



Use this form to surrender your **ACTIVE New York State license plate(s)**. If you replaced your plate with a new plate, your old plate is not active. Do **not** surrender the old plate. Mark your old plate(s) with a permanent marker to protect against fraudulent use, then recycle or discard the old plate(s) according to local guidelines.

**INSTRUCTIONS FOR SURRENDERING ACTIVE LICENSE PLATES:**

1. If you have a new address, visit [dmv.ny.gov/address-change](http://dmv.ny.gov/address-change) and update your mailing address **before** you mail your plate(s).
2. Complete a separate application for each set of plates that you are surrendering.
3. There is **no fee** to surrender plates to the address shown above. Do **not** include any payment.
4. Mail your application and plate(s) to:  
NYS Department of Motor Vehicles  
6 Empire State Plaza, Room B240  
Albany, NY 12228

**License Plate Number:** \_\_\_\_\_

**Plate Class:**

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*(The 3 letter code above the plate number on the registration document. Example: PAS; COM; TRL; MOT)*

**First 3 of Last Name:** \_\_\_\_\_

*(The first three letters of the last name or the company name on the registration document)*

**OFFICE USE ONLY**

<input type="checkbox"/> 1	OR	<input type="checkbox"/> 2
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When DMV receives your plate(s), DMV will process your plate surrender transaction and mail a receipt (form FS-6T) to the address on file. If you are owed a refund, the NYS Office of the State Comptroller will mail your check.