



# Buildings & Grounds Committee

Tuesday, September 3, 2024 4PM  
40 McMaster Street, Ballston Spa, NY

## Minutes

Present: Chairman Scott Ostrander; Committee Members JD Arnold, Angela Thompson, Kevin Tollisen, Matt Veitch.

Absent: Dave Ball

Supervisors Joe Grasso, John Lant, Tom Richardson, Chairman of the Board Philip Barrett; Steve Bulger, Audra Hedden, Stephanie Hodgson, Renee Law, Christine Rush, Anne Van Vorst, County Administrator; Ann Flower Stitt, County Attorney; Charles Foehser, County Clerk.

Chairman Ostrander called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Matthew Veitch, seconded by Mrs. Thompson, the minutes of the August 6, 2024 meeting were approved unanimously.**

**A motion was made by Mr. Tollisen, seconded by Mr. Kevin Veitch, to authorize an extension to the Lease with CPC Development I, LLC for a satellite office for the County Department of Motor Vehicles at the Clifton Park Center Mall. Unanimous.**

This is the first of two five-year extensions.

**A motion was made by Mr. Tollisen, seconded by Mr. Matthew Veitch, to authorize an agreement with the Historic Hudson-Hoosic Rivers Partnership for the lease of space at the Champlain Canal Region Gateway Visitor Center. Unanimous.**

This will authorize a five-year lease with a five-year extension for space at the Champlain Canal Region Gateway Visitors Center at a cost of \$2,000 per month. The cost will be subtracted from the debt owed by the Partnership to the County. Areas of the Visitor Center will be used as a hub for the Saratoga 250<sup>th</sup> Commission.

**A motion was made by Mr. Matthew Veitch, seconded by Mr. Kevin Veitch, to enter into Executive Session for the purpose of discussing proposed acquisition, sale or lease of real property. Unanimous.**

**A motion was made by Mr. Matthew Veitch, seconded by Mr. Kevin Veitch, to exit the Executive Session. Unanimous.**

**No action was taken in Executive Session.**

**On a motion made by Mr. Kevin Veitch, seconded by Mrs. Thompson, the meeting was adjourned unanimously.**

Respectfully submitted,

Bridget M. Rider, Deputy Clerk of the Board