2026 Rules of the Saratoga County Board of Supervisors

Section 1: Meetings

I. Organizational Meetings

a. The Board of Supervisors shall convene no later than the 8th day of January to conduct its Organizational Meeting in accordance with NYS County Law §151. The place of the meeting will be the Chambers of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York 12020.

b. The specific date and time of the Organizational Meeting will be established by Resolution at the preceding December Regular Meeting.

II. Regular Meetings

a. The Board of Supervisors will convene Regular Meetings at least once per calendar month. The place of the Regular Meetings will be the Chambers of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York 12020.

b. The specific date and time of the monthly Regular Meetings will be established by Resolution at the Organizational Meeting. Regular Meetings may be rescheduled by Resolution based on a weighted majority vote of the Board of Supervisors.

III. Special Meetings

a. Special Meetings of the Board of Supervisors may be called upon the following conditions:

i. Upon the direction of the Chair of the Board of Supervisors; or

ii. Upon the direction of the Vice-Chair, provided that a weighted majority of the Board Members ratify the meeting when called; or

iii. Upon a written appeal to the Chair of the Board, signed by the weighted majority of the whole number of Board Members.

b. Notice to Board Members for Special Meetings shall be prepared by the Clerk of the Board Supervisors not less than 48 hours before the time for holding a Special Meeting.

c. No business shall be transacted at a Special Meeting other than that specified in the notice of meeting.

Section 2: Quorum

I. Definition of Quorum

a. A majority of the Board of Supervisors weighted vote shall constitute a quorum as defined by NY County Law §153. No business can be conducted at the Organizational Meeting, Regular Meetings, or Special Meetings without a quorum being present.

II. Attendance at Meetings

a. Any member who enters the meeting room after the roll call of an Organizational Meeting, Regular Meeting, or Special Meeting, shall be entitled to take a seat and the Chair shall instruct the Clerk to note the presence of the Member in the minutes.

b. No member shall withdraw from the session without leave being granted by the Chair.

Section 3: Chair and Vice-Chair

I. Selection of a Chair and Vice-Chair

a. At the Organizational Meeting of the Board of Supervisors, held in accordance with NYS County Law §151, the Board shall select a Chair and a Vice-Chair.

b. Prior to the Chair being selected, the Board of Supervisors shall select a Temporary Chair, upon a motion and second, with the weighted majority vote selecting the Temporary Chair. The Chair and Vice-Chair shall be selected upon a vote of the weighted majority of the members of the Board of Supervisors.

II. Role and Responsibilities of the Chair and Vice-Chair

a. The role of the Chair of the Board shall be defined per the provisions of the NYS County Law. In the absence of the Chair, the Vice-Chair shall assume the duties of the Chair.

b. The Chair of the Board of Supervisors shall serve as the Parliamentarian to the Board of Supervisors.

c. The Chair shall have the power, and is hereby delegated the authority, to issue proclamations on behalf of the Board of Supervisors and the County of Saratoga including, but not limited to, proclamations of congratulations and condolences, and citations of citizens or groups.

d. The duties to be performed by the Vice-Chair shall be as follows:

i. To have and exercise all the powers and duties of the Chair at any meeting over which the Vice-Chair is called to preside or which the Chair is not present; and

ii. To execute as Acting Chair all documents and agreements authorized to be executed by the Chair of the Board of Supervisors; and

iii. To have and exercise those additional powers and duties authorized by Resolution of the Board of Supervisors, provided such Resolution shall specify (a) the specific date and/or time which the Vice-Chair may exercise those powers and duties; and (b) that the powers and duties authorized to the Vice-Chair shall not be exercised by the Chair during such designated dates and/or times.

Section 4: Conduct of Meetings

I. Rules of Order: Except as otherwise provided in the Rules of the Board of Supervisors, Robert's Rules of Order (Current Edition) shall be deemed to govern the conduct and parliamentary procedure of the Organizational Meeting Regular Meetings and Special Meetings.

II. Order of Business

a. The order of business at Regular Meetings will include:

- Calling of the roll of members present
- Attention to the flag
- Chaplain invocation
- Presentations
- Approval of the minutes of prior meetings
- Correspondence
- Reports of Committees
- Reports
- Resolutions
- Request for separate votes

- Adoption of Resolutions
- Unfinished business and new proposals
- Executive Session (if necessary)
- Other business
- Public Input
- Adjournment

b. The Chair of the Board of Supervisors shall have the discretion to modify the sequence of items within the Order of Business in setting the agenda and during the meeting to accommodate participation or to maintain decorum and order.

c. The meeting shall be called to order by the Chair at Regular Meetings and the roll called.

