BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 247 – 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AMENDING RESOLUTIONS 296 – 2021 AND 201 – 2023, AUTHORIZING AMENDMENTS TO MENTAL HEALTH CONTRACTS TO ACCEPT STATE-FUNDED COST OF LIVING ADJUSTMENTS, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolutions 296 – 2021 and 201 – 2023, the County authorized ongoing contracts for mental health services, subject to State appropriations therefor; and

WHEREAS, pursuant to Resolutions 296 – 2021 and 201 – 2023, the County further authorized the Health and Human Services Committee to accept additional grant funds from the State of New York in support of the services to be rendered by the contracting agencies listed in Resolution 296 – 2021, provided the additional grant funds did not exceed 10% of the contract amounts set forth in Resolution 296 – 2021; and

WHEREAS, additional funds have become available from the New York State Office of Mental Health in the amount of $53,687 for Cost of Living Adjustments (hereinafter "COLAs"), effective April 1, 2024, allocated to the following mental health service providers contractually retained pursuant to Resolution 296 – 2021:

Provider	Amount
Unlimited Possibilities, Inc. dba Unlimited Potential, Inc.	$ 16,093
Rise Housing and Support Services, Inc.	$ 31,433
Saratoga Bridges NYSARC, Inc. Saratoga County Chapter, Inc.	$ 200
Rehabilitation Support Services, Inc.	$ 3,506
Unity House of Troy, Inc.	$ 327
Mechanicville Area Community Services, Inc.	$ 235
Community Work and Independence, Inc.	$ 202
Northeast Parent and Child Society, Inc.	$ 605
Saratoga Center for the Family, Inc.	$ 180
Shelters of Saratoga, Inc.	$ 906

; and

WHEREAS, our Health and Human Services Committee has authorized the acceptance of the forgoing additional grant funds in the amount of $53,687, which additional grant funds do not exceed 10% of the contract amounts set forth in Resolution 296 – 2021; and

WHEREAS, the acceptance of these additional funds requires an amendment to the 2024 County Budget; now, therefore, be it

RESOLVED, that Resolutions 296 – 2021 and 201 – 2023 are hereby amended to increase the authorized contract amounts listed above, and the terms and provisions of Resolution 296 – 2021 not inconsistent with this Resolution shall remain in full force and effect; and be it further

RESOLVED, that the Chair of the Board of Supervisors and/or the Commissioner of the Department of Mental Health and Addiction Services, provided any additional funds do not exceed 10% of the amounts stated above per year, are hereby authorized to execute any agreements and documents necessary to accept additional funding awarded by the New York State Office of Mental Health in the amount of $53,687; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that the 2024 County Budget be amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES:

Increase Revenues:		
A.43-3469	MH Reinvestment	$ 13,895
A.43-3470	MH – Health Homes	$ 6,010
A.43-3475	Innovative Job Reh.	$ 2,595
A.43-3476	SA Special Employment	$ 2,158
A.43-3478	Agency COLA	$ 606
A.43-3491	MH – Supported Housing	$ 18,857
A.43-3494	CSS	$ 7,316
A.43-3495	Intensive Case Management	$ 1,853
A.43-3497	Local Assist Agency	$ 397
Increase Expenses:		
A.43.441-8726.014	Transitional Services CSS	$ 83
A.43.441-8726.034	Transitional Services ICM	$ 947
A.43.441-8726.039	Transitional Services Rehab	$ 39
A.43.441-8726.078	Transitional Services SH	$ 16,945
A.43.441-8726.200	Transitional Services RF	$ 7,252
A.43.441-8726.570	TSA Health Homes	$ 6,010
A.43.441-8726.965	TSA Salary COLA	$ 157
A.43.441-8727.014	Unlimited Possibilities CSS	$ 7,223
A.43.441-8727.037	Unlimited Possibilities ISE	$ 671
A.43.441-8727.039	Unlimited Possibilities PR	$ 921
A.43.441-8727.040	Unlimited Possibilities IJR	$ 2,595
A.43.441-8727.200	Unlimited Possibilities RF	$ 4,242
A.43.441-8727.965	Unlimited Possibilities Salary COLA	$ 441
A.43.441-8729.001	Mechanicville Srv LA	$ 219
A.43.441-8729.014	Mechanicville Srv CSS	$ 10
A.43.441-8729.965	Mechanicville Srv Salary COLA	$ 6
A.43.441-8730.200	Community Workshop RF	$ 202

A.43.441-8731.001	Sar Center for Family LA	$ 178
A.43.441-8731.965	Sar Center for Family COLA	$ 2
A.43.441-8732.078	Rehabilitation Support Services SH	$ 1,912
A.43.441-8732.200	Rehabilitation Support Services SH RIV	$ 1,594
A.43.441-8733.037	Assn of Ret Citizens LSE	$ 200
A.43.441-8734.034	Shelters of Saratoga County	$ 906
A.43.441-8741.200	NEP & CSOC RF	$ 605
A.43.441-87469.037	Northeast Career Planning/UHT	$ 327

; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 248 – 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AMENDING AN AGREEMENT WITH THE SHERIFF'S OFFICE TO INCLUDE STATE-FUNDED COST OF LIVING ADJUSTMENTS FOR TRANSITIONAL MANAGEMENT SERVICES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, Resolution 121 – 2024 authorized an agreement between the Sheriff's Office and the Department of Mental Health and Addiction Services for the provision of Transitional Management Services at the County Correctional Facility; and

