



SARATOGA COUNTY WATER AUTHORITY

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS DRAFT MEETING MINUTES WEDNESDAY, SEPTEMBER 25, 2024 @ 3:30 P.M.

PRESENT: Chairman Tim Szczepaniak, Ms. Jennifer Weaver, Treasurer Phil Barrett, and Supervisor Kevin Tollisen. **Absent:** Vice Chair Robert Wilcox, Mr. Michael Mooney and Supervisor Tom Richardson. Also in attendance: Executive Director Ed Hernandez, Tina Burns the Heritage Group, County Administrator Steve Bulger, General Counsel Glenn Bruening, Malta Town Supervisor Cynthia Young, Confidential Secretary Bryans, and Confidential Secretary Alden.

Chairman Szczepaniak began the meeting with a welcome to all in attendance. He then inquired if there were any changes, additions or deletions to the August 28, 2024, meeting minutes.

On a motion by Supervisor Tollisen and a second by Supervisor Barrett the minutes of August 28, 2024, meeting were adopted. (2024-0051)

Chairman Szczepaniak then inquired if there were any changes, additions or deletions to the August 28, 2024, finance meeting minutes. **On a motion by Supervisor Tollisen and a second by Ms. Weaver the minutes of August 28, 2024 finance meeting was adopted.**

Chairman Szczepaniak notes a change in the agenda and introduces Tina Burns from The Heritage Group to discuss health insurance options that is up for renewal (Motions & Resolutions Item 5.B.). Ms. Burns reviewed the plan options. General discussion over rate increases and HRA limits. **A motion was made by Supervisor Tollisen and a second by Ms. Weaver to renew the current MVP plan.**

Motion carried unanimously. (2024-0052)

Reports:

Operations:

Mr. Hernandez reported average daily water flows for August 2024 were 7.34 mgd. The rolling annual average was 7.09 mgd.

Financials:

Mr. Hernandez reviewed the Administrative Summary as of August 31, 2024. Budgeted water revenues through August 31, 2024, were \$5 mil. Actual revenues through August 31, 2024, were \$5.01 mil.

Budgeted expenses through August 31, 2024, were \$2 mil and actual expenses were \$1.64 mil. The next Debt Service payment is due Oct. 1st, 2024, for \$42,482.78 for the 2020 EFC Bond. Cash available for operations after that payment is estimated at \$3.62 mil.

Legal:

Mr. Bruening discussed the execution of the First Addendum to the Water Agreement the Town of Malta to serve the Maltaville Water District had been approved and provided. Town of Malta's council received, and it was put on the agenda for the board meeting. Supervisor Young stated that she anticipates adopting it on Monday night.

Motions & Resolutions:

A motion was made by Supervisor Tollisen and seconded by Ms. Weaver to authorize the payment of the monthly vouchers at a cost of \$123,530.64 in operating costs and \$1,070.00 in Cordero Project costs. Motion carried unanimously. (2024-0053)

Item 5.B. Insurance renewal discussed at beginning of meeting.

Old Business:

Item 6.A. Chairman Szczepaniak notes that discussion of the Maltaville water district was previously discussed during legal counsel's report.

Item 6.B. Mr. Hernandez reported that no movement has happened with the Moreau Lake State Park connection, legal has reached out to park manager David Getz. Mr. Bruening states that he needs to send Mr. Getz a draft agreement to move forward. Mr. Hernandez asked for a draft to review before it's sent.

Item 6.C. Mr. Hernandez discussed the meeting between the Town of Malta, Town of Clifton Park, and Town of Ballston to discuss how Northwoods and other areas of Malta would be served. Results of the meeting was that it was ultimately up to the Town of Malta and if they would like the Clifton Park Water Authority to manage the water service area or if the Town of Malta wants to control the area.

New Business:

Item 7.A. Mr. Hernandez brought to the board's attention that the City of Mechanicville was not currently taking water. He stated that Mechanicville has not drawn any water from SCWA since the end of July due to DBP concerns. A meeting was held with Mr. Hernandez, Mechanicville Mayor, Supervisor Tom Richardson, along with water staff and Mechanicville's engineer. After review and discussion of data Mr. Hernandez indicated that the DBP issue was an internal issue with Mechanicville system and did not appear to be significantly impacted by the SCWA water supply. There was also no indication that Mechanicville intended to take more water from SCWA. The current contract states their minimum is

150,000 gallons per day. The Board instructed counsel to send a communication to Mechanicville's City Council to make them aware of the contractual minimum requirements.

Chairman Szczepaniak set the next meeting of the Authority Board for Wednesday, October 23, 2024, at 3:30 p.m. in Ballston Spa. The Audit Committee will be held on October 23, 2024 at 3:15p.m.

With no further business, the meeting was adjourned at 3:50 p.m. by Supervisor Tollisen with a second by Ms. Weaver. Motion carried and meeting was adjourned.

Respectfully submitted,

Stephanie Bryans, Confidential Secretary