III. Decorum and Order

a. The Chair of the Board as presiding officer shall have to the fullest extent allowed by New York State Law the sole authority to regulate public comment at any meeting, as they in their sole discretion see fit, including but not limited to, the authority to set priority for topics of comment and to declare any person to be out of order for failure to follow their directives in this regard.

b. Rules of Decorum and Order:

i. For Members of the Board of Supervisors: Each Member of the Board of Supervisors shall conduct themselves with decorum and shall not delay or interrupt the proceedings or the peace of the Board of Supervisors nor disturb any member while speaking or refuse to obey the orders of the presiding officer.

ii. Speaker to be Recognized: No Member of the Board of Supervisors wishing to speak shall proceed until they have been recognized by the presiding officer.

iii. No Member shall speak more than once on the same question unless every Member desiring to speak to that question shall have the opportunity to do so.

iv. For members of the Public: Members of the public shall not engage in any of the following activities during a Board of Supervisors meeting: shouting, unruly behavior, or speaking when not recognized by the presiding officer. Defamation, intimidation, personal affronts, threats of violence, profanity and other disruptive behaviors shall not be allowed.

c. The Chair of the Board as presiding officer, shall consider, but not be strictly bound, by the following guidelines:

    i. To ensure that meetings of the Board of Supervisors are conducted in a way that allows the business of the County to be effectively undertaken; and

    ii. To ensure that members of the public who attend meetings of the Board of Supervisors can be heard in a fair and impartial manner; and

    iii. To ensure that the meetings of the Board of Supervisors are conducted in a way that is open to all viewpoints, and which is protective of the content of each speaker's speech and expression, yet is free from hateful, abusive, obstructive, or intimidating behavior; and

    iv. To ensure that the rules of decorum and order are understood by persons attending Board of Supervisors meetings; and

    v. To ban egregious, inappropriate, intimidating, and obstructive behavior at meetings of the Board of Supervisors.

d. Sergeant-at-Arms: The Saratoga County Sheriff or any member of the Sheriff's Department as they may designate shall be Sergeant-at-Arms of the Board of Supervisors and may carry out all Orders given by the presiding officer for purposes of maintaining decorum and order at the Board of Supervisors meetings.

e. Persons Authorized to be within the Rail: No person except members of the Board of Supervisors and County staff shall be permitted within the rail without the consent of the presiding officer.

f. Enforcement of Rules of Decorum:

    i. Upon a violation of the rules of decorum, the presiding officer shall request the person or persons violating a rule or rules to cease the violation.

    ii. If a violation continues, the presiding officer warns the person(s) that they may be required to leave the Board of Supervisors Chambers if the violation continues.

    iii. If the person(s) does not cease the violation the presiding officer shall declare the person to be out of order at which time the Sergeant-at-Arms may take steps to remove the person(s) from the meeting room. Such person shall be subject to civil and criminal penalties that may apply to their conduct.

IV. Public Input

a. Each Regular Meeting of the Board of Supervisors will have fifteen (15) minutes set aside for public input, to allow members of the public to address the Board of Supervisors on matters relating to Saratoga County business.

b. The Chair of the Board of Supervisors shall have the sole discretion to extend the 15-minute time limit to accommodate a large number of people wishing to address the Board.

c. Any person wishing to speak during Public Input must sign their name and address on a sign-up sheet for speakers prior to the commencement of the Meeting. At the commencement of the meeting the Clerk of the Board shall gather the sign-up sheet and deliver it to the presiding officer.

d. Members of the public may submit written public comments to the Clerk of the Board at any time by mail or electronic mail. The Clerk of the Board shall circulate any submitted written public comments to the Members of the Board.

e. Speakers will be limited to three (3) minutes unless their time is extended by the Chair of the Board of Supervisors. All remarks shall be directed to the Board of Supervisors as a body and not at a specific individual, staff or member of the public.

f. The Chair of the Board of Supervisors shall have the right to establish other rules and reasonable time limits governing the appearance of persons before the Board of Supervisors.