WHEREAS, additional funds have become available from the New York State Office of Mental Health in the amount of $325, effective April 1, 2024, to provide a 2.84% Cost of Living Adjustment (hereinafter "COLA") for discharge planning at the County Correctional Facility, for a total cost not to exceed $15,577; and

WHEREAS, our Health and Human Services Committee has recommended the acceptance of the foregoing additional grant funds in the amount of $325, which additional grant funds do not exceed 10% of the agreement amounts set forth in Resolution 121 – 2024, and that those funds be provided to the Sheriff's Office at a total cost not to exceed $15,577; and

WHEREAS, the acceptance of these additional funds requires an amendment to the 2024 County Budget; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors and/or the Commissioner of the Department of Mental Health and Addiction Services, provided any additional funds do not exceed 10% of the amounts stated above per year, are hereby authorized to execute all agreements and documents necessary to accept ongoing Transitional Management Services Program grant funding; and be it further

RESOLVED, that the County Administrator and/or the Sheriff and/or the Commissioner of Mental Health and Addiction Services are hereby authorized to submit any documentation or information as required by the New York State Office of Mental Health necessary to accept such State Aid or secure reimbursement for eligible expenses through the Transitional Management Services Program; and be it further

RESOLVED, that the Sheriff and the Commissioner of Mental Health and Addiction Services are authorized to execute any ongoing intra-departmental agreements or Memoranda of

Understanding as required by the New York State Office of Mental Health necessary to maintain the Transitional Management Services Program; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that Resolution 121 – 2024 is hereby amended to increase the authorized agreement amount listed above; and be it further

RESOLVED, that the terms and provisions of Resolution 121 – 2024 not inconsistent with this Resolution shall remain in full force and effect; and be it further

RESOLVED, that the 2024 County Budget be amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES:

Increase Revenue:		
A.30-3490	Mental Health SA	$ 325
Decrease Expenses:		
A-0599.B	Appropriated Fund Balance - Budgetary	$ 325

; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase revenues and increase fund balance by $325.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 249 – 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AUTHORIZING RENEWAL AGREEMENTS WITH MENTAL HEALTH SERVICE PROVIDERS FOR 2025 – 2027

WHEREAS, the Community Services Board assists the Commissioner of Mental Health and Addiction Services with administrating the County's many varied mental health programs; and

WHEREAS, contracts with certain mental health service providers will expire on December 31, 2024; and

WHEREAS, our Health and Human Services Committee has recommended that said expiring contracts be renewed for a term of three (3) years; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute renewal agreements for a term of three (3) years, commencing January 1, 2025 and expiring December 31, 2027, with the following agencies to provide for the indicated funding per year for their services, subject to State appropriations therefor:

ORGANIZATION	TOTAL	FUNDING LINE	AMOUNT
The Alcohol and Substance Abuse Prevention Council of Saratoga, Inc.	$ 1,400,569	NYS OASAS Saratoga County	$ 1,286,854 $ 113,715
Center for Disability Services, Inc. aka United Cerebral Palsy of the Tri-Counties, Inc.	$ 10,264	Saratoga County	$ 10,264
Community, Work and Independence, Inc.	$ 9,746	NYS OMH	$ 9,746
Franklin Community Center, Inc.	$ 88,129	NYS OASAS Saratoga County	$ 63,904 $ 24,225
Mechanicville Area Community Services Center, Inc.	$ 21,355	NYS OMH NYS OASAS Saratoga County	$ 11,320 $ 1,633 $ 8,402
Unity House of Troy, Inc.	$ 15,826	NYS OMH	$ 15,826
Northeast Parent and Child Society, Inc.	$ 29,223	NYS OMH	$ 29,223
Rehabilitation Support Services, Inc.	$ 173,002	NYS OMH	$ 173,002

Saratoga Bridges, NYS Association for Retarded Citizens, Inc., Saratoga County Chapter	$ 65,399	NYS OMH Saratoga County	$ 9,632 $ 55,767
Saratoga Center for the Family, Inc.	$ 19,688	NYS OMH Saratoga County	$ 8,603 $ 11,085
Shelters of Saratoga, Inc.	$ 61,925	NYS OMH Saratoga County	$ 43,765 $ 18,160
Rise Housing and Support Services, Inc.	$ 1,911,944	NYS OMH NYS OASAS	$ 1,612,346 $ 299,598
Unlimited Possibilities, Inc. dba Unlimited Potential	$ 818,403	NYS OMH Saratoga County	$ 777,000 $ 41,403

; and be it further

RESOLVED, that the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agencies in an amount not to exceed 10% of amounts stated above per year; and be it further

RESOLVED, that each renewal agreement authorized herein shall provide that the amount stated above may be increased by up to 10% per year of said amount to include additional State funding received for the services provided by the agency without further amendment; and be it further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 250 – 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SHERIFF'S OFFICE AND THE DEPARTMENT OF MENTAL HEATH AND ADDICTION SERVICES FOR THE SCHOOL-BASED OPIOID AND SUBSTANCE USE DISORDER TREATMENT PROGRAM

