



# Economic Development Committee

Wednesday, March 6, 2024 3:30PM

40 McMaster Street, Ballston Spa, NY

## Minutes

Present: Chairman C. Eric Butler; Committee Members Ed Kinowski, Michele Madigan, Ian Murray, Jean Raymond, Mo Wright, Cynthia Young.

Steve Bulger, Ridge Harris, Stephanie Hodgson, Renee Law, Matt Rose, Christine Rush, Anne Van Vorst, County Administrator; George Conway, Samantha Kupfermann, Jenny Marcotte, County Attorney; Jason Kemper, Kim Lambert, Planning & Economic Development; Jenniffer McCloskey, Employment & Training; Craig Hayner, County Clerk.

Chairman Butler called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Murray , seconded by Ms. Madigan, the minutes of the February 7, 2024 meeting were approved unanimously.**

**A motion was made by Mr. Kinowski, seconded by Ms. Madigan, committee approval to reimburse the Towns of Greenfield, Ballston and City of Saratoga Springs Economic Development Grant projects, and authorizing the transfer of funds from the Economic Development Grant Reserve Fund and amending the 2024 County Budget in relation thereto. Unanimous.**

Reimbursement amounts are as follows, Town of Greenfield, \$1002.13 and \$4,009.29, Town of Ballston \$7,100 and City of Saratoga Springs \$5,000.

**On a motion made by Mr. Kinowski, seconded by Mrs. Raymond, to committee approved amending the Town of Saratoga Economic Development Grant application. Unanimous.**

The grant will now be re-directed to a website development project for the Town. Supervisor Murray estimates the completion to be 3-4 months.

Mr. Kemper referred to a series of spreadsheets provided with the agenda, outlining all of the 2022 and 2023 outstanding Economic Development grants. Discussion took place regarding closing out all outstanding Economic Development grants.

**On a motion made by Mr. Wright, seconded by Ms. Madigan, Committee approval to set a deadline of July 1, 2024 to have 2022 Economic Development Grant projects completed. Unanimous.**

It was agreed that if the projects cannot be completed by July 1, 2024, the municipality will need to request an extension from the Committee.

**On a motion made by Mr. Wright, seconded by Mr. Murray , Committee approval to set a deadline of for completion of Economic Development Grant projects as the end of the year after the grant is awarded. Unanimous.**

As an example, 2023 projects will need to be completed by end of 2024, 2024 projects will need to be completed by the end of 2025. Extensions can be requested of the Committee, otherwise project funding will be returned to the County for inclusion in the next round of grants.

Mr. Kemper gave a budgetary overview of the Economic Development Grant program. There is currently \$317,000 not allocated for existing projects, this includes the \$150,000 in the 2024 budget.

**On a motion made by Ms. Madigan, seconded by Mr. Murray , to raise the Economic Development Grant Program limit from \$7,100 to \$10,000 per application for 2024. Unanimous.**

New application will be drafted and distributed by the Planning & Economic Development Department.

Mr. Kemper provided a brief update on broadband access survey, CDRPC Regional Broadband Planning, and an upcoming IDA meeting as provided with the agenda.

**A motion was made by Mr. Kinowski, seconded by Mrs. Raymond, to authorize a Multi-Jurisdictional CEO Agreement for the Saratoga Warren Washington Local Workforce Development Area. Unanimous.**

This designated Saratoga, Warren and Washington Counties as the local workforce development area.

Ms. McCloskey reported on a recent job fair held at Quad. The next large scale job fair will be held at the Saratoga City Center on April 23<sup>rd</sup>. This job fair will be open to the public. Discussion ensued.

**A motion was made by Mr. Kinowski, seconded by Mrs. Raymond, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly

Clerk of the Board