V. Public Hearings

a. Any person wishing to speak at a Public Hearing held by the Board of Supervisors must sign their name and address on a sign-up sheet for speakers prior to the commencement of the Hearing. At the commencement of the hearing the Clerk of the Board shall gather the sign-up sheet and deliver it to the presiding officer.

b. Speakers will be limited to three (3) minutes unless their time is extended by the Chair of the Board of Supervisors.

c. Speakers will be called in the order in which they sign up. Speaking time may not be transferred from one speaker to another.

d. All written comments sent by mail or electronic mail will be accepted and included in the minutes of the hearing.

e. The purpose of Public Hearings is for Members of the Board to receive and listen to public comment and is not a forum for debate by Members of the Board on items being considered.

f. The Chair of the Board of Supervisors shall have the right to establish other rules and reasonable time limits governing the appearance of persons before the Board of Supervisors.

VI. Resolutions and Reports

a. All Resolutions to be presented for consideration of the Board of Supervisors shall be drafted by the County Attorney and delivered to the Clerk by 12:00 noon on the business day preceding the Board meeting.

b. The Clerk of the Board will prepare an agenda of resolutions and share the agenda with the Members of the Board of Supervisors as soon as practicable either by mail or through electronic mail.

c. All Resolutions presented to the Board of Supervisors shall be in writing with the name of the Supervisors from the Standing Committee presenting and voting in favor of such resolution appearing thereon. If a Resolution is not introduced through the Standing Committee process, the Supervisor, and any co-sponsor as applicable, shall be listed on the Resolution. Resolutions shall include a notation if the Resolution was amended or previously tabled by the Board of Supervisors.

d. All Resolutions and Reports of Committees shall be numbered consecutively by the Clerk of the Board as presented. Prior to adoption of a Resolution, the Clerk of the Board shall read the name of the Committee or Supervisor(s) introducing the Resolution, the title of the Resolution, and the budget impact statement. Any Member of the Board of Supervisors may request the Chair of the Board to direct the Clerk to read the WHEREAS and RESOLVED portions of a Resolution(s). Granting of such requests shall be at the discretion of the Chair of the Board.

e. The Clerk of the Board shall enter the names of Members moving and seconding a Resolution into the minutes.

f. Discussion on Resolutions and Reports:

i. No Member shall be allowed to debate upon any report, resolution, or notice, or amendment or subsidiary motion thereto, or otherwise hold the floor at a Board meeting, for a longer period than five (5) minutes without the consent of the weighted vote of the members present.

ii. No Member shall be allowed a second opportunity to speak on an item until all other Members have had an opportunity to speak on that item.

g. No Resolution shall be adopted unless it receives an affirmative weighted vote equal to or exceeding a majority of the total weighted voting strength of the entire Board of Supervisors.

h. The ayes and noes shall be recorded on all Resolutions and Reports of Committees. On any question, the ayes and noes shall be recorded if requested by any member. Such votes shall be recorded in accordance with Local Law 2-68, as amended, which establishes the weighted vote of each Member.

i. Any Member may request a separate vote on any Resolution. A request for a separate vote shall not require a second. Separate votes shall be required in instances where a Member needs to recuse themselves or otherwise abstain on an individual resolution.

j. Any Resolution not delivered to the Clerk by 12:00 noon on the business day preceding the Board meeting, and not taken up during the Unfinished Business and New Proposals portion of the Board's meeting agenda, shall be moved to the next scheduled Regular Meeting.

k. Substantive amendments to any Resolution that has been duly moved and seconded shall require a weighted majority vote to pass. Any amendment with a budget impact shall be considered a substantive amendment.

l. Minor Informalities: A minor informality is a matter of form rather than substance based on the content of a proposed Resolution, such as a typographical error that may be corrected promptly. If a minor informality is identified during the discussion on a resolution that has been moved and seconded, the Chair of the Board may direct the Clerk of the Board to correct the minor informality without need for a motion to amend the Resolution. The Chair of the Board, in consultation with the County Attorney, shall determine if an identified error in a proposed Resolution is to be considered a minor informality or a substantive amendment. The Clerk of the Board with the consent of the Chair of the Board is authorized to correct minor typographical, grammatical, or clerical errors in any resolution, report, or official document, provided that such corrections do not alter the substance, meaning, or intent of the document.

m. Unfinished Business and New Proposals:

    i. Any Resolution not so presented by time stated above and not on the published agenda, may be considered during the Unfinished Business and New Proposals portion of the Board's meeting agenda, provided that the item is motioned and duly seconded and approved for addition to the agenda by a majority of the weighted vote of the Board of Supervisors.

    ii. If the item is not requested to be acted on immediately during the

Unfinished Business and New Proposals portion of the meeting agenda, it may be referred by the Chair of the Board to the appropriate standing committee for review and action at a future meeting. No further Board action is required to refer an item to a standing committee for review.