WHEREAS, pursuant to Resolution 34 – 2024, this Board authorized a one-year agreement between the Sheriff's Office and the Department of Mental Health and Addiction Services for the provision of two (2) school-based Certified Recovery Peer Advocates (hereinafter "CRPAs") at a total cost of $110,000; and

WHEREAS, the New York State Office of Addiction Services and Supports has made available ongoing Opioid Regional Abatement Funds to Local Government Units for initiatives to reduce the impact of addiction and opioid use disorder; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors, the Sheriff, and the Director of Mental Health and Addiction Services are hereby authorized to execute an amended agreement between the Department of Mental Health and Addiction Services and the Sheriff's Office to fund the contract between the Sheriff's Office and Captain Community Human Services, Inc. for CRPA services at an additional amount of $185,260 for a total amount not to exceed $295,260, which includes $30,000 for supervision of CRPAs via minor contracts; and be it further

RESOLVED, that the amended agreement between the Department of Mental Health and Addiction Services and the Sheriff's Office shall be extended through December 31, 2026; and be it further

RESOLVED, that Resolution 34 – 2024 is hereby amended to increase the authorized contract amount listed above, and the terms and provisions of Resolution 34 – 2024 not inconsistent with this Resolution shall remain in full force and effect; and be it further

RESOLVED, that the form and content of such an amended agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 251 – 2024

Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson

ACCEPTING ADDITIONAL CHILD CARE BLOCK GRANT ALLOCATIONS FROM THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, on July 1, 2024, the Department of Social Services (hereinafter "DSS") was notified of a revision made to the New York State Office of Children and Family Services' (hereinafter "OCFS") Child Care Block Grant, which provides eligible families with access to subsidized childcare; and

WHEREAS, pursuant to the July 1, 2024 notification from OCFS, an additional $1,268,058 in funding is available for the term commencing April 1, 2023 and expiring September 30, 2024, for a revised total of $5,268,058, which exceeds our current budget of $4,000,000; and

WHEREAS, these Child Care Block Grant allocations are completely federally reimbursed; and

WHEREAS, the Health and Human Services Committee and the Commissioner of Social Services recommend the acceptance of these additional funds; and

WHEREAS, the acceptance of these additional Child Care Block Grant allocations requires this Board's approval; and

WHEREAS, if the allocations are accepted by the Board then the $1,268,058 needs to be added to the DSS budget for expenditure of these funds and receipt of associated reimbursements; now, therefore, be it

RESOLVED, that the allocations be accepted, and the 2024 County Budget be amended as follows:

DEPARTMENT OF SOCIAL SERVICES:

Increase Revenue:		
A.60.4655	Day Care Block Grant Fed	$ 1,268,058
Increase Expenses:		
A.60.610-8362	Day Care	$ 1,178,058
Increase Fund Balance:		

A-0599.B Appropriated Fund Balance $ 90,000

; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds, authorize the related expenses, and increase fund balance by $90,000.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 252 – 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AUTHORIZING AN AGREEMENT WITH THE SEGAL GROUP, INC. FOR HEALTH INSURANCE CONSULTANT SERVICES

WHEREAS, the County recognizes a need for a provider of health insurance consultant services to assist with the provision of an analysis through a Request for Proposal (hereinafter "RFP") Process with carriers, and such analysis will compare health insurance claims past and present, analyze membership networking and utilization information, and evaluate potential cost-saving opportunities with prospective health insurance carriers for 2026; and

WHEREAS, our Human Resources and Insurance Committee and the Director of Human Resources have recommended that the proposal submitted by The Segal Group, Inc., of New York, New York, for the provision of health insurance consultant services in 2025 at a cost of $165,000 be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute an agreement with The Segal Group, Inc. for the provision of health insurance consultant services to include, but not be limited to, analyzing current health insurance claims, membership networking and utilization information, as well as evaluating potential cost-saving opportunities, for prospective health insurance carriers for the 2026 policy year, with said agreement to commence on January 1, 2025 and terminate on August 31, 2025 at a cost not to exceed $165,000; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold

(3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 253 – 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AMENDING THE POLICY AND PROCEDURE MANUAL TO REVISE THE COUNTY'S UNION RIGHTS POLICY

WHEREAS, pursuant to Resolution 330 – 82, the County adopted a Manual of Policies and Procedures (hereinafter the "Manual") pertaining to the overall conduct of Saratoga County Government; and

WHEREAS, the Board of Supervisors has enacted numerous amendments to the Manual since its initial adoption; and

WHEREAS, the Human Resources Department's ongoing review of the Manual has deemed it appropriate to amend the Union Rights portion to better reflect the Policies of the County and each of its Collective Bargaining Agreements; and

WHEREAS, the Human Resources Department has distributed copies of the proposed revised Union Rights Policy to each member of this Board; and

WHEREAS, the implementation of legislative amendments to the Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the Manual be amended to modify the Union Rights Policy as set forth in the amended Policy distributed to this Board:

Chapter	Section	Title	Originally Adopted	Last Revised
4	N	Union Rights	5/13/1980	9/28/2004
4	N	Union Rights	9/28/2004	Resolution 164 – 04

