PREVIOUS QUOTE

408 St. Peter St, Suite 600
St. Paul, MN 55102

THIS IS NOT AN INVOICE

Order Form
Prepared for
Saratoga County NY

Granicus Proposal for Saratoga County NY

ORDER DETAILS

Prepared By: Josh Gondwe
Phone: +1 2024376416
Email: josh.gondwe@granicus.com
Order #: Q-221994
Prepared On: 28 Apr 2023
Expires On: 23 Jun 2023

ORDER TERMS

Currency: USD

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Period of Performance: This Agreement shall become effective on the date it is awarded and will continue for 12 months. Client will have the option to renew this Agreement for 2 period(s) of 1 year each.

The term of the Agreement will commence on the date this document is signed and will continue for 36 months.



PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Government Transparency - Setup & Configuration	Up Front	1 Each	\$0.00
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	Upon Delivery	1 Each	\$4,500.00
Granicus Video - Online Training	Upon Delivery	6 Hours	\$0.00
Open Platform - Setup and Configuration	Up Front	1 Hours	\$0.00
Granicus Encoding Appliance Hardware - Setup & Config	Upon Delivery	1 Each	\$0.00
Granicus Encoding Appliance Hardware - Setup & Config	Upon Delivery	1 Each	\$875.00
US Shipping Charge C - Large Item	Upon Delivery	1 Each	\$125.00
Legistar - Setup & Configuration	Upon Delivery	1 Each	\$13,500.00
Legistar - Online Training	Upon Delivery	15.5 Hours	\$3,487.50
Legistar Administration Group Training	Upon Delivery	2 Hours	\$450.00
Open Platform - Setup and Configuration	Up Front	1 Hours	\$0.00
Send Agenda (Legistar) Set up and Config	Up Front	1 Each	\$0.00
govDelivery for Integrations Set Up and Config	Up Front	1 Each	\$0.00
SUBTOTAL:			\$22,937.50



Solution	Billing Frequency	Quantity/Unit	Annual Fee
Government Transparency Suite	Annual	1 Each	\$11,556.00
Open Platform Suite	Annual	1 Each	\$0.00
Upgrade to SDI 720p Streaming	Annual	1 Each	\$2,400.00
Granicus Encoding Appliance Software (GT)	Annual	2 Each	\$2,400.00
Legistar	Annual	1 Each	\$14,916.00
Open Platform Suite	Annual	1 Each	\$0.00
Send Agenda (Legistar)	Annual	1 Each	\$0.00
govDelivery for Integrations	Annual	1 Each	\$0.00
SUBTOTAL:			\$31,272.00



FUTURE YEAR PRICING

	Year 2	Year 3
Government Transparency Suite	\$12,364.92	\$13,230.46
Open Platform Suite	\$0.00	\$0.00
Upgrade to SDI 720p Streaming	\$2,568.00	\$2,747.76
Granicus Encoding Appliance Software (GT)	\$2,568.00	\$2,747.76
Legistar	\$15,960.12	\$17,077.33
Open Platform Suite	\$0.00	\$0.00
Send Agenda (Legistar)	\$0.00	\$0.00
govDelivery for Integrations	\$0.00	\$0.00
SUBTOTAL:	\$33,461.04	\$35,803.31



PRODUCT DESCRIPTIONS

Solution	Description
Government Transparency Suite	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, and indexing of events.
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Government Transparency - Setup & Configuration	Setup and Configuration for Government Transparency Suite includes implementation of: <ul style="list-style-type: none"> • Up to one (1) View Page and Player template • Up to one (1) Live Manager configuration
Upgrade to SDI 720p Streaming	Upgrade to SDI 720p Streaming (requires Digital encoder and HD feed)
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	AMAX Encoder with Osprey SDI Card. Used to pass commands and data from LiveManager that include Start/Stop of webcast, indexing, and document display. Also serves to distribute video and captions to be distributed to the CDN or Performance Accelerator.
Granicus Video - Online Training	Granicus Video - Online Training
Open Platform - Setup and Configuration	Setup and configuration for Open Platform
Granicus Encoding Appliance Hardware - Setup & Config	Remote configuration and deployment of an encoding appliance.
Granicus Encoding Appliance Software (GT)	Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created.
Granicus Encoding Appliance Hardware - Setup & Config	Remote configuration and deployment of an encoding appliance.



Solution	Description
US Shipping Charge C - Large Item	US shipping of a large item
Legistar	<p>Legistar is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire legislative process of the clerk's office. Clerks can leverage Legistar to easily manage the entire legislative process from drafting files, through assignment to various departments, to final approval. Legistar includes:</p> <ul style="list-style-type: none"> • Unlimited user accounts • Unlimited meeting bodies and meeting types • Unlimited data storage and retention • Up to one (1) Legistar database • Up to one (1) InSite web portal
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Send Agenda (Legistar)	Send Agenda is dependent on an active subscription to the relevant govMeetings agenda.
Legistar - Setup & Configuration	<p>Setup and Configuration for Legistar includes:</p> <ul style="list-style-type: none"> • Access to an implementation consultant until project acceptance • Access to existing Web-based recorded trainings around standard account functions and capabilities • Up to five (5) two-hour needs analysis calls with a business analyst • Up to one (1) Standard Agenda and Minutes report template • Configuration of up to one (1) meeting body or type
Legistar - Online Training	Legistar - Online Training is for online training for Legistar, which allows clients to have online sessions with a Granicus trainer to learn how to use the system.
Legistar Administration Group Training	Legistar Admin - Online Training is for online training for Legistar Administration, which allows clients to have online sessions with a Granicus trainer to learn how to use the system.



Solution	Description
Open Platform - Setup and Configuration	Setup and configuration for Open Platform
govDelivery for Integrations	<p>Send notification bulletins directly to constituents who subscribe to receive updates directly through Granicus (powered by govDelivery). Receive a monthly metrics report delivered via email to show subscriber growth and engagement activity for the past month of bulletin sends, and grow subscribers through access to the Granicus Advanced Network.</p> <p>Note: govDelivery integrations is dependent on an active subscription to the relevant govMeetings agenda or govAccess CMS solutions.</p>

GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
 - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
 - Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use and disclosure of such information).
- **Data obtained through the Granicus Advanced Network.**
 - Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
 - Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
 - Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.



UPDATES TO SHARED SHORT CODES FOR SMS/TEXT MESSAGING (US CLIENTS ONLY):

- Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
- Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

THIRD PARTY DISCLAIMER

ClearCaster and LiveCast Services: Client and Granicus agree that a third party will provide services under this Agreement. Client expressly understands that the third party is an independent contractor and not an agent or employee of Granicus. Granicus is not liable for acts performed by such an independent third party.