1. If the item is requested to be acted on immediately during the Unfinished Business and New Proposals portion of the meeting agenda, it is subject to the following rules: The item must be moved and duly seconded to be added to the agenda, and a vote of the weighted majority to add the item to the agenda is obtained; and

2. The item, before being voted upon, shall be reduced to writing with the appropriate WHEREAS, RESOLVED and Budget Impact sections included; and

3. The Clerk of the Board shall read aloud the WHEREAS, RESOLVED and Budget Impact portions of the new item; and

4. Once drafted, the item must be moved and duly seconded for adoption and a weighted majority vote being necessary to pass the item.

n. Other Business:

   i. During the Other Business portion of the meeting agenda, there is an opportunity for open discussion where any item can be brought up by Members of the Board of Supervisors for comment; and

   ii. Questions may be asked of County staff, comments, remarks, or announcements on any item relevant to Saratoga County can be discussed. The Chair shall decide whether a Supervisor's topic is relevant to Saratoga County; and

   iii. All Members must ask permission of the Chair of the Board to speak during the Other Business portion of the meeting and shall be limited to no more than (5) minutes on any given topic.

o. Adjournments: Any motion to adjourn, having been duly seconded shall require a roll call vote of the majority of the weighted vote of the Members present voting in the affirmative before the session is adjourned; except that the Chair of the Board may waive the requirement for a roll-call vote to adjourn the session, and may accept a voice vote in the affirmative to adjourn a session

Section 5: Committees

I. Standing Committees:

a. The following Standing Committees shall be appointed by the Chair of the Board:

Committee Name	Number of Members
Airport Improvement	5
Buildings and Grounds	7
Economic Development	7
Health and Human Services	7
Human Resources and Insurance	7
Law and Finance	9
Legislative and Government Affairs	5
Public Safety	7
Public Works	7
Real Property Tax	5
Trails and Open Space	5
Veterans' Affairs	5

II. Appointment and Scheduling of Standing Committees:

a. The Chair of each Standing Committee shall be selected by the Chair of the Board of Supervisors.

b. The Vice-Chair of each Standing Committee shall be selected by the Chair of the Committee from the appointed Members of the Committee.

c. The Chair of the Board of Supervisors shall be an ex-officio member of all Standing Committees.

d. Committee Chairs will confer with the Clerk of the Board to establish the schedule of Committee meetings for the year as soon as practicable following the Chairman's appointment of members to standing committees.

e. Committee Chairs may appoint subcommittees for the purpose of conducting specialized review or study. Subcommittees shall report their findings and recommendations to the standing committee.

f. The Law and Finance Committee meeting shall be the last Committee meeting scheduled prior to the Regular Meeting of the Board of Supervisors. Items approved by the Law and Finance Committee shall constitute the agenda of the Board of Supervisors Regular Meetings.

III. Quorum for Standing Committees:

a. A quorum for Standing Committees shall consist of a simple majority of its members.

IV. All Standing Committee actions shall not be approved unless a majority of its constituted members vote in the affirmative on an action. The determination if an item before a Standing Committee requires a roll call or voice vote shall be in the discretion of the Chair of the Standing Committee.

V. Standing Committee Definition and Scope:

a. **Airport Improvement Committee**: To provide general supervision of the Saratoga County Airport Terminal Project. To consider all requests and recommendations made by the County Commissioner of Public Works and other Departments related to the Saratoga County Airport Terminal Project including the construction of the new Fixed Base Operator Terminal Building. To review and consider all matters related to the contracting, construction, reconstruction, or maintenance of the new terminal building; to confer with State and Federal officials with reference to planning and implementation of construction of the terminal building.

b. **Buildings and Grounds Committee**: To have charge of all County property, its use, maintenance, renovation, space allocation, repairs and replacement, to oversee and approve all lease agreements involving the County of Saratoga; to oversee parking regulations and facilities; and supervise the provision of construction, technical, engineering and legal services necessary or appropriate for the construction of County facilities. To oversee all aspects of County Internet Technology (IT) and Information Systems and to oversee the County's IT infrastructure.