; and be it further

RESOLVED, that the Human Resources Department shall distribute copies of the amended Union Rights Policy to all Departments and Agencies within the County, and shall post the amended Policy to the County's Intranet; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 254 – 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AMENDING THE POLICY AND PROCEDURE MANUAL TO REVISE THE COUNTY'S PERSONAL LEAVE TIME POLICY

WHEREAS, pursuant to Resolution 330 – 82, the County adopted a Manual of Policies and Procedures (hereinafter the "Manual") pertaining to the overall conduct of Saratoga County Government; and

WHEREAS, the Board of Supervisors has enacted numerous amendments to the Manual since its initial adoption; and

WHEREAS, the Human Resources Department's ongoing review of the Manual has deemed it appropriate to amend the County's Personal Leave Time Policy to better reflect the Policies of the County and each of its Collective Bargaining Agreements; and

WHEREAS, the Human Resources Department has distributed copies of the proposed revised Personal Leave Time Policy to each member of this Board; and

WHEREAS, the implementation of legislative amendments to the Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the Manual be amended to modify the Personal Leave Time Policy as set forth in the Policy revisions distributed to this Board:

Chapter	Section	Title	Originally Adopted	Last Revised
4	H	Personal Leave Time	5/13/1980	N/A

; and be it further

RESOLVED, that the Human Resources Department shall distribute copies of the amended Personal Leave Time Policy to all Departments and Agencies within the County, and shall post the amended Policy to the County's Intranet; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 255 – 2024

Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright

AMENDING THE POLICY AND PROCEDURE MANUAL TO REVISE THE COUNTY'S SICK LEAVE POLICY

WHEREAS, pursuant to Resolution 330 – 82, the County adopted a Manual of Policies and Procedures (hereinafter the "Manual") pertaining to the overall conduct of Saratoga County Government; and

WHEREAS, the Board of Supervisors has enacted numerous amendments to the Manual since its initial adoption; and

WHEREAS, the Human Resources Department's ongoing review of the Manual has deemed it appropriate to amend the County's Sick Leave Policy to better reflect the Policies of the County and each of its Collective Bargaining Agreements; and

WHEREAS, the Human Resources Department has distributed copies of the proposed revised Sick Leave Policy to each member of this Board; and

WHEREAS, the implementation of legislative amendments to the Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the Manual be amended to modify the Sick Leave Policy as set forth in the Policy revisions distributed to this Board:

Chapter	Section	Title	Originally Adopted	Last Revised
4	G	Sick Leave	5/13/1980	N/A

; and be it further

RESOLVED, that the Human Resources Department shall distribute copies of the amended Sick Leave Policy to all Departments and Agencies within the County, and shall post the amended Policy to the County's Intranet; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 256 – 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING AN AGREEMENT WITH PUBLIC SAFETY PSYCHOLOGY, PLLC FOR PSYCHOLOGICAL EVALUATIONS FOR PUBLIC SAFETY EMPLOYEES

WHEREAS, 9 NYCRR § 6000.11(a) requires that each Police Officer candidate be evaluated by a qualified psychologist or psychiatrist to determine whether the candidate is psychologically fit to perform the essential functions of a Police Officer; and

WHEREAS, for current Officers, Fitness for Duty Evaluations (hereinafter "FFDEs") can be required if there are concerns about their ability to perform their duties safely and effectively; and

WHEREAS, Public Safety Psychology, PLLC, of Albany, New York, has submitted a proposal for these professional public safety services, for the term commencing November 1, 2024 and expiring October 31, 2025, to include a pre-employment psychological evaluation for potential Public Safety Employees at a cost of $325 per evaluation, subject to a $50 test scoring fee in the event a candidate completes their questionnaire but fails to attend their corresponding interview, and FFDEs of current Public Safety Employees at a cost of $250 per evaluation, for an amount not to exceed $43,302, with the option for a one-year renewal upon expiration of the agreement; and

WHEREAS, our Public Safety Committee and the Sheriff have recommended that the proposal of Public Safety Psychology, PLLC for these professional public safety services, commencing November 1, 2024 and expiring October 31, 2025, be accepted, to include a pre-employment psychological evaluation for potential Public Safety Employees at a cost of $325 per evaluation, a $50 test scoring fee for any potential Public Safety Employee that completes their questionnaire but fails to attend their corresponding interview, and FFDEs of current Public Safety Employees at a cost of $250 per evaluation, for an amount not to exceed $43,302, with the option for a one-year renewal upon expiration of the agreement; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute an agreement with Public Safety Psychology, PLLC for professional public safety services, for the term commencing November 1, 2024 and expiring October 31, 2025, to include a pre-employment psychological evaluation for potential Public Safety Employees at a cost of $325 per evaluation, subject to a $50 test scoring fee in the event a candidate completes their questionnaire but fails to attend their corresponding interview, and FFDEs of current Public Safety Employees at a cost of $250 per evaluation, for an amount not to exceed $43,302, with the option for a one-year renewal upon expiration of the agreement; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 257 – 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

AUTHORIZING THE TRANSFER OF FUNDS FROM THE ANIMAL SHELTER TRUST & AGENCY FUND AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 145 – 2007, this Board established the Animal Shelter Trust & Agency Fund to receive funds from donors as gifts for the benefit and use of the Saratoga County Animal Shelter; and

