



# Human Resources & Insurance Committee

Wednesday, April 3, 2024 2:30PM  
40 McMaster Street, Ballston Spa, NY

## Minutes

Present: Chairman Kevin Tollisen; Committee Members C. Eric Butler, John Lant, Tom Richardson, Angela Thompson, Matt Veitch, Mo Wright.  
Steve Bulger, Ridge Harris, Stephanie Hodgson, Renee Law, Christine Rush, County Administrator; George Conway, Samantha Kupferman, Jenny Marcotte, County Attorney; Scot Chamberlain, Katie Bottger, Wendy Tennant, Human Resources; Dominic Gallo, Ken Grey, Gallagher Insurance.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

**On a motion made by Mrs. Thompson, seconded by Mr. Butler, the minutes of the February 7, 2024 meeting were approved unanimously.**

Mr. Chamberlain gave an overview of the Workers Compensation Report as distributed with the agenda. Discussion ensued.

**A motion was made by Mr. Lant, seconded by Mr. Veitch, to authorize an agreement with Marshall & Sterling Employee Benefits Inc. for Flex Plan administration and amending the 2024 County Budget in relation thereto. Unanimous.**

Cost of the agreement is \$4 per participant per month which is an increase of 50 cents.  
The agreement not to exceed amount is \$25,000.

**A motion was made by Mr. Veitch, seconded by Mr. Richardson, to authorize the payment of a stipend for services associated with the Saratoga County Industrial Development Authority. Unanimous.**

This will provide a stipend of \$5,000 to the Senior Planner and Confidential Secretary at the Planning & Economic Development Department for services associated with the IDA. The cost will be covered by the IDA.

**A motion was made by Mr. Richardson, seconded by Mr. Lant, to authorize the County's Insurance Coverages through May 8, 2025. Unanimous.**

Mr. Gallo gave an overview of the various coverages and related premiums. Cost of insurance coverages for this year will be increased by approximately 8.9% for a total cost of \$1,279,123. An additional option of increased cybersecurity insurance from \$1M to \$4M would cost approximately \$114K. Discussion ensued. It was decided to discuss the option of additional cybersecurity coverage at the Law & Finance meeting this month.

**On a motion made by Mr. Richardson, seconded by Mr. Veitch, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese Connolly  
Clerk of the Board