c. **Economic Development Committee**: To have supervision over County planning matters and activities as provided under NYS County Law §220 and NYS General Municipal Law Article 12(b); to meet periodically with the County Planning Board for the purpose of correlating its activities and objectives; generally managing and dealing with all matters of transportation, excluding those assigned to the Public Works Committee; to act as liaison with the Capital District Transportation Authority; to handle matters under the Mass Transportation Act; to develop, as the need arises, long range plans affecting any forms of transportation within the County; to consult with industrial and business firms regarding matters of mutual interest and concern; to assist local efforts to attract new business and industry to the County in a continuous effort to improve the commercial and industrial climate of the area' to have general supervision over the operations of the County's Office of Employment and Training; to meet periodically with and

to maintain liaison with appropriate economic development organizations and to make such recommendations to the Board of Supervisors as it deems in the best interest of the County; and maintain liaison with Boards Directors of the County Extension Association, the County Fair, and the Saratoga County Prosperity Partnership.

d. **Health and Human Services Committee**: To oversee generally all County health programs, including the Early Intervention program; and to have general supervision over the operations and programs of Saratoga County Health Department and Saratoga County Mental Health and Addictions Services. To have the general supervision over the operations of all agencies and departments now or hereafter involved with social programs, including the Department of Social Services, Department of Aging and Youth Services; to maintain liaison with federal and state agencies in connection with such programs; to recommend any changes in personnel or appropriations required for the efficient operation of said County departments.

e. **Human Resources and Insurance Committee**: To have general supervision over all county personnel matters; to have charge of safety concerns regarding County personnel and property; to have charge of a County Risk Management Program; to have jurisdiction over all county liability insurance; to supervise County compliance with the Occupational Safety and Health Act; to have jurisdiction over the Saratoga County Workers' Compensation Plan and to advise and assist the Workers' Compensation Administrator in the management of the Workers' Compensation Plan; to oversee and make recommendations regarding the creation, abolishment, and reclassification of job descriptions and regarding the functions, staffing, and salaries of County departments; and to review and evaluate compensation and performance of county employees who are not members of collective bargaining units, including county officials and department heads.

f. **Law and Finance Committee**: To have general supervision over all matters where County funds or laws are concerned; to review the tentative annual budget for consideration of the Board; to have general supervision over matters pertaining to the offices the Board of Elections, County Auditor, Budget Officer, County Treasurer, County Clerk, and County Attorney; to have general oversight over matters related to the operation of Saratoga County Sewer District No. 1 and matters referred to the Board of Supervisors by the Saratoga County Sewer District Commission; to supervise negotiations with employee organizations; to coordinate Committee programs and to make recommendations relative to office management, equipment, and personnel; to have jurisdiction over all referred matters from ad hoc or special committees created by either the Chair of the Board or the Board of Supervisors; to have initial jurisdiction over all referred matters not specifically within the jurisdiction of another committee, and to confer with the Chair and members of a Committee when a matter overlaps or infringes on the functions of such Committee.

g. **Legislative and Government Affairs Committee**: To promote, chart and improve the scope, efficiency, effectiveness, and economy of County government and to recommend means of improving the coordination of the entire County operation and of its various departments with each other. To confer with members of other legislative bodies; to urge such bodies to approve or disapprove legislation affecting the County of Saratoga; to attend sessions of other legislative bodies, particularly the State Legislature; to examine all proposed legislation affecting the County or any of its subdivisions; to report to the Board of Supervisors for its approval or disapproval such legislation; to maintain liaison with Boards of Supervisors of other counties. To consider matters related to the horse racing and electronic gaming industries in Saratoga County and to oversee and develop County policies and activities in support of the racing and electronic gaming industries in Saratoga County; and to make such recommendations to the Board of Supervisors as it deems in the best interests of the County.

h. **Public Safety Committee**: To have supervision over County matters pertaining to the courts, law enforcement, and emergency services agencies, including the Sheriff's Department, District Attorney, Public Defender, Conflict Defender, Probation Department, Commissioner of Jurors, STOP-DWI, Civil Defense, Office of Emergency Management, the County's emergency radio communications systems, the operation of the County Animal Shelter and the facilities and operations of the Supreme, County, Surrogate, and Family Courts, and the Supreme Court Law Library.

i. **Public Works Committee**: To consider all requests and recommendations made by the County Commissioner of Public Works as to order and type of roads to be constructed, programs and projects for road construction, reconstruction or maintenance; snow and ice control; purchase of machinery; acquisition of rights of way for State and County highways; to confer with State officials with reference to location of proposed State highways within the County; to provide requested engineering services to other County Departments; and to supervise the privatization of the County's recycling program.