WHEREAS, pursuant to Resolution 254 – 2017, this Board adopted revisions to the administration of the Animal Shelter Trust & Agency Fund to authorize annual disbursements equaling up to 80% of the donations received by the Fund in the prior fiscal year for authorized purposes; and

WHEREAS, pursuant to Resolution 211 – 2020, this Board authorized disbursements from the Animal Shelter Trust & Agency Fund equaling 80% of the combined donations received in fiscal years 2019 and 2020 to facilitate the completion of larger projects at the Animal Shelter; and

WHEREAS, pursuant to Resolution 129 – 2021, this Board authorized disbursements from the Animal Shelter Trust & Agency Fund equaling up to 80% of the combined donations received in fiscal years 2019 and 2020 to facilitate the completion of larger projects at the Animal Shelter; and

WHEREAS, pursuant to Resolution 365 – 2022, this Board authorized disbursements from the Animal Shelter Trust & Agency Fund equaling up to 80% of the combined donations received in fiscal years 2021 and 2022 to facilitate the completion of approved projects at the Animal Shelter; and

WHEREAS, pursuant to Resolution 130 – 2023, this Board authorized disbursements from the Animal Shelter Trust & Agency Fund equaling $49,557 to pay for costs related to vinyl fencing, kennel covers, and surgical lights; and

WHEREAS, the Director of the Animal Shelter has requested that the rules and regulations of the Animal Shelter Trust & Agency Fund be revised to authorize the approval of disbursement of $25,600 in Animal Shelter Trust & Agency Funds donations to pay for costs related to parking lot repair, Kat Portals with template, dry well and sidewalk construction, an anesthesia machine with vaporizer, and a surgery table; and

WHEREAS, our Public Safety Committee has recommended approval of the request from the Director of the Animal Shelter of the disbursement of $25,600 in Animal Shelter Trust & Agency Funds donations to pay for costs related to parking lot repair, Kat Portals with template, dry well and sidewalk construction, an anesthesia machine with vaporizer, and a surgery table; now, therefore, be it

RESOLVED, that the Acting County Treasurer is hereby authorized to disburse the sum of $25,600 from the Animal Shelter and Agency Trust Fund to pay for costs related to parking lot repair, Kat Portals with template, dry well and sidewalk construction, an anesthesia machine with vaporizer, and a surgery table; and be it further

RESOLVED, that the restrictions regarding the administration of the Animal Shelter Trust & Agency Fund as provided in Resolution 254 – 2017, not inconsistent with this Resolution, shall remain in full force and effect; and be it further

RESOLVED, that the 2024 County Budget be amended as follows:

ANIMAL SHELTER:

Increase Revenues:		
A.35.1554	Donations	$ 25,600
Increase Expenses:		
A.35.000.7094	Building Components	$ 14,000
A.35.000.8243	Med Equipment over $ 750	$ 9,000
A.35.000.8299	Miscellaneous Equipment	$ 2,600

; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 258 – 2024

Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young

ACCEPTING A 2024 – 2025 DISTRICT ATTORNEY SALARY AID PROGRAM GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

WHEREAS, a grant in the amount of $72,189 is available from the New York State Division of Criminal Justice Services (hereinafter "NYS DCJS") for the purpose of offsetting salary costs for the District Attorney; and

WHEREAS, the acceptance of this 2024 – 2025 District Attorney Salary Aid Program Grant from the NYS DCJS requires this Board's approval; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors and/or the District Attorney are hereby authorized to execute all documents with the NYS DCJS necessary to accept a 2024 – 2025 District Attorney Salary Aid Program Grant in the amount of $72,189 for the grant period commencing April 1, 2024 and expiring March 31, 2025; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):

ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 259 – 2024

Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Kinowski, Madigan and M. Veitch

AUTHORIZING AN AGREEMENT WITH 3B TIMBER COMPANY, INC. FOR A TIMBER HARVEST IN THE TOWN OF NORTHUMBERLAND AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the County owns forest land located on Taylor Road in the Town of Northumberland, which parcels have been inventoried and selected for harvest in accordance with the County's Forestry Management Plan and in consultation with the County Forester; and

WHEREAS, the parcel, known and designated as Tax Parcel #129.-1-15, encompasses approximately 75 acres of harvest area; and

WHEREAS, the highest bid received was a lump sum timber harvest bid submitted by 3B Timber Company, Inc., of Boonville, New York, in the amount of $52,006.41; and

WHEREAS, the second highest bid was a lump sum timber harvest bid submitted by Prentiss & Carlisle Management Company, Inc., of Bangor, Maine, in the amount of $42,313; and

WHEREAS, our Trails and Open Space Committee, the Director of Planning and Economic Development, and the County Forester have recommended that the bid of 3B Timber Company, Inc. be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute an agreement with 3B Timber Company, Inc. for the selective harvesting of timber on approximately 75 acres of County-owned forest land in the Town of Northumberland, identified herein as Tax Parcel #129.-1-15, for which 3B Timber Company, Inc. will pay to the County the sum of $52,006.41 for the harvested timber; and be it further

RESOLVED, that if 3B Timber Company, Inc. withdraws their bid or otherwise cannot meet the contractual requirements, the Chair of the Board of Supervisors is hereby authorized to enter into an agreement with the underbidder, Prentiss & Carlisle Management Company, Inc., for the selective harvesting of timber on approximately 75 acres of County-owned forest land in the Town of Northumberland, identified herein as Tax Parcel #129.-1-15, for which Prentiss & Carlisle Management Company, Inc. will pay to the County the sum of $42,313 for the harvested timber, without further legislative approval being required; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that the 2024 County Budget be amended as follows:

DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT:

Increase Revenue:		
A.80-2652	Sale of Forest Products Revenues	$ 12,006
Increase Expenses:		
A.80.000-8170	Coordination/Mgt Services	$ 1,206
Increase Fund Balance:		
A-0599.B	Appropriated Fund Balance – Budgetary	$ 10,800

; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds, authorize the related expenses, and increase fund balance by $10,800.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 260 – 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING THE ACCEPTANCE AND DISBURSEMENT OF NEW YORK STATE SEPTIC SYSTEM REPLACEMENT PROGRAM GRANT FUNDS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the New York State Clean Water Infrastructure Act of 2017 established the Septic System Replacement Fund to provide property owners with a source of funding for the replacement of failing cesspools and septic systems servicing residences and small businesses in New York State; and

WHEREAS, the Septic System Replacement Program (hereinafter the "Program") is a New York State Grant Program that seeks to reduce the environmental and public health impacts associated with the discharge of effluent from cesspools and septic systems on groundwater used as drinking water, as well as threatened or impaired waterbodies; and

WHEREAS, pursuant to Resolution 45 – 2023, this Board authorized the County to participate in the New York State Environmental Facilities Corporation (hereinafter "EFC") Septic System Replacement Program for the term commencing January 1, 2023 and expiring December 31, 2026, and authorized the execution of a County Participation Agreement with the EFC; and

WHEREAS, the Program is being administered for the County by the Saratoga County Soil and Water Conservation District; and

WHEREAS, two (2) property owners in the Town of Clifton Park submitted grant applications to the County's Soil and Water Conservation District requesting an award of Program funds for the replacement of the aging septic system on their properties; and

WHEREAS, the County's Soil and Water Conservation District determined that said proposed septic system projects would significantly and quantifiably reduce potential environmental and/or public health impacts that could result from the aging septic systems, and issued an award letter to the applications notifying them of the award of Program funds for the reimbursement of their eligible project costs; and

WHEREAS, the property owners have completed their septic system replacement projects, and have applied to the County's Soil and Water Conservation District for the disbursement of their grant award of Program funds; and

WHEREAS, the County's Soil and Water Conservation District made an application for the EFC for disbursement of Program funds awarded for these septic system projects, and the EFC has distributed total funds in the amount of $14,433.75 to the County in reimbursement of the eligible costs of said projects; and

WHEREAS, the acceptance and disbursement of these Program funds requires this Board's approval, as well as an amendment to the 2024 County Budget; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute all documents and agreements with the EFC necessary to accept Program funds in the amount of $14,433.75; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that the 2024 County Budget be amended as follows:

NON-DEPARTMENTAL:

Increase Revenue:		
A.90-3904	State Aid – Septic System Replacement Fund Program	$ 14,433.75
Increase Expenses:		
A.90.000-8762	Septic System Replacement Fund Program	$ 14,433.75

; and be it further

RESOLVED, that the Acting County Treasurer is hereby authorized to disburse payment of said Program funds to the following property owners in the following amount in reimbursement of his respective eligible septic system project costs incurred:

Property Owner	Amount
Spence Kiddle 73 Dubois Lane Rexford, NY 12148	$ 4,433.75
Donald MacElroy 916 Route 146A Clifton Park, NY 12065	$ 10,000

; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 261 – 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING INTER-AGENCY TRANSFERS NECESSARY TO CLOSE OUT THE 2024 COUNTY BUDGET

WHEREAS, inter-agency transfers are necessary to accommodate various adjustments to balance and close out the 2024 County Budget; and

WHEREAS, a delegation of the authority to approve these transfers is necessary to implement them in a timely and lawful manner; now, therefore, be it

RESOLVED, that, effective October 15, 2024, the County Administrator is authorized to make any inter-agency transfers necessary to close out the 2024 County Budget and he shall submit a written report thereof to the Law and Finance Committee in 2025; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 262 – 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

INTRODUCING A PROPOSED LOCAL LAW IDENTIFIED AS INTRODUCTORY NO. 3, PRINT NO. 1 OF 2024 ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 3 OF 2006 AS AMENDED BY LOCAL LAW NO. 1 OF 2023 TO PROVIDE AN EXTENSION OF THE TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS, VOLUNTEER AMBULANCE WORKERS, AND UN-REMARRIED SPOUSES OF VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS KILLED IN THE LINE OF DUTY" AND SCHEDULING A PUBLIC HEARING THEREON

WHEREAS, this Board of Supervisors approved Local Law No. 3 of 2006 that granted a partial exemption from county taxation to the extent of ten per centum on the assessed value of real property which is owned by enrolled numbers of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service in Saratoga County; and

WHEREAS, this Board approved Local Law No. 1 of 2023, which amended Local Law No. 3 of 2006, to establish eligibility criteria for the real property tax exemption for volunteer firefighters and volunteer ambulance workers, provide a lifetime tax exemption to volunteer firefighters and volunteer ambulance workers with at least twenty (20) years of active service, and expand the eligibility for the tax exemption to un-remarried spouses of a volunteer firefighter or volunteer ambulance worker; and

WHEREAS, the New York State Legislature passed an amendment to the Real Property Tax Law (hereinafter "RPTL") adding § 466-1, which authorizes a municipality to adopt a local law to extend a real property tax exemption to any volunteer firefighter or volunteer ambulance worker who resides in the municipality and provides such volunteer services to a neighboring city, village, town, county, or school district, and un-remarried spouses of volunteer firefighters and volunteer ambulance workers; and

WHEREAS, on September 27, 2024, Governor Kathy Hochul signed the amendment to the RPTL into law, effective immediately; and

WHEREAS, this Board wishes to amend Local Law No. 3 of 2006, as amended by Local Law No. 1 of 2023, to provide the tax exemption to County residents who provide such volunteer services to a neighboring city, village, town, county, or school district; and

WHEREAS, a proposed Local Law, identified as Introductory No. 3, Print No. 1 of 2024, entitled "A LOCAL LAW AMENDING LOCAL LAW NO. 3 OF 2006 AS AMENDED

BY LOCAL LAW NO. 1 OF 2023 TO PROVIDE AN EXTENSION OF THE TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS, VOLUNTEER AMBULANCE WORKERS, AND UN-REMARRIED SPOUSES OF VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS KILLED IN THE LINE OF DUTY," requires a public hearing pursuant to RPTL section 466-a[1]; now, therefore, be it

RESOLVED, that the Board of Supervisors shall hold a Public Hearing on November 13, 2024 at 4:25 p.m. in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York 12020, on the proposed Local Law; and be it further

RESOLVED, that the Clerk of the Board shall publish notice of the Public Hearing in the official County newspapers in the manner prescribed by law; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

INTRODUCTORY NO. 3
PRINT NO. 1
INTRODUCED BY SUPERVISORS: M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, K. Veitch

COUNTY OF SARATOGA
LOCAL LAW - 2024

A LOCAL LAW AMENDING LOCAL LAW NO. 3 OF 2006 AS AMENDED BY LOCAL LAW NO. 1 OF 2023 TO PROVIDE AN EXTENSION OF THE TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS, VOLUNTEER AMBULANCE WORKERS, AND UN-REMARRIED SPOUSES OF VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS KILLED IN THE LINE OF DUTY

BE IT ENACTED by the Saratoga County Board of Supervisors as follows:

SECTION 1. Title. This Local Law shall be known as "A LOCAL LAW AMENDING LOCAL LAW NO. 3 OF 2006 AS AMENDED BY LOCAL LAW NO. 1 OF 2023 TO PROVIDE AN EXTENSION OF THE TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS, VOLUNTEER AMBULANCE WORKERS, AND UN-REMARRIED SPOUSES OF VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS KILLED IN THE LINE OF DUTY"

SECTION 2. That subdivision (a) of Section 2 of Local Law No. 3 of 2006 as amended by Local Law No. 1 of 2023 be amended to read as follows:

(a) Real property owned by an individual who has been an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service which provides service in the Town of Clifton Park <u>or to a neighboring city, village, town, county or school district</u> and who resides in real property in the Town of Clifton Park shall be exempt from taxation to the extent of 10% of the assessed value of such property for Town, Highway and Special District tax purposes.

SECTION 3. This Local Law shall become effective as provided in Municipal Home Rule Law § 27.

EXPLANATION – Matter that is <u>underscored</u> is new; matter in brackets [-] is old law to be replaced.

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 263 – 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AMENDING AN AGREEMENT WITH COUGHLIN & GERHART, L.L.P. FOR PROFESSIONAL LEGAL SERVICES

WHEREAS, Saratoga County retains outside counsel for Freedom of Information Law (hereinafter "FOIL") requests, as well as for litigation and appeals matters, and thus entered into a minor contract on November 29, 2023 with Coughlin & Gerhart, L.L.P., of Binghamton, New York, for professional legal services as agreed upon by the County Attorney's Office and by the Clerk of the Board (hereinafter "the County"); and

WHEREAS, the professional legal services rendered by Coughlin & Gerhart, L.L.P. since November 29, 2023 have exceeded the minor contract limit of $15,000, and it is necessary for the County to enter into an amended agreement with Coughlin & Gerhart, L.L.P. to increase the contract's limit to a not to exceed amount of $30,000; and

WHEREAS, Coughlin & Gerhart, L.L.P. has submitted a Letter of Engagement, dated July 28, 2024, summarizing the provision of professional legal services pertaining to FOIL requests and other litigation matters as authorized by the County, at an hourly rate of $295 for partners, an hourly rate of $250 for special counsel and of counsel, an hourly rate of $225 for associates, and an hourly rate of $165 for paralegals; and

WHEREAS, the Law and Finance Committee, the Clerk of the Board, and the County Attorney have recommended that the County enter into an amended agreement with Coughlin & Gerhart, L.L.P., to provide professional legal services pertaining to FOIL requests and other matters as authorized by the County, at an hourly rate of $295 for partners, an hourly rate of $250 for special counsel and of counsel, an hourly rate of $225 for associates, and an hourly rate of $165 for paralegals, increasing the contract's limit to a not to exceed amount of $30,000; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute an amended agreement with Coughlin & Gerhart, L.L.P. to provide professional legal services pertaining to FOIL requests and other matters as authorized by the County, at an hourly rate of $295 for partners, an hourly rate of $250 for special counsel and of counsel, an hourly rate of $225 for associates, and an hourly rate of $165 for paralegals, increasing the contract's limit to a not to exceed amount of $30,000; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 264 – 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING AN AGREEMENT WITH HAMER ENTERPRISES FOR THE IMPLEMENTATION AND TRAINING OF A PROPERTY TAX COLLECTION SYSTEM