j. **Real Property Tax Committee**: To have general oversight of the County's real property tax enforcement proceedings, including the setting of the dates of the County's real property auctions, reviewing tax delinquent parcels that may be acquired through the tax foreclosure process, approving requested second pulls of parcels from the County's real property auction, approving repurchase offers for tax acquired properties, approving the results of the County's real property auction, approving the pre-auction conveyance of a tax acquired parcel to an authorized municipal or public entity which is not the former owner of such parcel, and, when appropriate, recommending to the Board alternatives to the disposition of tax acquired parcels other than sale at public auction; recommending to the Board the retention of a tax acquired parcel or parcels for municipal purposes; review the reports of the County Auditor in amounts up to

$2,500; recommending to the Board the approval of any requested tax bill corrections, tax refunds, or tax credits over the amount of $2,500; recommending to the Board the denial of any requested tax bill corrections, tax refunds or tax credits, regardless of amount at issue; recommending to the Board the cancellation of taxes, when appropriate, recommending to the Board the appropriate action to be taken relative to any new tax exemptions or changes in current tax exemptions; and maintaining a Manual of Policies and Procedures of the Committee relative to the various real property tax services provided by the Committee and the County.

k. **Trails and Open Space Committee:** To administer the County's trails and open space grant programs; to oversee and work with the Planning Department on the management of the County Forest, land, and trails; to oversee the management, development, and improvement of County parks; to have general cognizance of all matters relating to the preservation and improvement of the environment; to maintain liaison with the Environmental Management Council; to have general cognizance of all matters relating to the propagation of fish and game birds, reforestation projects and care of trees, forest fires, bounties, soil conservation, and all matters relating to the preservation and improvement of agriculture and husbandry. To meet periodically and maintain liaison with Boards of Directors of the Soil Conservation District, Saratoga PLAN and other similar organizations.

l. **Veteran's Affairs Committee**: To oversee all programs for military Veterans throughout the County; to confer with members of other legislative bodies on appropriate benefits for military Veterans; to conduct suitable events to honor and memorialize Veterans.

VI. Standing Committee Agendas and Resolutions:

a. The establishment, modification and approval of Standing Committee agendas shall be in the discretion of the Chair of the Committee.

b. Committee Chairs, in consultation with the County Attorney, and if necessary, the respective affected Department Head(s) and County Administrator, shall have agenda items prepared for each monthly Standing Committee meeting no later than four (4) County business days before the scheduled Standing Committee meeting.

c. The Clerk of the Board will distribute each Committee agenda of proposed items and supporting materials to the Committee members as soon as practicable, but not less than twenty-four (24) hours prior to the Committee meeting by electronic mail or, if requested, by printed copy in the Member's mailbox receptacle.

d. A Standing Committee may approve designated categories of administrative or routing items without subsequent review by the full Board, provided that (a) such authority has been expressly delegated by Board Resolution; (b) the action does

not require the expenditure of funds beyond those appropriated; and (c) the action does not amend existing law, policy, or budget. All actions taken pursuant to this authority shall be reported to the Board at its next regular meeting.

VII. Standing Committee Participation:

a. No person, other than a Member of the Board of Supervisors, shall be permitted to address any Standing Committee unless twenty-four (24) hours' prior notice is provided to the Clerk of the Board and the Committee Chair setting forth the identity of the person or organization and the subject matter to be presented to the Committee. Such notice may be in writing, by telephone or electronic communication.

b. Regardless of the notice provisions set forth in subdivision VI(a) above, a person or organization may be permitted to address a meeting of a Standing Committee upon approval of a majority of the members of the Committee in attendance.

c. Committee Chairs may call upon County Staff as appropriate during discussion of any agenda item before a Standing Committee.

Section 6: Amendments to the Rules of the Board of Supervisors

I. Rule Amendment Procedure and Requirements:

a. Amendments to the Rules of the Board of Supervisors require an affirmative vote of 2/3 weighted majority of the Board of Supervisors.

b. Rule amendments shall not be acted upon until laid over to the next meeting of the Board of Supervisors.

c. Any Rule may be suspended for a single meeting upon a vote of the weighted majority of the Board of Supervisors.

d. Amendments to the rules shall be notated and recorded by the Clerk of the Board and listed on the working document as established.