WHEREAS, the Acting County Treasurer, the Director of Real Property, and the Director of Information Technology have identified a need for a Property Tax Collection System to improve upon the efficiency of property tax collection processes within the County; and

WHEREAS, after a thorough review of potential service providers by way of the Request for Proposal (hereinafter "RFP") Process, Hamer Enterprises, of McAllen, Texas, has been recommended for their expertise in property tax collection systems; and

WHEREAS, Hamer Enterprises will provide the Property Tax Collection System, including associated implementation and training services for County Employees, to facilitate the System's transition and ultimately ensure its successful operation moving forward; and

WHEREAS, the "Implementation Services One-Time Costs" total $86,000 as itemized on page 71 of 91 of the Hamer Enterprises Response for Request for Proposal expressly for RFP No.24-RFPTSS-1; and

WHEREAS, the "ASP Monthly Hosted Fee" for the months of November and December of 2024 shall total $7,000 [$3,500 per month]; and

WHEREAS, the Acting County Treasurer and/or the Director of Real Property have requested the inclusion of a 10% Contingency totaling $8,600 to cover possible related additional expenses; and

WHEREAS, the total of "Implementation Services One-Time Costs" plus the two (2) months of ASP Hosting Fees and the 10% contingency equal $101,600; now, therefore, be it,

RESOLVED, that the total cost of services for 2024 shall not exceed $101,600; and be it further

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute all documents and agreements with Hamer Enterprises necessary for the implementation of a Property Tax Collection System; and be it further

RESOLVED, that the 2024 County budget be amended as follows:

COUNTY TREASURER:

Increase Expenses:

A.16.000-8190	Other Professional Service	$ 101,600

REAL PROPERTY:

Decrease Expenses:

A.18.000-8190	Other Professional Service	$ 60,750

Decrease Fund Balance:

A-0599.B	Appropriated Fund Balance	$ 40,850

; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase expenses and decrease fund balance by $40,850.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 265 – 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AUTHORIZING AN AGREEMENT WITH RICHARD SEARS TREE EXPERTS INC. FOR STUMP GRINDING SERVICES IN THE TOWN OF EDINBURG

WHEREAS, the July 2024 tornado caused significant damage in northwestern Saratoga County, necessitating disaster recovery efforts; and

WHEREAS, the County sought quotes for needed stump and tree grinding services as part of the disaster recovery in the Town of Edinburg, New York; and

WHEREAS, Richard Sears Tree Experts Inc. has the expertise and resources to perform the stump and tree grinding services needed as part the disaster recovery in the Town of Edinburg, New York having been in the tree service business since 1964; and

WHEREAS, Richard Sears Tree Experts Inc. presented the lowest quote of the three quotes for the needed stump and tree grinding services totaling $18,100; and

WHEREAS, as the quote presented to the County bears the name Richard Sears Tree Experts Inc. and lists the company's address as 16 Harold Road, Queensbury, NY 12804; and

WHEREAS, Richard Sears Tree Experts Inc. with the exact same address according to a search of the Department of State Divisions of Corporations website; and

WHEREAS, the County Administer recommends that this Board authorize the Chairman of the Board of Supervisors to execute an agreement with Richard Sears Tree Experts Inc. to perform the necessary stump and tree grinding services in an amount not to exceed $18,100; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute an agreement with Richard Sears Tree Experts Inc. to perform the necessary stump and tree grinding services in an amount not to exceed $18,100; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)

BOARD OF SUPERVISORS

10/15/2024

RESOLUTION 266 – 2024

Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

AMENDING RESOLUTION 246 – 2024 FOR AN AGREEMENT WITH CAPTAIN COMMUNITY HUMAN SERVICES, INC. RELATED TO THE SCHOOL-BASED OPIOID AND SUBSTANCE USE DISORDER TREATMENT PROGRAM

WHEREAS, Resolution 246 – 2024 authorized that the Sheriff's Office is hereby authorized to enter into a two-year agreement for $125,130 with Captain Community Human Services, Inc. for the provision of Certified Recovery Peer Advocate services from two (2) individual CRPAs; now, therefore, be it

RESOLVED, that the first "Resolved" clause of Resolution 246 – 2024 will now read: "that the Sheriff's Office is hereby authorized to enter into a two-year agreement for $125,130 per year with Captain Community Human Services, Inc. for the provision of Certified Recovery Peer Advocate services from two (2) individual CRPAs."

BUDGET IMPACT STATEMENT: No budget impact.

October 15, 2024 Regular Meeting
Motion to Adopt: Supervisor M. Veitch
Second: Supervisor Madigan

AYES (220,505): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Robert Anderson (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)
NOES (0):
ABSENT (15,004): Diana Edwards (819), Thomas Richardson (5163), Edward D. Kinowski (9022)